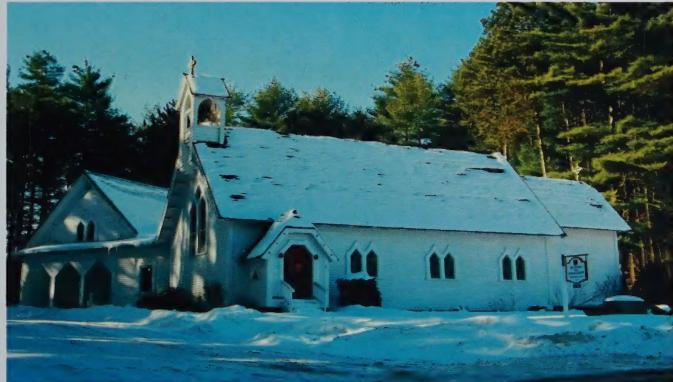


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# *Town of Dunbarton*



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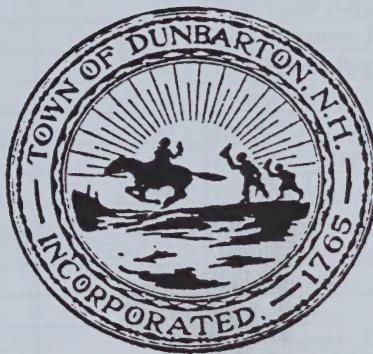
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# Annual Report



*Town of Dunbarton  
New Hampshire*

*For the  
Fiscal Year Ending  
December 31, 2009*

Page 1 of 82  
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12/10/09

# 2009 Annual Report



Annual Report  
Town of Dunbarton  
New Hampshire

2009  
Annual Report  
Town of Dunbarton  
New Hampshire

## Table of Contents

### Town

Assessors Report.....	66	Library Report.....	45-47
Auditors Report.....	81	Mutual Aid.....	55-56
Balance Sheet.....	28	Officers, List of Town.....	7-8
Budget- MS-6.....	18-23	Planning Board.....	60-61
Building Department Report.....	40	Police Department/Dare Financial....	68-71
Cemetery Trustees Report.....	80	Recreation Financial Report.....	72-73
Central NH Planning.....	62-63	Selectmen's Message.....	9-10
Community Action.....	43	Single Stream .....	39
Comparative Statement Revenues....	24	Tax Collector Report.....	31-32
Comparative Statement Expenditures.	25	Tax Rate.....	26
Concord Regional Solid Waste.....	38	Town Clerk Report.....	33-34
Conservation Commission.....	64-65	Town Common Project Financial...	74
Cobbler Shop-Financial Report.....	75-76	Town Forest Report & Financial....	49-50
Dedication .....	6	Town Meeting 2009.....	11-14
Emergency Management .....	53	Transfer Station.....	37
Ethics Committee .....	67	Treasurer's Report.....	29-30
Fire Department .....	51-52	Trust Funds.....	35-36
Forest Fire Warden's Report.....	54	UNH Co-op.....	44
General Information.....	123-124	Visiting Nurses Association.....	41-42
Highway Department.....	79	Vital Statistics.....	82-85
Historical Awareness.....	77-78	Warrant.....	15-17
Inventory of Town Property.....	27	Zoning Board of Adjustments.....	57-59
Kuncanowet Forest Report.....	48		

### School

		87
Auditors Report.....		121-122
Budget- SAU-19.....		119
Budget- Dunbarton Elementary Worksheet.....		111-117
Budget Summary-Dunbarton School District .....		118
Capital Improvements Report.....		92-93
Debt Service- Dunbarton School District.....		110
Dunbarton School District Meeting.....		94-100
Dunbarton Elementary Report/Health Report.....		104-105
Dunbarton School District Board Report.....		108-109
Enrollment.....		91
Goffstown High School Report.....		107
MVMS .....		106
Revenues- Dunbarton School District .....		120
School/Staff Listing.....		89-90
Superintendent's Report.....		103
Warrant.....		101-102

# Dedication

**The 2009 Annual Town Report is dedicated to:**



*JOHN R. SWINDEHURST III “JR”*

*John Swindlehurst III, known as JR to most of us, continues a family tradition of service to the community.*

*It is difficult to quantify the time and talents JR has provided to Dunbarton as he enters his fourth decade of community service.*

*JR has been a member of the Dunbarton Fire Department since December 1980 and continues as an active member. He served as Chief of the Fire Department from 1987 to 1999. During the period 1987 to 2001 JR was a Fire Warden and since 2006 he has served as a Deputy Fire Warden.*

*He joined the Highway Safety Committee in 1996 and continues as a member to this day.*

*For the six year period 1999 to 2005 JR was elected by the voters of Dunbarton as Selectmen and joined the board to manage the activities and guide the direction of our community.*

*Of course JR began his community service as a Hog Reeve in 1986, didn't he Allison!*

*It is with great pleasure that we recognize John R. Swindlehurst III for his many years of dedicated service to the Community of Dunbarton.*

## 2009 TOWN OFFICERS AND BOARD MEMBERS

<b>BOARD OF SELECTMEN</b>		<b>OVERSEER OF WELFARE</b>	
Ronald W. Wanner	2010	Donna Meuse	2010
Leslie G. Hammond, Chair	2011	Margaret Venator, Deputy	2010
"Chuck" Graybill	2012		
<b>MODERATOR</b>		<b>ROAD AGENT</b>	
Frederick J. Mullen	2010	Jeff A. Crosby	2011
<b>TOWN CLERK</b>		<b>HIGHWAY SAFETY COMMITTEE</b>	
Linda L. Peters	2012	(Terms exp. 2010)	
Darlene S. Leone, Deputy	2012	Jeff Crosby, Christopher D. Connell	
		Leslie G. Hammond, Jonathan Wiggin	
<b>SUPERVISOR OF THE CHECKLIST</b>		<b>LIBRARY</b>	
Janet Casey	2010	Andrea Douglas, Director	
Ronald Slocum	2012	Nancy Lang, Librarian	
Margaret Venator	2014		
<b>BALLOT CLERK (terms exp. Oct 2010)</b>		<b>LIBRARY TRUSTEES</b>	
Hilliard Burnside (passed away		Tiffany Dodd, Chair	2010
10/26/09), Diana L. Driscoll, Pamela		Kirsten Petretta, Secretary	2011
Milioto, Eleanor Swindlehurst, Barbara		Lori Wamser, Treasurer	2011
Wanner, Nancy A. Sherman, Alternate		Gregory S. Arce, Vice-chair	2012
		Patricia Wood	2012
<b>BOARD OF ASSESSORS</b>		<b>CEMETERY TRUSTEES</b>	
Bryan H. Clark	2010	Richard Schaeffer, Chair	2010
Timothy R. Terragni, Chair	2011	Brian Pike	2011
Mary La Valley	2012	H. Gary Maccubbin, Secretary	2012
		(resigned 1/5/2010)	
<b>TAX COLLECTOR</b>		<b>TRUSTEE OF THE TRUST FUNDS</b>	
Martha Rae	2010	Normand Roberge	2010
Line Comeau, Deputy	2010	Ronald "Ron" Slocum	2011
		Jan W. VandeBogart Sr.	2012
<b>TREASURER</b>		<b>ETHICS COMMITTEE</b>	
Pamela Milioto	2011	Brigitte L. Cook	2010
Alison Vallieres, Deputy	2011	Katharine Daly, Co-Chair	2011
		Howard T. Hathcoat, Secretary	2011
<b>POLICE CHIEF</b>		Nicholas Holmes, Co-Chair	2012
Christopher D. Connell		Patrick F. Payette	2012
<b>FIRE CHIEF</b>		<b>PLANNING BOARD</b>	
Jonathan M. Wiggin		Michael Poirier	2010
Louis Marcou, Deputy		Leslie Hammond, Selectman Rep	2010
<b>FOREST FIRE WARDEN</b>		Brian Nordle (resigned 5/09)	2010
Jonathan M. Wiggin		James Marcou, Alternate	2010
Deputies: Patrick Bowne, Louis Marcou,		George Holt	2011
Fredrick Mullen, JR Swindlehurst III		Michael Guiney, Alternate	2011
		Terrell Swain, Vice-chair	2012
<b>EMERGENCY MANAGEMENT DIR</b>		Kenneth Swayze, Chair	2012
Jonathan M. Wiggin		Alison Vallieres, Secretary	2012
<b>BUILDING INSPECTOR</b>			
Kyle Parker	2010		
Jonathan M. Wiggin	2010		

## 2009 TOWN OFFICERS AND BOARD MEMBERS

### CENTRAL NH REGIONAL PLANNING

COMMISSION (terms expire 2010)

Michael Guiney

Kenneth Swayze

### ZONING BOARD OF ADJUSTMENT

Alison Vallieres, Secretary

2010 George Holt 2010

2010 Daniel Van Kalken 2010

2010 Stevyn Dodd, Co-chair 2011

2011 Kristine Hanson 2011

2011 Ronald Slocum 2011

2010 Wayne Bracy 2012

2010 Jason Dubrow 2012

2011 Lee Richmond 2012

2011 John Stevens, Co-chair 2012

2012 John Trottier, Chair 2012

2012 Daniel DalPra 2012

2012 Michael Kaminski, Alternate 2012

### CONSERVATION COMMISSION

2010 George Holt 2010

2010 Ronald Jarvis 2010

2010 Stanley Sowle 2010

2010 Margaret Watkins, Alternate 2010

2011 Lawrence Cook, Chair 2010

2011 Brett St. Clair, Vice-chair 2010

2011 Mel Gendron, Alternate 2010

2012 Darlene Jarvis, Secretary 2011

2012 Matthew Lavey 2011

2012 James Stone, Alternate 2012

### TOWN FOREST COMMITTEE

2010 Ronald Jarvis, Secretary 2010

2010 Frederick J. Mullen, Treasurer 2010

2010 Jeff Crosby 2010

2011 Edward White, Chair 2011

2012 Jacques Belanger 2010

### KUNCANOWET TOWN FOREST AND

### CONSERVATION AREA COMMITTEE

(Appointed by Chairs of the Town Forest

Committee and Conservation Commission)

2010 Jacques Belanger (TFC) 2010

2010 Darlene Jarvis, Secretary (CC) 2010

2010 Margaret Senter (Member-at-Large) 2010

2010 Edward White, Chair (TFC) 2010

2010 Margaret Watkins (CC) 2010

2010 Les Hammond (Selectman Rep) 2010

2010 Ronald Jarvis, Co Vice-chair (TFC) 2011

2010 Brett St. Clair, Co Vice-chair (CC) 2011

2010 Bruce Merrill, (Member-at-Large) 2011

2010 Irene Thalheimer, Hon. Lifetime Member 2011

### CONCORD REGIONAL SOLID WASTE RESOURCE RECOVERY COOP REPS

2012 Leslie G. Hammond 2012

2012 Patrick Bowne, Alternate 2012

### ENERGY COMMITTEE

2010 George Holt 2010

2010 Daniel Van Kalken 2010

2011 Stevyn Dodd, Co-chair 2011

2011 Kristine Hanson 2011

2011 Ronald Slocum 2011

2012 Wayne Bracy 2012

2012 Jason Dubrow 2012

2012 Lee Richmond 2012

2012 John Stevens, Co-chair 2012

### SINGLE STREAM RECYCLING

#### COMMITTEE (terms end 2010)

2012 Patrick "Woody" Bowne, James Cotter,

2012 Ralph Fellbaum, Peter Hecker, Mark

### HISTORICAL AWARENESS COMMITTEE

2010 Donna Dunn 2010

2010 Betty Ann Noyes 2010

2010 William Rolke 2010

2012 Laraine Allen 2011

2012 Leslie G. Hammond, Selectman Rep 2011

2012 Tiffany Dodd 2012

2012 Kenneth Swayze 2012

### GENERAL JOHN STARK SCENIC

#### BYWAY COUNCIL

2011 Laraine Allen, Donna Dunn, Leslie

2011 Hammond, Alison Vallieres

### RECREATION COMMISSION

2010 Jacques Belanger 2010

2010 Lara Routhier 2010

2010 Carol Sanchez 2010

2010 Mark Wamser 2010

2010 Kimberly Vaillancourt, 2011

2010 Old Home Day Coordinator 2011

### HOG REEVES

2011 Andrew and Venessa Hird

2011 Carl and Carol Moorehead

### TOWN SUPPORT STAFF

2012 Line Comeau, Town Administrator

2012 Alison Vallieres, Secretary

2012 Barbara McCann, Building, Planning, Zoning

2012 Patrick "Woody" Bowne, T. S. Supervisor

2012 Travis Corcoran, Transfer Station

2012 Edward Emond, Sr., Transfer Station

2012 Brad Jobel, Transfer Station

2012 Ryan St. Onge, Transfer Station

2012 Edward Wootten, Transfer Station

2012 Alan Sheldon, Highway Department

## SELECTMAN'S MESSAGE

The Selectmen and employees of Dunbarton continue to work to provide our citizens with cost effective services for our tax dollars. The economic climate and decreasing revenues make this goal a real challenge.

The past year's budget was austere. Our efforts to minimize the tax impact on our citizens resulted in a 5% reduction in spending and a freeze on employee salaries. This year's budget maintains the same level of funding including a freeze for the second consecutive year. We are meeting our normal obligations but the budget reductions either have or will soon have significant impacts on Dunbarton services. Our road reconstruction is being held in abeyance and pavements show the wear. Police activities are being restricted by limiting full-time and part-time appropriations along with salary freezes. The Transfer Station will experience a significant increase in tipping fees this year. At some point in the near future, it will be necessary to "catch up" or suffer impacts to town services.

Our buildings are in relatively good shape and we do keep up with regular maintenance. We are looking to the future and planning for a new safety complex. It's currently six years out in our Capital Improvement Plan. Additionally, we are planning with the Library Trustees to be able to use the upper Town Hall. Efforts are now underway for sources of grant money. John Stevens and our Energy Committee are working to get energy grants to do energy audits on three Town Buildings. Last year we put new storm windows on the Town Office and our oil consumption has been reduced by 50 percent. We have budgeted \$20,000 to finish the septic system for the Town Office and Library. The leach field located behind the church needs to be replaced.

We have a new Computer Technician as a result of a bid process and a new server has been installed. We are also anticipating several changes to our system when the Department of Environmental Services goes to an all electronic system for subdivision plans and septic system designs.

The Planning Board and Building Inspection functions were relatively quiet this year and allowed us to do the annual Capital Improvement Program update in house for a savings of \$2,500. This year the Town Zoning has to address work-force housing which was passed by State Statute as a requirement for all towns effective January 1, 2010. Also this year, we plan to redo our Subdivision Regulations and Hazard Mitigation Policies.

We added \$25,000 to the capital reserve fund last year toward a revaluation of all Town property. The end of year balance was \$32,124.91. We are asking for \$8,526 more this year to complete the reval per bid contract. The revaluation is required every 5 years. We are doing a statistical sample rather than a total revaluation, which is significantly less expensive. We will need to do a full reval in 2015.

Dunbarton and several other Towns are being sued by New England Power and New England Hydro to have the evaluations of the utilities reduced by 90%. In the 1990's this same issue went to the Supreme Court three times and we prevailed all three occasions. Apparently there are new folks at these organizations and they are out searching for a different verdict. We need \$50,000 this year for Attorney and Appraiser fees and our case will probably be heard this fall. The ramifications of a loss of this case are very expensive and long-lasting. We plan to pay for this from surplus funds to minimize tax impact.

The Fire Department plans to replace our 1997 ambulance this year using \$80,000 from a revenue account and a \$100,000 Federal grant (Article # 6). If the Federal grant does not come through then we would use \$100,000 from the revenue account and ask for \$50,000 to be raised by taxpayers (Article # 7). The difference between each article will be to purchase a basic model ambulance and to purchase a refurbished defibrillator. Either of these two funding sources would be further reduced by using revenue from the sale of the old ambulance.

The revenue side of our balance sheet is a bit bleak, particularly revenue from the State. The revenue from our registrations is lower than it has been since 2003 and has gone down every year since.

This year we have 5 elections which will result in above average costs. Hilliard Burnside will be greatly missed at the Ballot Clerks' table.

Many civic organizations have expended time and talents to preserve Dunbarton's past and celebrate the future. Concerts, plays, Centennial events and town wide gatherings are just some of the activities. The organizations involved are too numerous to list but each played a role in making Dunbarton home.

Ours is a very active Town with many groups participating and there is always room for more- please join us.

Respectfully submitted

---

Leslie Hammond, Chairman

---

Charles "Chuck" Graybill

---

Ronald "Ron" Wanner

## TOWN MEETING - March 10, 2009

**(Note: It has been requested that in the interest of space, the following abbreviated version of the meeting be contained in this report. The minutes of the meeting contain more detail and discussion of the warrant articles and can be found on the Town's web site or at the Town Clerk's office.)**

8<sup>AM</sup>: Moderator Fred Mullen read the warrant. Selectman Les Hammond made the motion to waive further reading of the warrant. There was a second. Motion passed. Mr. Mullen announced that absentee ballots would be cast at 1:00<sup>PM</sup>. Empty ballot boxes were displayed for viewing. Polls were opened.

The deliberative portion of Dunbarton's 244<sup>th</sup> annual town meeting began. After leading the assembly in the Pledge of Allegiance, Mr. Mullen asked for a moment of silence for Selectman René Forcier who passed away November 11. Emergency exits were pointed out, and registered voters were instructed to obtain voting cards from the Supervisors of the Checklist. Town Election Officials were introduced: Selectmen Les Hammond, Charles Graybill and Ron Wanner, Town Clerk Linda Peters, Deputy Town Clerk Darlene Leone, Supervisors of the Checklist Ron Slocum, Margaret Venator and Janet Casey. Also introduced were Officer Eric Blow, Fire Chief Jon Wiggin, and Deputy Fire Chief Bud Marcou. Mr. Mullen noted that Dunbarton was honored to have in attendance Mary Beth Walz, State Representative for Dunbarton. Gayle and Dan Troy were thanked for supplying and operating the sound system.

Mr. Mullen extended congratulations to Bill Nichols, to whom the 2008 Town Report had been dedicated. Selectman Hammond spoke on Bill's behalf. Stated that Bill had to leave earlier because his snowplow broke down and that he appreciated the honor.

The Moderator outlined the format and rules for the meeting, which would be conducted using generally accepted parliamentary procedures. He reminded voters that motions and amendments must be submitted in writing and reminded anyone wishing to speak to use the microphone. He directed voters to the Warrant in the Town Report. After reading the introduction to the Warrant he entertained the motion to waive further reading of the warrant. Motion was moved by Selectman Hammond; second by Selectman Graybill. Motion passed.

### ARTICLE I: To choose all necessary town officers for the ensuing year.

Floor was open for nominations for the position of Hog Reeves for 2009:

Carl and Carol Moorehead	(nominated by Dave Schroeder)
Andrew and Vanessa Hird	(nominated by Tammy Bowne)

Voters approved both nominations. Andrew Hird was present and sworn into office by the Moderator.

Results of Official Ballot voting for all other Town Officers can be found at the end of this section.

### ARTICLE II: To raise such sums of money as may be necessary to defray town charges for the ensuing year and make appropriations of the same in the amount as follows:

Executive	\$87,147
Elections, Registration & Vital Stats	52,711
Financial Administration	86,408
Assessor	26,030
Legal Expenses	20,090
Personnel Administration	243,885
Planning & Zoning	22,820
General Government Buildings	56,836
Cemeteries	16,250
Insurance	30,768
Police	307,111

Fire	87,161
Building Inspection	55,652
Emergency Management	1,000
Highway Department	485,000
Solid Waste Expenses & Disposal	185,094
Welfare	12,076
Parks & Recreation	10,700
Library	82,600
Conservation/KTFCA	1,980
	<hr/>
	<b>\$1,871,319</b>
	<hr/>

**THE SELECTMEN RECOMMEND THE PASSAGE OF THIS ARTICLE. THE ARTICLE PASSED**

**ARTICLE III:** To see if the town will authorize the establishment of a Capital Reserve Fund, pursuant to RSA 35, for the future revaluation of the town and to raise and appropriate the sum of \$25,000 and appoint the Selectmen in conjunction with the Board of Assessors to act as agents to administer the funds. *The Selectmen do not recommend the passage of this Article.* PASSED: 83 YES 79 NO

**ARTICLE IV:** To see if the town will vote to raise and appropriate the sum of \$10,000 for the maintenance and repair of cemetery monuments in the east, center and north cemeteries. *The Selectmen do recommend the passage of this Article.* PASSED

**ARTICLE V:** To see if the town will vote to raise and appropriate the sum of \$25,000 for the treatment of Milfoil in Gorham Pond. *The Selectmen do not recommend the passage of this article.* DEFEATED

**ARTICLE VI:** To see if the town will vote to raise and appropriate the sum of \$275 to be used as determined by the Town Forest Committee; the same to be withdrawn from the Winslow Town Forest Fund. *The Selectmen recommend the passage of this article.* PASSED

**ARTICLE VII:** To see if the town will vote to discontinue the following Capital Reserve Funds with said funds with accumulated interest to date of withdrawal, to be transferred to the Town's general fund.

1. Salt Shed Capital Reserve Fund: Created 2003, article 13 and has \$87.17 of income as of 12/31/08.
2. Ambulance Capital Reserve Fund: Created 1997, article 15 and has no balance outstanding.

*The article PASSED*

**ARTICLE VIII:** To hear the reports of agents, auditors, committees and other officers heretofore chosen and pass any vote relating thereto.

Selectman Hammond explained this is a housekeeping article to accept the town report with corrections.

Larry Cook, Conservation Commission stated that report announced we are doing a walk a month on conservation properties in town. Residents who want to receive a monthly e-mail on walks should subscribe on the Conservation Commission page on town web site.

Resident Norman Roberge said town had a special town meeting in May to establish revolving fund. Was there any activity and if so is there any report? Selectman Hammond responded: Yes, there was activity. Police officers spent time in New Boston for Fairpoint. We've had some problems. Fairpoint is a communication business, but difficult to get hold of. Had trouble finding number to get paid. No one answered when we did find number finally got some bills paid, but almost all was after January 1 and will be in next year's town report. There was no further discussion. Article PASSED

**ARTICLE IX: To transact any other business that may legally come before this meeting.**

**Single Stream Recycling:** Selectman Hammond stated that at last Selectmen's meeting Chuck Williamson suggested we set up single stream recycling. This is a big effort starting to take off in the co-op we belong to for trash. All recyclables would be collected at one place, shipped to the co-op we belong to. Selectmen have been looking at it for a year and a half and will form a committee. Anyone interested in serving should come forward after the meeting.

Garden club raffle winners announced.

**Town Hall Centennial:** Norm Roberge announced that the 100-year anniversary of the town hall building [current home of the library] is approaching. Library has a Centennial Committee that put a program together that will take place May 31 and June 5, 6. Cards listing dates of all events are available at voter registration desk. They are looking forward to a great celebration!

**Bandstand Lights:** Donna Dunn and Gail Martel (former Town Common Project Committee members) discussed lights on bandstand. Have been on intermittently over the last year and most comments regarding them have been positive. People find the benches inviting. A few concerns have been raised on energy issue and cost to light bandstand. These are not performance lights, but 8 twenty watt "coffee cups" cut back from 16 at the recommendation of the Energy Committee plus 3 four watt bulbs in the chandelier. If left on for six hours a day the cost is about \$31 a year. If cost is an issue, so many people want lights left on that four Dunbarton residents each gave a check for \$40 so the lights can be kept on. Most people want lights left on for security and safety, as lights are a deterrent to vandalism and mischief. Asked how those in attendance feel about it. Would they like to see the bandstand lights left on at night? The audience applauded. Moderator asked for a voice vote. All votes heard were "aye". **BANDSTAND LIGHTS WILL REMAIN ON AT NIGHT.**

**Energy Committee:** George Holt (Energy Committee) stated the Committee is looking for new members. Only qualifications are you have energy and are interested in saving energy. Interested residents invited to join. Selectman Hammond commended George and the other committee members for an outstanding job.

**Election Results/Swearing in of New Officers:** The Moderator stated the ballots would be counted and results announced at the conclusion of the business meeting. Any contested positions cannot be sworn in till after 5PM Friday to allow for a recount.

There being no further business, the Moderator entertained a motion to dissolve meeting. Motion to dissolve made and seconded from the assembly at 8:30<sup>PM</sup>.

Polls Closed 8:00<sup>PM</sup>. 192 Registered voters in attendance at Town Meeting voted on the preceding articles.

## RESULTS OF OFFICIAL BALLOT VOTING (ARTICLE I)

**For Selectman for one year**

<b>Vote for ONE :</b>	<b>John Herlihy</b>	<b>121</b>
	<b>"Ron" Wanner</b>	<b>260</b>

**For Selectman for three years**

<b>Vote for ONE:</b>	<b>"Chuck" Graybill</b>	<b>285</b>
	<b>"Joe" Luksza</b>	<b>78</b>

**For Town Clerk for three years**

<b>Vote for ONE:</b>	<b>Linda L. Peters</b>	<b>349</b>
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**For Supervisor of the Checklist for one year**

<b>Vote for ONE:</b>	<b>Janet Casey</b>	<b>334</b>
----------------------	--------------------	------------

**For Board of Assessors for three years**

<b>Vote for ONE:</b>	<b>Mary LaValley</b>	<b>325</b>
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**For Ethics Committee for three years**

<b>Vote for TWO:</b>	<b>Nicholas K. Holmes</b>	<b>297</b>
	<b>Patrick F. Payette</b>	<b>251</b>

**For Cemetery Trustee for three years**

<b>Vote for ONE:</b>	<b>H. Gary Maccubbin</b>	<b>330</b>
----------------------	--------------------------	------------

**For Library Trustee for three years**

<b>Vote for TWO:</b>	<b>"Matt" Virta</b>	<b>123</b>
	<b>Patricia Wood</b>	<b>234</b>
	<b>Gregory S. Arce</b>	<b>158</b>

**For Trustee of the Trust Funds for three years**

<b>Vote for ONE:</b>	<b>Jan VandeBogart</b>	<b>307</b>
----------------------	------------------------	------------

**Number of names on the Voter Checklist:** **2015**

**Number of ballots cast:** **391**

**Voter turnout:** **19.4%**

Respectfully submitted,  
 Linda L. Peters  
 Town Clerk

## TOWN WARRANT FOR 2010

**THE STATE OF NEW HAMPSHIRE TO THE INHABITANTS OF THE TOWN OF DUNBARTON IN THE COUNTY OF MERRIMACK IN SAID STATE, QUALIFIED TO VOTE IN TOWN AFFAIRS. THE POLLS WILL BE OPEN MARCH 09, 2010 FROM 8:00 AM TO 7:00 PM OR UNTIL SUCH HOUR AS THE MODERATOR SHALL DETERMINE.**

You are hereby notified to meet at the Dunbarton Community Center in said Dunbarton on Tuesday the ninth day of March next at eight o'clock in the forenoon, and cast ballots from that hour until at least seven o'clock in the evening of said day for such town officers and school officers, as they may be listed on the ballots.

You are also notified to meet at the same place at seven o'clock in the evening of the same day to act upon the following subjects:

1. To choose all necessary town officers for the ensuing year.
2. Are you in favor of the adoption of the revised Floodplain Development Ordinance as proposed by the Dunbarton Planning Board?

The regulations in this ordinance replace the existing Article 10; New Hampshire Floodplain Development Ordinance for Communities with Special Flood Hazard Areas which Meets the Minimum Requirements of Section 60.3(b) of the National Flood Insurance Program Regulations (Adopted March 14, 2000) with new minor modifications.

**(Recommended by the Dunbarton Planning Board)**  
**(By Official Ballot)**

The entire text of the amendment and revisions to Article 10; Floodplain Development Ordinance is available for review at the Town Clerk's Office and at the Polling Place.

3. To raise such sums of money as may be necessary to defray town charges for the ensuing year and make appropriations of the same in the amount as follows:

Executive	\$87,341
Elections, Registration & Vital Stats	56,584
Financial Administration	79,109
Assessor	28,400
Legal Expenses	11,825
Personnel Administration	245,555
Planning & Zoning	17,450
General Government Buildings	75,446
Cemeteries	15,500
Insurance	32,000
Police	310,000
Fire	74,350
Building Inspection	53,440
Emergency Management	1,000
Highway Department	485,000

Solid Waste Expenses & Disposal	186,350
Welfare	18,576
Parks & Recreation	10,700
Library	82,600
Conservation/KTFCA	0
	<hr/>
	<b>\$1,871,226</b>

*The Selectmen recommend the passage of this Article.*

4. To see if the town will vote to raise and appropriate the sum of \$38 to be used as determined by the Town Forest Committee; the same to be withdrawn from the Winslow Town Forest Fund.

*The Selectmen recommend the passage of this Article.*

5. To see if the town will vote to raise and appropriate the sum of \$180,000 to purchase a new ambulance and its' equipment. To authorize the Selectmen to accept a Federal grant of \$100,000 and expend \$80,000 from the Special Fire Department Equipment non-lapsing Special Revenue Fund with zero impact to taxation, and to also apply the amount from the sale or trade of the old ambulance to this purchase. This article is contingent on receiving the grant.

*The Selectmen recommend the passage of this Article.*

6. To see if the town will vote to raise and appropriate the sum of \$150,000 by withdrawing \$100,000 from the Fire Department Equipment non-lapsing Special Revenue fund for the purchase of a new ambulance and its equipment with the remainder to be raised in taxes. To authorize the Selectmen to expend and also apply the amount from the sale or trade of the old ambulance to this purchase. The difference between articles will be to purchase a basic model ambulance and to purchase a refurbished defibrillator. This article will be eliminated should we receive the Federal grant referenced in article 5. This article is contingent on not receiving the grant.

*The Selectmen recommend the passage of this Article.*

7. To see if the town will vote to raise and appropriate the sum of \$40,650 towards the revaluation of the town and appoint the Selectmen in conjunction with the Board of Assessors to act as agents to administer the funds with \$32,124 coming from the Revaluation Capital Reserve Fund and the remainder \$8,526 to come from taxation.

*The Selectmen recommend the passage of this article.*

8. To see if the town will vote to raise and appropriate the sum of \$50,000 from surplus to pay for legal and assessor fees in defending ourselves in a civil suit brought by New England Power Company and New England Hydro Transmission Corporation.

*The Selectmen recommend the passage of this article.*

9. To see if the Town will vote to raise and appropriate the sum of \$6,000 to be used for an energy audit of the Fire/Police building and the Town Hall/Library building.  
(By Petition)

*The Selectmen do not recommend the passage of this article.*

10. To see if the Town will vote to approve the following resolution to be forwarded to our State Representative(s), our State Senator, the Speaker of the House, and the Senate President.

**Resolved:** The citizens of New Hampshire should be allowed to vote on an amendment to the New Hampshire Constitution that defines “marriage”.

(By Petition)

11. To hear the reports of agents, auditors, committees and other officers heretofore chosen and pass any vote relating thereto.
12. To transact any other business that may legally come before this meeting.

MS-6

## EXPENDITURES-2010

1	2	3	4	5	6	7
Acct. #	PURPOSE OF APPROPRIATIONS (RSA 32:3,V)	OP Bud. Warr. Art.#	Appropriations Prior Year As Approved by DRA	Actual Expenditures Prior Year	Appropriations Ensuing FY (RECOMMENDED)	Appropriations Ensuing FY (NOT RECOMMENDED)
GENERAL GOVERNMENT			XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX
4130-4139	Executive		87147	84983	87341	
4140-4149	Election,Reg. & Vital Statistics		52711	48794	56584	
4150-4151	Financial Administration		112438	112587	107509	
4152	Revaluation of Property					
4153	Legal Expense		20090	11131	11825	
4155-4159	Personnel Administration		243885	220204	245555	
4191-4193	Planning & Zoning		22820	16556	17450	
4194	General Government Buildings		56836	49856	75446	
4195	Cemeteries		16250	14821	15500	
4196	Insurance		30768	28612	32000	
4197	Advertising & Regional Assoc.					
4199	Other General Government					
PUBLIC SAFETY			XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX
4210-4214	Police		307111	302516	310000	
4215-4219	Ambulance					
4220-4229	Fire		87161	80164	74350	
4240-4249	Building Inspection		55652	45638	53440	
4290-4298	Emergency Management		1000	141	1000	
4299	Other (Incl. Communications)					
AIRPORT/AVIATION CENTER			XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX
4301-4309	Airport Operations					
HIGHWAYS & STREETS			XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX
4311	Administration		485000	483683	485000	
4312	Highways & Streets					
4313	Bridges					
4316	Street Lighting					
4319	Other					
SANITATION			XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX
4321	Administration		185094	177674	186350	
4323	Solid Waste Collection					
4324	Solid Waste Disposal					
4325	Solid Waste Clean-up					
4326-4329	Sewage Coll. & Disposal & Other					

MS-6

## EXPENDITURES- 2010

1	2	3	4	5	6	7
Acct. #	PURPOSE OF APPROPRIATIONS (RSA 32:3,V)	OP Bud. Warr. Art.#	Appropriations Prior Year As Approved by DRA	Actual Expenditures Prior Year	Appropriations Ensuing FY (RECOMMENDED)	Appropriations Ensuing FY (NOT RECOMMENDED)
	<b>WATER DISTRIBUTION &amp; TREATMENT</b>		XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX
4331	Administration					
4332	Water Services					
4335-4339	Water Treatment, Conserv.& Other					
	<b>ELECTRIC</b>		XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX
4351-4352	Admin. and Generation					
4353	Purchase Costs					
4354	Electric Equipment Maintenance					
4359	Other Electric Costs					
	<b>HEALTH</b>		XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX
4411	Administration					
4414	Pest Control					
4415-4419	Health Agencies & Hosp. & Other					
	<b>WELFARE</b>		XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX
4441-4442	Administration & Direct Assist.		12076	16118	18576	
4444	Intergovernmental Welfare Payments					
4445-4449	Vendor Payments & Other					
	<b>CULTURE &amp; RECREATION</b>		XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX
4520-4529	Parks & Recreation		10700	10700	10700	
4550-4559	Library		82600	82600	82600	
4583	Patriotic Purposes					
4589	Other Culture & Recreation					
	<b>CONSERVATION</b>		XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX
4611-4612	Admin.& Purch. of Nat. Resources					
4619	Other Conservation		1980	1786	0	
4631-4632	REDEVELOPMENT & HOUSING					
4651-4659	ECONOMIC DEVELOPMENT					
	<b>DEBT SERVICE</b>		XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX
4711	Princ.- Long Term Bonds & Notes					
4721	Interest-Long Term Bonds & Notes					
4723	Int. on Tax Anticipation Notes					
4790-4799	Other Debt Service					

MS-6

## EXPENDITURES- 2010

1	2	3	4	5	6	7
Acct. #	PURPOSE OF APPROPRIATIONS (RSA 32:3,V)	OP Bud. Warr. Art.#	Appropriations Prior Year As Approved by DRA	Actual Expenditures Prior Year	Appropriations Ensuing FY (RECOMMENDED)	Appropriations Ensuing FY (NOT RECOMMENDED)
CAPITAL OUTLAY		XXXXXXXXXX		XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX
4901	Land					
4902	Machinery, Vehicles & Equipment					
4903	Buildings					
4909	Improvements Other Than Bldgs.	Art # 4	10000	9825		
OPERATING TRANSFERS OUT		XXXXXXXXXX		XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX
4912	To Special Revenue Fund	Art #6	275	275		
4913	To Capital Projects Fund					
4914	To Enterprise Fund					
	Sewer-					
	Water-					
	Electric-					
	Airport-					
4915	To Capital Reserve Fund*	Art # 3	25000	25000		
4915	To Capital Reserve Fund*					
4917	To Health Maint. Trust Funds*					
4918	To Nonexpendable Trust Funds					
4919	To Fiduciary Funds					
OPERATING BUDGET TOTAL		1906594		1823664	1871226	

PG -4

MS-6

## WARRANT ARTICLES

**\*\*INDIVIDUAL WARRANT ARTICLES\*\***

"Individual" warrant articles are not necessarily the same as "special warrant articles". Individual warrant articles might be negotiated cost items for labor agreements or items of a one time nature you wish to address individually.

MS-6

## REVENUES- 2010

1

2

3

4

5

6

Acct. #	SOURCE OF REVENUE	Warr.	Estimated Revenues	Actual Revenues	Estimated Revenues
		Art.#	Prior Year	Prior Year	Ensuing Year
<b>TAXES</b>					
3120	Land Use Change Taxes - General Fund		XXXXXXXXXX	50000	31950
3180	Resident Taxes				
3185	Timber Taxes		4500	18802	10000
3186	Payment in Lieu of Taxes				
3189	Other Taxes				
3190	Interest & Penalties on Delinquent Taxes		28000	36969	32000
	Inventory Penalties				
3187	Excavation Tax (\$.02 cents per cu yd)		0	164	0
<b>LICENSES, PERMITS &amp; FEES</b>					
3210	Business Licenses & Permits		XXXXXXXXXX		
3220	Motor Vehicle Permit Fees		470700	472471	465700
3230	Building Permits		13000	12499	13000
3290	Other Licenses, Permits & Fees		4200	8367	6300
3311-3319	<b>FROM FEDERAL GOVERNMENT</b>	Art #5			100000
<b>FROM STATE</b>					
3351	Shared Revenues		XXXXXXXXXX	17037	0
3352	Meals & Rooms Tax Distribution			114639	115624
3353	Highway Block Grant		XXXXXXXXXX	79561	79561
3354	Water Pollution Grant				
3355	Housing & Community Development				
3356	State & Federal Forest Land Reimbursement				
3357	Flood Control Reimbursement		70000	68722	70000
3359	Other (Including Railroad Tax)		0	5240	1000
3379	<b>FROM OTHER GOVERNMENTS</b>	FEMA		2211	0
<b>CHARGES FOR SERVICES</b>					
3401-3406	Income from Departments		XXXXXXXXXX	69853	68724
3409	Other Charges				
<b>MISCELLANEOUS REVENUES</b>					
3501	Sale of Municipal Property		XXXXXXXXXX	0	3229
3502	Interest on Investments			20000	10489
3503-3509	Other		XXXXXXXXXX	5400	5475

MS-6

		REVENUES - 2010			
1	2	3	4	5	6
Acct. #	Source of Revenue	Warr. Art.#	Estimated Revenues Prior Year	Actual Revenues Prior Year	Estimated Revenues Ensuing Year
<b>INTERFUND OPERATING TRANSFERS IN</b>					
3912	From Special Revenue Funds	#4,5 & 6	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX
3913	From Capital Projects Funds				
3914	From Enterprise Funds				
	Sewer - (Offset)				
	Water - (Offset)				
	Electric - (Offset)				
	Airport - (Offset)				
3915	From Capital Reserve Funds	#7			32124
3916	From Trust & Fiduciary Funds			611	0
3917	Transfers from Conservation Funds				
<b>OTHER FINANCING SOURCES</b>					
3934	Proc. from Long Term Bonds & Notes		XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX
	Amount VOTED From F/B ("Surplus")	#8			50000
	Fund Balance ("Surplus") to Reduce Taxes				
<b>TOTAL ESTIMATED REVENUE &amp; CREDITS</b>			946890	941108	1273062

**\*\*BUDGET SUMMARY\*\***

	Prior Year	Ensuing Year
Operating Budget Appropriations Recommended (from page 4)	1871319	1871226
Special Warrant Articles Recommended (from page 5)		0
Individual Warrant Articles Recommended (from page 5)	35275	420688
<b>TOTAL Appropriations Recommended</b>	<b>1906594</b>	<b>2291914</b>
Less: Amount of Estimated Revenues & Credits (from above)	941106	1273062
Estimated Amount of Taxes to be Raised	965488	1018852

**COMPARATIVE STATEMENT OF  
ESTIMATED & ACTUAL REVENUES**

	<u>2009 ANTICIPATED</u>	<u>2009 ACTUAL</u>	Excess or Deficiency	Estimated Rev. 2010
<b>Land Use Change</b>	50,000	31,950	18,050	32,000
<b>Excavation Tax</b>	0	164	(164)	0
<b>Yield Taxes</b>	4,500	18,802	(14,302)	10,000
<b>Interest &amp; Penalties on Taxes</b>	28,000	36,969	(8,969)	32,000
 <b>Motor Vehicles Permits</b>	 460,000	 461,781	 (1,781)	 455,000
<b>Motor Vehicles Decals</b>	9,500	9,578	(78)	9,500
<b>Building Permits</b>	13,000	12,499	501	13,000
 <b>Other Licenses, Permits &amp; Fees</b>	 5,400	 9,479	 (4,079)	 7,500
	0	0	-	0
<b>Shared Revenues</b>	17,037	0	0	0
<b>Highway Block Grant</b>	79,561	79,561	-	79,500
<b>Federal Forest</b>	0	0	-	0
<b>Flood Control Land</b>	70,000	68,722	1,278	70,000
 <b>Inter-Govt. Revenue-Rooms &amp; Meals Tax</b>	 114,639	 115,624	 (985)	 116,000
<b>Grant Revenues</b>	0	4,434	(4,434)	1,000
<b>Fema-Reimbursement</b>	0	3,017	(3,017)	0
 <b>Income From Departments</b>	 44,853	 34,369	 10,484	 35,000
<b>Recycling &amp; C&amp;D Income</b>	25,000	31,224	(6,224)	30,000
	0	0	-	0
<b>Sale of Town Property</b>	0	829	(829)	0
<b>Interest on Investments</b>	20,000	10,489	9,511	15,000
<b>Rental of Town Property</b>	5,400	5,400	-	5,400
 <b>Miscellaneous Revenue</b>	 0	 2,475	 (2,475)	 0
<b>Insurance Revenue</b>	0	0	-	0
 <b>From Trusts and Agency Funds</b>	 0	 611	 (611)	 0
<b>Subtotal:</b>	<b><u>946,890</u></b>	<b><u>937,976</u></b>	<b><u>8914</u></b>	<b><u>910,900</u></b>
<b>From Winslow Town Forest</b>	275	276	(1)	38
<b>Fire Truck-Surplus</b>	0	0		
<b>Washer/Dryer-Surplus</b>	0	0		
 <b>Fund Surplus</b>				
 <b>TOTALS</b>	 947,165	 938,252	 8,913	 910,938

## COMPARATIVE STATEMENT OF

## APPROPRIATIONS AND EXPENDITURES-2010

	Brought Forward	2009 Budget	2009 Expended	Excess/ Def.	Forward 2010	Proposed 2010
Executive	87,147	84,983	2,164			87,341
Elections, Registration & Vital Stats	52,711	48,794	3,917			56,584
Financial Administration	86,408	85,187	1,221			79,109
Assessor	26,030	27,400	-1,370			28,400
Legal Expenses	20,090	11,131	8,959			11,825
Personnel Administration	243,885	220,204	23,681			245,555
Planning & Zoning	22,820	16,556	6,264			17,450
General Government Bldgs.	56,836	49,856	6,980			75,446
Cemeteries	16,250	14,821	1,429			15,500
Insurance	30,768	28,612	2,156			32,000
Police	307,111	302,516	4,595			310,000
Fire	87,161	80,164	6,997			74,350
Building Inspection	55,652	45,638	10,014			53,440
Emergency Mgt.	1,000	141	859			1,000
Highway Department	485,000	483,683	1,317			485,000
Solid Waste Exp. & Disposal	185,094	177,674	7,420			186,350
Animal Control	0	0	0			0
Welfare	12,076	16,118	-4,042			18,576
Parks & Recreation	10,700	10,700	0			10,700
Library	82,600	82,600	0			82,600
Conservation/KTFCA	1,980	1,786	194			0
<b>Sub-Total</b>	<b>1,871,319</b>	<b>1,788,563</b>	<b>82,756</b>		<b>0</b>	<b>1,871,226</b>
Warrant Articles:						
Article # 3 Reval Capital Reserve	25,000	25,000				
Article # 4 Cemetery Maintenance	10,000	9,825	175			
Article # 4 Winslow Town Forest	276	0	276			*38
Article # 5 Fire Dept Ambulance		0	0	**180,000		0
Article # 6 Fire Dept Ambulance		0	0	***150,000		50,000
Article # 7 Reval Capital Reserve	25,000	25,000	0	***40,650		8,526
Article # 8 Legal & Assessing Fees				*****50,000		50,000
Article # 9 Energy Audit				*****6,000		6,000
<b>GRAND TOTALS</b>	<b>1,906,595</b>	<b>1,823,389</b>	<b>83,206</b>			<b>1,985,790</b>

\* Funded from Trust Fund

\*\* Funded from Grant &amp; Trust Fund

\*\*\* Funded from Trust Fund &amp; Taxation

\*\*\*\*Funded from Trust Fund &amp; Surplus

\*\*\*\*\*Funded from Taxation

\*\*\*\*\*Funded From Surplus

## 2009 TAX RATE CALCULATION

TOWN PORTION

Appropriation	\$1,906,594.00	
Less: Revenues	\$946,890.00	
Less: Shared Revenues	\$0.00	
Add: Overlay	\$2,685.00	
War Service Credits	<u>\$65,300.00</u>	
Net Town Appropriations	<u>\$1,027,689.00</u>	
Approved Town/City Tax Effort		\$1,027,689.00 <b>TOWN RATE</b>
Municipal Tax Rate		<b>\$3.02</b>

SCHOOL PORTION

Due to Local School	\$4,276,871.00	
Less: Equitable Education Grant	-\$540,391.00	
Less: State Education Taxes	-\$730,437.00	
Approved School Tax Effort		<b>LOCAL</b>
Local Education Tax Rate		\$3,006,043.00 <b>SCHOOL RATE</b>
		<b>\$8.84</b>

State Education Taxes		
Equalized Valuation (no utilities)	x \$2.14	
	\$342,125,062.00	
Divided by Local Assessed Valuation (no utilities)		<b>STATE</b>
		\$730,437.00 <b>SCHOOL RATE</b>
		<b>\$2.30</b>

COUNTY PORTION

Due to County	\$808,163.00	
Less: Shared Revenue	\$0.00	
Approved County Tax Effort		
County Tax Rate		\$808,163.00 <b>COUNTY RATE</b>
		<b>\$2.38</b>

COMBINED TAX RATE

Total Property Taxes Assessed:	\$5,572,332.00	<b>TOTAL TAX RATE</b>
Less: War Service Credits	-\$65,300.00	
Total Property Tax Commitment	<b>\$5,507,032.00</b>	

PROOF OF RATE

Net Assessed Valuation	Tax Rate	Assessment
State Education Tax (no utilities)	\$2.30	\$730,437.00
All Other Taxes	\$14.24	\$4,841,895.00
		<b>\$5,572,332.00</b>

**INVENTORY OF TOWN PROPERTY**  
**SCHEDULE OF TOWN PROPERTY AS OF DECEMBER 31, 2009**

Town Hall, Land & Buildings	\$ 349,100
Library/Furniture, Equipment & Books	275,000
Town Office Bldg., Land & Buildings	157,200
Furniture & Equipment	85,000
Police Department, Equipment & Vehicles	257,000
Fire & Police Department, Land & Buildings	381,400
Fire Department Equipment	685,000
Highway Department, Land & Buildings	415,200
Equipment	235,771
Materials and Supplies	35,000
School, Land & Buildings	1,905,200
Equipment	625,000
Transfer Station/Recycling Center, Land & Bldg.	535,000
Equipment	232,802
Kimball Pond Property-Rental Building	34,000
Hearse House	3,600
 All new roadways deeded to the town as of 12/31/08	 2,725,500
 All other town property including land under the jurisdiction of the Town Forest, Kuncanowet Town Forest, & Conservation Commission	 7,053,802
 <b>TOTAL</b>	 <b>\$ 15,991,194</b>

**SUMMARY INVENTORY OF TAXABLE VALUATION FOR THE YEAR 2009**

Land Improved & Unimproved	103,242,343
Buildings	214,355,600
Public Utilities	23,161,700
 <b>TOTAL VALUATION BEFORE EXEMPTIONS</b>	 <b>\$ 340,759,643</b>
 Less Exemptions to Certain Elderly	 638,500
 <b>NET VALUATION ON WHICH TAX RATE IS COMPUTED</b>	 <b>\$ 340,121,143</b>

**BALANCE SHEET – 2009**MS-5 2008 Auditors  
Report**Part III GENERAL FUND BALANCE SHEET****Modified Accrual**

	Account	No.	Beginning of Year	End of year
		(a)	(b)	(c)
<b>A. Assets</b>				
1. Current assets				
a. cash and equivalents	1010	\$ 1,859,627	\$1,947,108	
b. Investments	1030	-	-	
c. taxes receivable	1080	218,606	265,096	
d. Tax liens receivable	1110	66,515	79,294	
e. Accounts receivable RESTATED	1150	-	28,012	
f. Due from other governments	1260	61,524		
g. Due from other funds	1310	4,963	621	
h. Other current assets	1400	-		
i. Tax deeded property (subject to resale)	1670	3,756	3,756	
j. <b>TOTAL ASSETS</b>	→	\$ 2,214,991	\$2,323,887	
<b>B. LIABILITIES AND FUND EQUITY</b>				
1. Current liabilities				
a. Warrants and accounts payable	2020	\$ 18,461	-	
b. Compensated absences payable	2030	-	-	
c. Contract payable	2050	-	-	
d. Due to other governments	2070	-	-	
e. Due to school districts	2075	1,760,250	2,028,197	
f. Due to other funds	2080	3,718	4,889	
g. Deferred revenue	2220	6,000	-	
h. Notes payable - Current	2230	-	-	
i. Bonds payable - Current	2250	-	-	
j. Other payables RESTATED	2270	26,874	20,857	
k. <b>TOTAL LIABILITIES</b>	→	\$ 1,815,303	\$ 2,061,895	
2. Fund equity				
a. Reserve for encumbrances	13,020	-		
b. Reserve for continuing appropriations	-	-		
c. Reserve for appropriations voted from surplus	-	-		
d. Reserve for special purposes	-	-		
e. Unreserved fund balance	386,668	261,992		
f. <b>TOTAL FUND EQUITY</b>	→	\$ 399,688	\$ 261,992	
3. <b>TOTAL LIABILITIES AND FUND EQUITY</b>	→	\$ 2,214,991	\$ 2,323,887	

**SUMMARY OF THE TREASURER'S ACCOUNTS****Fiscal Year Ended December 31, 2009****TOWN OF DUNBARTON**

Cash on Deposit December 31, 2008	\$ 1,963,606.17
Receipts 1/1/09 to 12/31/09	\$ 6,688,213.06
Interest on Investments	\$ 10,468.43
Total	\$ 8,662,287.66
Disbursements 1/1/09 to 12/31/09	\$(6,331,341.28)
Cash on Hand December 31, 2009	\$ 2,330,946.38

\*\*\*\*\*

**CONSERVATION COMMISSION**

Balance as of December 31, 2008	\$ 67,022.27
Current Use	\$ 1,750.00
Interest Revenue	\$ 456.75
Expenses	\$ (3.86)
Donations	\$ 100.00
Balance as of December 31, 2009	\$ 69,325.16

\*\*\*\*\*

**ROAD BOND**

Bond Receipt Caleb's Way 12/31/08	\$ 2,811.70
Interest	\$ 7.89
Release of Funds 06/15/09	\$ (2,819.59)
Balance as of December 31, 2009	\$ -
Bond Receipt Jacqueline Drive 12/31/08	\$ 11,717.47
Interest	\$ 7.64
Payment 1/7/09	\$ (4,551.50)
Release of Funds 3/12/09	\$ (7,173.61)
Balance as of December 31, 2009	\$ -
Bond Receipt Stinson Heights 12/31/08	\$ 11,650.55
Interest	\$ 80.12
Balance as of December 31, 2009	\$ 11,730.67
Bond Receipt Natalie Drive 12/31/08	\$ 8,143.36

Interest	\$ 55.99
Balance as of December 31, 2009	\$ 8,199.35
Bond Receipt Dunbarton 88 LLC 12/31/08	\$ 2,874.81
Interest	\$ 19.76
Balance as of December 31, 2009	\$ 2,894.57
Bond Receipt Robert Perry Development 12/31/08	\$ 5,707.57
Interest	\$ 39.28
Balance as of December 31, 2009	\$ 5,746.85
Bond Receipt Stillwater Properties 12/31/08	\$ 1,127.36
Interest	\$ 3.27
Release of Funds 6/15/09	\$ (1,130.63)
Balance as of 12/31/09	\$ -
Bond Receipt One Stack Estates 12/31/08	\$ 2,189.24
Interest	\$ 6.20
Release of Funds 6/15/09	\$ (2,195.44)
Balance as of 12/31/09	\$ -
Bond Receipt Earle Family RE Trust 12/31/08	\$ 1,733.30
Interest	\$ 6.22
Release of Funds 7/2/09	\$ (1,739.52)
Balance as of 12/31/09	\$ -
Bond Receipt One Stack Reclamation 12/31/08	\$ 7,861.97
Interest	\$ 54.13
Balance as of 12/31/09	\$ 7,916.10
Bond Receipt Mills Family Trust 12/31/08	\$ 1,632.68
Interest	\$ 11.14
Balance as of 12/31/09	\$ 1,643.82
Bond Receipt Bella Brook Estates 12/31/08	\$ 64,491.18
Interest	\$ 475.95
Partial Release 07/29/09	\$ (27,826.13)
Balance as of 12/31/09	\$ 37,141.00

Respectfully Submitted:  
Pamela Milioto, Treasurer

**REPORT OF TAX COLLECTOR - 2009**  
 SUMMARY OF TAX ACCOUNTS YEAR ENDING DECEMBER 31, 2009

		<u>2009</u>	<u>2008</u>
<b><u>DEBITS</u></b>	<b>Uncollected Taxes</b>		
	Property Tax	\$ 263,655.16	
	Current Use Tax Tax	\$ 1,140.46	
	<b>Taxes Committed</b>		
	Property Tax	\$ 5,508,102.44	
	Current Use Change Tax	\$ 63,900.00	
	Yield Tax	\$ 18,801.71	
	Excavation Tax	\$ 164.00	
	Tax Cost Invoice	\$ 452.00	
	<b>Overpayments</b>		
	Property Tax	\$ 13,021.49	\$ 663.22
	Current Use Change Tax	\$ 396.85	
	Yield Tax	\$ 2,501.53	\$ 11,581.56
	<b>Interest</b>		
	All Taxes	\$ 75.00	\$ 1,380.50
	<b>Penalties, Costs &amp; Fees</b>		
	Returned Check Fees	\$ 50.00	
	Other Charges - Lien	\$ 278,872.90	
	<b>TOTAL DEBITS</b>	<b>\$5,606,963.02</b>	
<b><u>CREDITS</u></b>	<b>Remittances</b>		
	Property Tax	\$ 5,272,562.66	\$ 142,970.76
	Current Use Change Tax	\$ 37,900.00	
	Yield Tax	\$ 11,978.88	\$ 926.60
	Excavation Tax	\$ 164.00	
	Other Charges - Lien	\$ 452.00	
	Interest on all Taxes	\$ 2,501.53	\$ 4,885.18
	Returned Check Fees	\$ 50.00	
	Conversion to Lien	\$ 129,037.73	
	Taxes Deeded to Municipality		
	<b>Abatements Made</b>		
	Property Tax	\$ 600.63	\$ 600.63
	Current Use Change Tax	\$ 1,280.25	
	<b>Uncollected Taxes</b>		
	Property Tax	\$ 247,960.64	
	Current Use	\$ 26,000.00	
	Yield Tax	\$ 5,939.43	
	Returned Check Fees	\$ 25.00	
	<b>TOTAL CREDITS</b>	<b>\$ 5,606,963.02</b>	<b>\$ 278,872.90</b>

## SUMMARY OF TAX LIEN ACCOUNTS YEAR ENDING DECEMBER 31, 2009

		<u>2009</u>	<u>2008</u>	<u>2007</u>
<u>DEBITS</u>				
Unredeemed Liens		\$ 61,379.80	\$ 18,611.79	
Liens Executed During Year	\$ 129,037.73			
Interest & Costs	\$ 6,211.87	\$ 7,905.85	\$ 4,266.34	
Overpayments				
<b>TOTAL DEBITS</b>	<b>\$ 135,249.60</b>	<b>\$ 69,285.65</b>	<b>\$ 22,878.13</b>	
<u>CREDITS</u>				
Redemptions	\$ 63,014.71	\$ 24,282.86	\$ 18,501.79	
Interest & Costs	\$ 5,856.87	\$ 8,298.55	\$ 4,376.34	
Abatements				
Liens Deeded to Municipality				
Unredeemed Liens	\$ 66,378.02	\$ 36,704.24		
<b>TOTAL CREDITS</b>	<b>\$ 135,249.60</b>	<b>\$ 69,285.65</b>	<b>\$ 22,878.13</b>	

## SUMMARY OF UNREDEEMED TAX LIENS AS OF DECEMBER 31, 2009

## LEVY OF 2008

Stephen K. Brenan	H5-02-02	\$ 3,484.43
John K. & Stella Chase, Sr	I1-02-05	\$ 403.04
Gerald E. Dugrenier	B6-02-01	\$ 3,245.63
Roger M. Gagne	D5-01-06	\$ 265.64
Ernest J. & Heather R. Gagnon	D4-02-11	\$ 5,233.21
GPS Properties, Inc.	C4-01-06	\$ 2,429.57
Julien & Sandra Leduc	J3-01-02	\$ 1,399.36
Joseph J. Luksza	C6-03-07	\$ 246.30
Joseph J. Luksza	D4-01-01	\$ 4,391.78
Dana Moquin	B5-02-06	\$ 6,078.86
Paul & Diana Murphy	B6-01-13	\$ 4,140.23
Zachary Voydatch	J3-01-08	\$ 5,386.19
<b>TOTAL UNREDEEMED 2008</b>		<b>\$ 36,704.24</b>

## LEVY OF 2009

Barkie Holdings LLC	H3-01-02	\$ 3,809.58
Stephen K. Brenan	H5-02-02	\$ 3,680.61
John K. & Stella Chase, Sr.	I1-02-05	\$ 78.90
Moreen Ann Cote	C5-01-01	\$ 1,496.98
Gerald E. Dugrenier	B6-02-01	\$ 3,427.32
Roger M. Gagne	D5-01-06	\$ 1,806.51
Ernest J. & Heather R. Gagnon	D4-02-11	\$ 6,700.74
GPS Properties, Inc.	C4-01-06	\$ 320.38
Kyla M. Hall	H3-01-01	\$ 5,609.86
JP Morgan Chase Bank	D3-02-03	\$ 4,019.06
Alma Kingsbury	G4-01-02	\$ 1,090.25
Julien & Sandra Leduc	J3-01-02	\$ 1,479.79
Joseph J. Luksza	C6-03-07	\$ 258.29
Joseph J. Luksza	D4-01-01	\$ 4,644.33
Dana Moquin	B5-02-06	\$ 6,420.82
Barbara Palys	C4-01-03	\$ 4,869.17
Rocca-Scarlett, Krista J.	D4-04-02	\$ 8,568.13
Zachary Voydatch	J3-01-08	\$ 5,708.52
Wells Fargo Bank	D6-01-03	\$ 68.29
Williams, Betsy, Trustee	E6-03-01	\$ 2,320.49
<b>TOTAL UNREDEEMED 2009</b>		<b>\$ 66,378.02</b>

## REPORT OF THE TOWN CLERK – 2009

REVENUE HISTORY	2005	2006	2007	2008	2009
Motor Vehicle Permits Issued	\$ 481,760.50	495,361.50	\$ 475,671.00	\$ 475,435.40	\$ 458,934.14
Municipal Agent Fees	8,257.50	8,372.50	8,567.50	9,032.50	9,515.00
Cert. of Title Application Fees	1,344.00	1,242.00	1,212.00	1,244.00	1,104.00
Dog Licenses:					
Tags issued	2,668.50	2,610.50	4,223.50	3,909.50	3,979.00
Replacement Tag Only	10.00	7.50	6.00	0	12.50
Late Payment Fines	93.00	122.00	530.00	310.00	770.00
Civil Forfeitures	-	-	2,025.00	25.00	-
Marriage Licenses	675.00	540.00	675.00	585.00	1,395.00
Civil Union Licenses	n/a	n/a	n/a	225.00	n/a
Vital Record Fees	276.00	288.00	504.00	584.00	672.00
Filing Fees (elections)	6.00	5.00	4.00	7.00	-
UCC Filing	775.00	710.00	744.00	675.00	600.00
Pole License Filing	90.00	80.00	20.00	20.00	70.00
Wetland Application Filing	40.00	40.00	50.00	30.00	20.00
Returned Check Fines	250.00	300.00	275.00	275.00	125.00
Other	37.31	48.42	116.24	254.46	
<b>REMITTED TO TREASURER</b>	<b>\$ 496,245.50</b>	<b>\$ 509,716.31</b>	<b>\$ 494,555.42</b>	<b>\$ 492,473.64</b>	<b>\$ 477,451.10</b>

The figures in the above table reflect the revenue received and processed through the Town Clerk's office.

TRANSACTION HISTORY	2005	2006	2007	2008	2009	Activity:
Motor Vehicle Permits Issued	3922	3948	4004	4084	4153	
Stickers/Plates Issued (as M/A)	3303	3349	3427	3613	3806	
Title Applications Reviewed	683	624	607	622	553	
Dog Licenses Issued	390	396	634	552	608	
Dog Civil Forfeitures Collected	-	-	81	1	-	
Marriage Licenses Issued	15	12	15	13	31	
Civil Union Licenses Issued	n/a	n/a	n/a	5	n/a	
Vital Record Abstracts Issued	25	28	47	56	63	
Election Filing Accepted	13	13	9	10	14	
UCC / Misc. Filings Accepted	6	4	4	4	4	
Pole License Filing Accepted	9	8	2	2	7	
Wetland Application Filing	4	4	5	3	2	
Returned Check Pursuit	10	12	11	11	5	
Notary/JP Services	52	37	76	164	108	
Automated Voter Registration	n/a	48	61	67	18	
<b>Total transactions listed</b>	<b>8432</b>	<b>8483</b>	<b>8983</b>	<b>9207</b>	<b>9372</b>	

Note: Not all transactions result in revenue.

**Motor Vehicle:** As the above charts show, our motor vehicle revenue continues to decline while the number of permits issued continues to increase. Of the 4,153 permits issued, approximately 40 were replacement permits (people are still getting used to the new style); the balance were renewal or new. People are still buying vehicles, but the majority are older models which are taxed at a lower rate.

This was our first full year “on line” with the Department of Motor Vehicles. As on line Municipal Agents for the DMV we can issue Initial (vanity) and Conservation (moose) plates, plates and decals for vehicles with a GVW up to 26,000 pounds (previously limited to 8,000 pounds), replacement plates and decals, certified copies of registrations, replacement plates and decals to name a few. In the past, registrants were required to complete these transactions at the DMV. Our on-line privileges saved over 300 residents a separate trip to the DMV and raised an additional \$900 in fees for the town! Darlene and I would like to thank you for your patience while we learned our way through the new software required for this service.

The most noticeable change in motor vehicle registrations this year was the increase in state fees. A surcharge was assessed for most registrations (including trailers) as well as an increase in fees for vanity plates, certified copies of registrations, and transfer fees. Surcharges began at \$30 for vehicles with a gross weight of 5,000 pounds or less; \$45 for vehicles with a GVW of 5,001-10,000 pounds; \$55 for vehicles with a GVW of 10,001-26,000 pounds. Vehicles with a GVW over 26,000 pounds also increased. Please note these fees are state fees and do not contribute to the revenue shown in the chart on the prior page.

**Dog Licenses:** If you're a dog owner with a busy schedule, it's easy to forget to renew your dog's license. In mid 2007 we began collecting the owner's e-mail address when a license was issued. In March 2009, several hundred reminders were sent via e-mail. This service saved the town postage expense associated with "snail mail". We will continue to use this reminder method. Contact me at: [townclerk@dunbartonnh.org](mailto:townclerk@dunbartonnh.org) if you would like to be added to the list (add this address to your "safe senders" list so the reminder doesn't go to your spam folder!)

**Elections:** There was one election in 2009 (Town/School), a welcome respite from the four in the prior year! On behalf of Dunbarton's Election Officials, we would like to thank the citizens who stepped forward and gave their time to hand count the ballots.

**Vital Records:** The most significant change in the area of Vital records was the passage of HB 436, which allows same-sex marriage as of January 1, 2010. The earliest a couple can apply for a same-sex marriage is October 1, 2009 (for a January 1, 2010 wedding). Couples who were previously joined in Civil Unions will be permitted to convert their Civil Unions marriages at no additional charge after January 1, 2010. Applications are available from my office. After January 1, 2011, all remaining Civil Unions that have not been converted (or dissolved) will be converted to marriages automatically.

**Historical Collections:** Preservation work continues on many historical collections and individual pieces generously donated to the town. Many thanks to Donna Dunn, Marion Crosby, Nancy Frost, Laraine Allen, Laura Tucker, and Kathy Torre who regularly lend their time, talent, and historical knowledge to this ongoing project. Donations of any historical documents relating to Dunbarton are always welcome whether it be one document or a collection. If you have a few spare hours during the week and want to take part in the process, please contact me. It's great fun and a rare treat to view these documents and the wealth of history they contain.

**Scipio:** The importance of preserving history was especially meaningful in Dunbarton this year. It was through old records that we learned about Scipio, a freed slave of Captain Caleb Page who fought in the Revolutionary War. Up until this year, Scipio received no known recognition for his service to our country. Thanks to the efforts of Laraine Allen, Fred and Lee Mullen, and members of Dunbarton's Legion Post 116, Scipio's humble grave will be decorated with an American Flag every year from the period covering Memorial Day through Veteran's Day.

The Town Reports of the past few years carried a section called: *FAQ's: A Guide to Doing Business with Your Town Clerk*. It gave detailed information regarding vehicle registrations and titles, dog licenses, voter registration, marriage and civil union licenses, as well as certified copies of birth, marriage, civil union, and death records. That information has been moved to the Town Clerk section of the Town's web site: <http://dunbartonnh.org> (Boards and Offices/Town Clerk). Copies are also available at the office.

Thank you, Citizens of Dunbarton, for your continued support. It is my privilege to serve you!

Respectfully submitted,  
Linda L. Peters  
Certified Town Clerk

**REPORT OF THE TRUST FUNDS  
FOR THE YEAR ENDING DECEMBER 31, 2009**

FUND	Description	Principal	Balance Beginning of Year	Posted During Year	Expended During Year	Balance End of Year
<b>Common Trust Funds</b>						
	Perpetual Care	Income	12,072.81	112.17		12,184.98
	Invested in NH-PDIP	Total	33,613.91	112.17	0.00	33,726.08
<b>Cemetery Fund</b>		Principal	15,950.00	600.00		16,550.00
	Maintenance Care - Established 1988	Income	375.11	53.80	375.11	53.80
	Invested in NH-PDIP	Total	16,325.11	653.80	375.11	16,603.80
<b>Sargent/Pages Corner</b>		Principal	1,000.00			1,000.00
	Maintenance Care - Established 2005	Income	148.59	4.15	148.59	4.15
	Invested in NH-PDIP	Total	1,148.59	4.15	148.59	1,004.15
<b>Winslow Town Forest Fund</b>		Principal	11,000.00			11,000.00
	Town Forest Maintenance - Established 1930	Income	276.30	36.87	275.00	38.17
	Invested in NH-PDIP	Total	11,276.30	36.87	275.00	11,038.17
<b>Land Purchase Cap. Reserve</b>		Principal	30,000.00			30,000.00
	Land Purchase - Established 1997	Income	13,570.23	145.22		13,715.45
	Invested in NH-PDIP	Total	43,570.23	145.22	0.00	43,715.45
<b>Building Repair Fund</b>		Principal	0.00			0.00
	Building Repair - Established 1997	Income	26.35			26.35
	Invested in NH-PDIP	Total	26.35	0.00	0.00	26.35
<b>Revaluation Cap. Reserve</b>		Principal	5,416.64	25,000.00		30,416.64
	Property Revaluation - Established 2003	Income	1,649.14	59.13		1,708.27
	Invested in NH-PDIP	Total	7,065.78	25,059.13	0.00	32,124.91
<b>Salt Shed Cap. Reserve</b>		Principal	0.00			0.00
	Salt Shed Construction - Established 2003	Income	87.17		87.17	0.00
	Invested in NH-PDIP	Total	87.17	0.00	87.17	0.00
<b>FUND CLOSED THIS YEAR BY WARRANT</b>						
<b>Ambulance Fund</b>		Principal	0.00			0.00
	Replace Ambulance - Established 1997	Income	0.00		0.00	0.00
	Invested in NH-PDIP	Total	0.00	0.00	0.00	0.00
<b>FUND CLOSED THIS YEAR BY WARRANT</b>						
<b>Silberberg School Fund</b>		Principal	2,000.00			2,000.00
	Elementary School - Established 1984	Income	50.04	7.31	50.04	7.31
	Invested in NH-PDIP	Total	2,050.04	7.31	50.04	2,007.31
<b>Dunbarton School Cap. Reserve</b>		Principal	75,174.52			75,174.52
	School Facility - Established 1991	Income	11,464.26	288.99		11,753.25

Invested in NH-PDIP	Total	86,638.78	288.99	0.00	86,927.77
<b>Special Education Fund</b>	Principal	75,000.00			75,000.00
Special Education - Established 2000	Income	12,334.89	291.07		12,625.96
Invested in NH-PDIP	Total	87,334.89	291.07	0.00	87,625.96
<b>DES Kitchen Equipment Fund</b>	Principal	1,000.00	1,000.00		2,000.00
Maintenance Care - Established 2008	Income	16.68	4.19		20.87
Invested in NH-PDIP	Total	1,016.68	1,004.19	0.00	2,020.87
<b>TOTALS</b>		<b>290,153.83</b>	<b>27,602.90</b>	<b>935.91</b>	<b>316,820.82</b>

Respectfully Submitted, Norm Roberge, Chairman  
 Jan Van De Bogart, Secretary  
 Ronald Slocum, Treasurer

*Errata.....*

*Town meeting - 1766- Voted to build a Town Pound and fence around the graveyard. Pound built on west side of Center Cemetery, was 20 feet square with seven foot high fences, entrance was from the west side. - 1775- Voted to get locks for the Town Pound. -1791- Vote on graveyard on Prospect Hill west of Prospect House, used until 1799. This graveyard was moved to its current location of the center cemetery when enlarging along with Town pound.*

## **Dunbarton Transfer Station 2009**

**First and foremost I want to thank the residents of Dunbarton for their recycling efforts, even in these economic times. It is not always convenient to sort the papers and plastics, tin cans and steel cans, clothing and cardboard but it does make a difference. Everything that we recycle means less weight that we are being charged for at the incinerator. And if you didn't know we now recycle numbers 1-7 in plastics. We take up to the 5 gallon bucket size...and don't forget the lids because those can be recycled too!**

**Secondly I want to thank my staff. They don't always get the acknowledgment that they deserve. Between working in the summer heat and then the arctic cold it is not always easy, but they are always there, making the best of the elements.**

Again this year we will be celebrating Earth Day by selling compost bins, rain barrels, and kitchen pails. Flyers will be going out within the next month announcing this sale. We also have some recycling bins for sale at the Transfer Station. Recycling bins make for an easy way to sort those pesky recyclables. Once more everything that can be recycled means less money spent to get rid of trash. Please see any Transfer Station staff for more information.

**Looking forward to another successful year of recycling.**

**Patrick "Woody" Bowne  
Dunbarton Transfer Station Supervisor**

**CONCORD REGIONAL SOLID WASTE / RESOURCE RECOVERY COOPERATIVE**

**2009 ANNUAL REPORT**

**2010 BUDGET**

1.	Wheelabrator Concord Company Service Fee	\$5,004,360
2.	Franklin Residue Landfill	
	a. Operation and Maintenance	\$1,371,915
	b. Closure Fund	87,000
	c. Long Term Maintenance Fund	<u>145,000</u>
	Total	\$ 1,603,915
3.	Cooperative Expenses, Consultants & Studies	361,678
	<b>TOTAL BUDGET</b>	<b>\$ 6,969,953</b>
4.	Less: Interest, surplus, and over GAT. Net to be raised by Co-op Communities	<u>-651,358</u> <b>\$6,318,595</b>

2010 GMQ of 101,756 tons and Net Budget of \$6,318,595 =

**Tipping Fee of \$62.10 per ton**

We are happy to report to all member communities that 2009 marked our twentieth complete year of successful operations. Some items of interest follow:

The 2010 budget reflects a tipping fee of \$62.10 per ton. This represents an increase of \$12.60/ton. This substantial increase is due to the new contract with Wheelabrator which went into effect for 2010. The Co-op has enjoyed 20 years of below market rate. That ended in 2010.

A total of 114,408 tons of Co-op waste was delivered to the Wheelabrator facility this year. This represents a decrease of 12,652 tons from 2008.

A total of 65,931 tons of ash were delivered to the Franklin ash monofill for disposal. The ash landfill continues to operate very well. Phase V Stage I is being filled at this time. Phase V will provide ash disposal capacity through 2014.

The Joint Board continues exploration of the idea of building a single stream recycling facility to improve recycling rates and offset the increased tipping fees. The Co-op has contacted many communities in an effort to determine interest in joining with the Co-op in this effort. To date over twenty five NH communities have shown interest in joining with the Co-op.

## Single Stream Recycling Committee

### Progress Report

Shortly after the 2009 Town Meeting, the board of selectmen appointed a committee to study the feasibility of adopting "Single Stream" recycling in the town of Dunbarton. On the surface the concept of single stream recycling is very simple: a greatly expanded list of recyclables is collected without sorting and transported to a facility where the 'single stream' is processed, sorted, packaged and sold. The donor towns then either pay to have their recyclables taken or they receive money from their sale depending on current market conditions.

At the time we began looking into adopting the Single Stream model, conditions were substantially different. There were two companies vying for our business; a new private company as well as the solid waste coop to which we currently belong. Neither company yet had a facility, but contracts were in place for many towns. Our job, as we saw it, was to quantify the financial impact on the Town of Dunbarton by switching to Single Stream, and look at the long term benefits of such a change. Following that, we were to make a recommendation to the town at the 2010 Town Meeting.

We are NOT prepared to make a recommendation at this time, nor suggest that the Town take any action. The private company interested in starting a facility has gone out of business. Among other things, this means there is no competition for our recycling business. Many of the towns who previously had commitments with the coop have revisited them, the 'guaranteed' tonnages committed by the towns has changed and the financials surrounding charges, payments, lengths of commitment, etc. have changed. Because of this, the financial model used to predict cost / savings for Dunbarton has become much more complex and accurate data to populate the model is not available. Therefore, we can not determine whether or not it is in the best interests of Dunbarton to participate in a Single Stream system.

At this point the committee will continue to monitor the situation with our potential single stream provider and provide recommendations next year. We will also use the interim time to study operations at the recycling facility and recommend changes to the Board of Selectmen that would improve its efficiency and make it more cost effective for the town.

Respectfully Submitted,

Peter C. Hecker, Chairman

## BUILDING DEPARTMENT REPORT 2009

For the year 2009, our department issued eighty-eight (88) building permits for a wide range of projects. The issuance of building permits got off to a slow start this year. On a positive note, we noticed an increase in requests for building permits during the late spring to early summer and then another increase again in the fall.

Out of the total number of building permits issued, three (3) were for new houses. This is a marked decrease in past years, which is not surprising considering the economic climate. The balance of building permits issued cover a wide range of construction projects. One trend we noticed is stand-by generator installation. Considering the ramifications of last year's devastating ice storm this trend was not a surprise.

We also reviewed nine (9) septic system designs (new and replacement) prior to their submittal to the NH Department of Environmental Services

### BUILDING PERMITS FOR 2009

Single Family Homes – 3	Pools – 3
Detached Residential Construction (Garages, Barns and Sheds) – 16	Additions – Garage (Attached) - 3
Demolition – 2	Addition – Dwelling Space – 3
Electrical/Mechanical and/or Plumbing – 33	Home Occupation – 1
Renovations – 7	Sunroom/Deck/Porch/Ramp – 9
Renewal of Previous Permit – 4	Misc./Other – 4

The value of building permit fees collected during the fiscal year 2009 was \$10,460.98. Although, there was a reduction in building permits for new homes, this office still reviewed and inspected over \$1,438,029.00 in estimated new construction revenue for the Town of Dunbarton.

Kyle Parker, Building Inspector and Jon Wiggin, Assistant Building Inspector has worked diligently on providing code education along with enforcement to ensure projects will be built according to the International Residential Codes. These Inspectors have dealt with a large variety of projects this year as both the Code Enforcement and Health Officers of Dunbarton.

Barbara McCann has re-joined the Town as the assistant to Building, Planning and Zoning. Therefore, she is able to assist the residents with building permitting as well as the process of applying to these Boards when necessary. She attends the monthly meetings and provides key information regarding projects to the departments.

Building permits are required for the following: residential single and multi-family homes; garage; shed; porch; deck; remodeling and major renovations; fireplace and chimneys; major electrical and service entrance; major plumbing, mechanical, and oil/gas burner; temporary trailer or building; commercial, industrial, and institutional uses; agricultural: greenhouse, stable, barn; home occupation business; demolition and removal.

Building permits are not generally required for construction that replaces or maintains existing materials and work, with that which is functionally equivalent and of comparable value, and is in the same position and location of the work to be replaced or maintained i.e. house painting, re-siding and re-roofing. This exception does not apply to major remodeling, major structural renovations, and additions to existing buildings, or trade work that requires inspections, all of which require a duly issued permit. If you are unsure, please call our office at 774-3541 Ext 106.

Respectfully Submitted,  
 Kyle Parker, Building Inspector  
 Barbara McCann,  
 Administrative Assistant

## **CONCORD REGIONAL VISITING NURSE ASSOCIATION- 2009 ANNUAL REPORT OF THE TOWN OF DUNBARTON**

The Concord Regional Visiting Nurse Association (CRVNA) continues to offer comprehensive health services to the residents of Dunbarton. The following is a description of these services:

Home Care services respond to the health care needs of those patients with acute or chronic illnesses that require skilled professional and paraprofessional care so they may return to or remain in their homes. Emphasis is on promoting independence and maximum functioning of the patient within the least restrictive setting. Patients who receive services range from children who have a complex medical condition to frail elders who require supportive assistance to stay in their own homes.

Hospice services provide professional and paraprofessional services to the terminally ill patient with a limited life expectancy. The goal is to enhance the quality of the patient's remaining life by helping he/she remain at home in comfort and dignity. Emphasis is on pain and symptom management and skilled intervention to meet the patient's special physical, emotional and spiritual needs.

CRVNA's Hospice House provides residential care to terminally ill patients who have no primary caregiver or need a supported residential setting. Often patients are transferred into the Hospice House when a caregiver is exhausted and unable to care for them at home any longer. To date, this house has provided a home to approximately 900 terminally ill residents.

Community Health services include health education, health maintenance and preventive health services. The program includes preventive care, adult and senior health, child health, Baby's First Homecoming, immunizations for all ages, supportive services to school districts parent education and support, health education and nutritional counseling.

Community Health includes health promotion services which focus on the low and marginal income families and individuals to prevent illness by professional assessment and screening for health risks and needs, by early intervention to prevent, eliminate, or minimize the impact of illness and/or disability, and by anticipatory guidance and health teaching. Emphasis is on promoting healthy children, families and individuals through early intervention and health teaching. Services rendered in the clinic setting are: child health, adult screening, and immunizations. Home visits are made in crisis situations or when needed health care cannot be given in the clinic. Senior health services are provided at congregate housing sites.

Over the past two years Senior Health Clinics have expanded to reach out to seniors who may require a monthly check by a nurse of their blood sugar, blood pressure, and/or diabetes management. The expansion of these services was in response to the decrease in Medicare services to seniors.

Professional and paraprofessional hourly home services are provided on a private fee-for-service basis. Health education and instruction are part of each home visit or clinic visit.

Anyone in Dunbarton may request service: patient, doctor, health facility, pastor, friend or neighbor. The nurse who completes an assessment will coordinate with the patient's physician a plan of care to meet the patient's specific needs. If the patient does not have a physician the nurse will assist the patient to identify one and schedule a visit. The agency has developed a program with the NH-Dartmouth Family Practice Residency Program to coordinate a house call visit by a resident to a frail elder's home who is unable to leave his/her home.

A call to Concord Regional Visiting Nurse Association (1-800-924-8620) is all that is necessary to start services or make inquiries. The CRVNA office is open Monday through Friday from 7:30am to 5:00pm. A nurse is on call twenty-four hours a day. The On-Call Nurse can be reached by calling 1-800-924-8620.

Federal regulations specify a charge is applicable to all visits. Fees are scaled for the individual without health insurance and/or who is unable to pay the full charge. However, to fee scale, federal regulations require a financial statement be completed by the patient or responsible person. The community health services are provided to residents often times free of charge.

This agency is certified as a Medicare/Medicaid Provider, licensed by the State of New Hampshire, and is a member agency of the United Way of Merrimack County.

Total visits made during October 1, 2008 through September 30, 2009:	No. of Clients:	Visits:
Home Care/Hospice	42	947
Community Health Services		
-Dental Clinic	6	6
-Immunization Clinic	4	4
- Flu Clinic	41	41
- Senior Health	1	2
- Baby's Homecoming	11	11
-Parent Friend	1	22
-Head Lice Clinic	4	4
Community Health Total	68	90
<b>Total Clients and Visits</b>	<b>110</b>	<b>1,037</b>
<b>Clients and Visits</b>	<b>110</b>	<b>1,037</b>
Adult Bereavement Support Groups	7	
Hospice Volunteer Training Groups	2	
Community Action Program		

CONCORD REGIONAL VISITING NURSE ASSOCIATION  
250 PLEASANT STREET  
PO BOX 1797  
CONCORD, NH 03302-1797  
603-224-4093

**SUMMARY OF SERVICES 2009**  
**PROVIDED TO**  
**DUNBARTON RESIDENTS**  
**COMMUNITY ACTION PROGRAM**  
**BELKNAP-MERRIMACK COUNTIES, INC.**

SERVICE DESCRIPTION	UNITS OF SERVICE	HOUSEHOLDS/PERSONS	VALUE
<b>COMMODITY SUPPLEMENTAL FOOD PROGRAM</b> is a nutrition program that offers participants free nutritious foods to supplement their daily diet. The program serves children under six years of age, women during pregnancy and up to 12 months after the birth of their baby. *(An individual may not be enrolled in both the WIC Program and CSFP but a family may have members on both programs.)		HOUSEHOLDS--Not Available	
<b>EMERGENCY FOOD PANTRIES</b> provide up to five days of food for people facing temporary food crisis. Value \$5.00 per meal.	MEALS--60	PERSONS--6	\$300.00
<b>FUEL ASSISTANCE</b> is available to income eligible households to help with energy costs during the prime heating season. Priority is given to the elderly and disabled. The average benefit for the 2008-09 program was \$875.00.	APPLICATIONS--46	PERSONS--90	\$ 43,876.00
<b>ELECTRIC ASSISTANCE</b> program is a statewide program funded by all electric rate payers which provides a specific tier of discount from 5% to 70% on electric bills for income eligible households.	ENROLLED HH--21		\$7,138.87
<b>CONGREGATE MEALS</b> - All elders are welcome to our congregate meal sites/ Senior Centers for nutritious hot meals, social/recreational activities and special events. Value \$6.80 per meal.	MEALS--65	PERSONS--1	\$442.00
<b>MEALS-ON-WHEELS</b> provides the delivery of nutritionally balanced hot meals to homebound elderly or adult residents five days per week. Value \$6.75 per meal.	MEALS--159	PERSONS--5	\$ 1,073.25
<b>WOMEN, INFANTS AND CHILDREN</b> provides specific food to supplement daily diet of pregnant or nursing women as well as children under five. Participants receive medical/nutritional screening, counseling and education. Value includes value of vouchers and clinical services.		HOUSEHOLDS--Not Available	
<b>NEIGHBOR HELPING NEIGHBOR</b> provides emergency energy assistance up to \$300 for those not eligible for fuel assistance.	GRANTS--2		\$ 350.00
<b>INFORMATION AND REFERRAL</b> --CAP provides utility, landlord/tenant, legal and health counseling as well as referrals for housing, transportation and other life concerns. These support/advocacy services are not tracked.		<b>GRAND TOTAL</b>	<b>\$ 53,180.12</b>



## UNH Cooperative Extension Merrimack County

UNH Cooperative Extension, the public outreach arm of the University of New Hampshire, has engaged New Hampshire residents for 95 years with a broad variety of non-formal educational offerings. One in four Merrimack County residents took advantage of at least one Extension program last year.

We offer programs in parenting, family finances, food safety, home gardening, 4-H (including clubs, camps, special interest programs and after school programs for children and teens), nutrition education for low-income families, and acculturation for refugee families. We respond to the needs of forest landowners, commercial farmers, niche growers, farmers' markets, and many other groups.

Merrimack County Extension educators also work extensively with towns and school districts, organizing and advising after-school programs, helping school and town groundskeepers maintain athletic fields, landscaped areas, and town forests. We provide guidance to community boards on current use, timber tax law, and other land-use issues. We also help social service agencies plan programs and stay current with the latest research and best practices.

Our county staff participate—and sometimes take leadership roles—in many state and local coalitions, among them the Franklin and Concord Asset Building Coalitions, the Concord Substance Abuse Coalition, the Timberland Owners Association, N.H. Farm and Forest Exposition board, Ausbon Sargent Land Trust outreach committee, N.H. Association for Infant Mental Health, the state Marriage and Family Advisory Board, the N.H. Volunteer Administrators Association, and Pittsfield Youth Workshop.

Merrimack County Extension provides fact-sheet notebooks to all town libraries and our educators often appear on WPTL Radio (107.7 FM), which offers information to residents throughout the station's listening area.

UNH Cooperative Extension operates a statewide toll-free Info Line (1-877-398-4769) at our Family, Home & Garden Education Center, staffed Monday through Friday, 9:00 a.m. – 2:00 p.m., and 5:00 p.m. to 7:30 p.m. on Wednesday evenings. Last year, the Info Line handled nearly 600 requests from Merrimack County residents.

Finally, UNH Extension trains and supports more 5,000 volunteers statewide: 4-H leaders, master gardeners, wildlife coverts, community tree stewards, water quality monitors, marine docents, and others, who extend the reach of Extension programs into many domains of New Hampshire life. If volunteer opportunities interest you, please call Merrimack County Extension Office at 796-2151, or stop by the office at 315 Daniel Webster Highway in Boscawen next to the County Nursing Home on Route 3.

Extension also distributes a wide range of information from our Web site:  
[www.extension.unh.edu](http://www.extension.unh.edu).

## DUNBARTON PUBLIC LIBRARY NARRATIVE

2009 continued to be a challenging year, and the library remained dedicated to delivering outstanding service with existing, new and borrowed resources. Many users took advantage of our job searching capabilities, whether through internet access or print resources. Our innovative web page provided up-to-date communication within Dunbarton and immediate access to the wider world. Book reviews, H1N1 information, library program announcements and a link to our free downloadable audiobooks were all readily available. Users could also request a book, renew titles, recommend a program, or ask a reference question via our email ([dunlib@gsinet.net](mailto:dunlib@gsinet.net)).

Over 2000 adults and children attended more than 100 programs! Topics varied widely from an Abe Lincoln appearance, to our new brown bag lunch book discussions. Moms and daughters enjoyed knitting afternoons and Ralph Baer impressed us all with his stories about the invention of video gaming. In October, our library partnered with the elementary school PTO and sponsored "Connect with Books: how to get your kids excited about reading". The Town Hall Centennial celebration gathered hundreds of folks in May and June.

We extend our thanks to our many local "associates" who helped us throughout 2009. Energy Committee members donated an energy use detector which is available for borrowing. Fred Mullen shared his knot and genealogical expertise, and Ted Johnson taught a robotics class to excited teens. Barbara Weeks led some relaxing air-conditioned yoga classes last summer, and Judy Keefe lettered a new outdoor library sign. Tiffany Dodd and Audra Breault demonstrated that, indeed, basketballs and ping pong balls fall at the same velocity, and proved Galileo correct. "Chef" Greg Crompton and Paula Mangini pared up to create a most beautiful centennial cake which graced the front yard. Joy Hammond and Matthew Mills provided expert pie-tasting services on Old Home Day, when we received 19 delicious entries. Matthew also taught our little ones a class on bicycle safety, with help from Sam Little. And Jody, Amy and Erin Davies worked tirelessly to maintain our "secret garden". Sincere thanks also goes to Timneat Cooper for her many smile-filled volunteer hours and Eric Simpson for dismantling, cleaning and restocking our arts and crafts room. We are very grateful for these and all our library supporters.

Despite a rainy summer, our Town Hall Centennial events were a grand success! Lead by the library staff and trustees, many excited adults and young people worked together for several months and planned three fun-filled days. Leading off the festivities, Steve Blunt entertained a happy crowd during our children's concert (thank you, Congregational Church!). Rebecca Rule, always wonderful, elicited lots of laugh on a chilly evening, while everyone feasted on delicious pies. On Saturday, June 6, hundreds of folks were welcomed into a virtual history museum, created by scores of volunteers. Visitors were lead to a fascinating timeline, then to all sorts of exhibits. Upstairs a "must-see" televised performance of a 1981 Cinderella production was shown to a smiling and blushing audience. A delicious baked-bean supper was served to a starving and jovial crowd, who then rallied to dance the night away under the stars.

Finally, as winter approached, we became excited about offering an after school LEGO club, and, inspired, assembled a committee to create a fine arts calendar. We were indeed honored to benefit from the participation and artistic talents of Carol Fisk, Mike and Kris Hanson, Susan Jenkins, Judy Keefe, Enid Larsen, William Morse, Patricia Murphy, Mary Stadelmann, Margaret Venator and Gerry Williams. Those who purchased this memorable calendar helped celebrate some of our valuable artists and supported library after school programs.

DUNBARTON		PUBLIC LIBRARY		2009
Registered Patrons		2008(847)	886	
Total Holdings Jan. 2009				13,850
Acquisitions				
	Gifts (Books)	132		
	Gifts (Periodicals)	60		
	Gifts (Audiovisual)	31		
	Purchases (Books)	407		
	Pur. (Periodicals)	300		
	Pur. (Audiovisual)	95		
	Rentals (Books)	92		
	Rentals (Audio)	41		
				1158
Deletions				
	Discards	827		
	Returned rentals	140		
	Lost	22		
				989
Total Holdings Dec.2009				14,019
Circulation				
	Adult fiction	2357		
	Adult nonfiction	1024		
	Periodicals	310		
	Children	4761		
	Easy	1953		
	Juvenile	2151		
	Young adult	657		
	Audio	552		
	Overdrive	459		
	Videos & DVD	1751		
	Computer access	in library		*169
	Interlibrary loan			400
	Total circulation			11,614
Interlibrary Loan				
	Sent to others	229		
	Received by us	414		
Program Attendance	# programs	adults	y.adult	children
	23 adult programs	224	5	12
	7 young adult prog.	8	31	8
	19 children's prog.	60	4	255
	8 family programs	371	32	60
	Halloween	200	50	250
	Total Attendance	863	117	585
Story Time	63 sessions	244	48	382
	TOTAL	1107	165	967
Summer Reading	64 participants	1145 books		



**DUNBARTON****PUBLIC LIBRARY****Financial Report****2009****RECEIPTS**

Town appropriation	\$ 82,599.86
Fines	\$ 1,278.04
Book Sales	\$ 51.25
Donations	\$ 106.55
Equipment Income	\$ 142.30
Interest Income	\$ 918.53
Other Income	\$ 62.00
check. acct transfer	\$ 3,390.06
calendars	\$ 1,033.00
Grants	\$ 231.00
	<hr/>
	\$ 89,812.59

**DISBURSEMENTS**

Payroll	\$ 62,237.60
Accounting	\$ 600.00
Books, Period.,A/V	\$ 14,089.17
Bldg Maintenance	\$ 1,486.13
Computer & software	\$ 2,328.94
Internet	\$ 1,107.31
Telephone	\$ 884.05
Programs	\$ 3,500.07
Supplies	\$ 1,280.42
Professional fees	\$ 402.00
Furniture & Equip.	\$ 1,178.97
Miscellaneous	\$ 717.93
	<hr/>
	\$ 89,812.59

**BANK BALANCES****Citizens**

Operating and Money Market	\$ 7,925.53
CD	\$ 65,225.52

**Vanguard**

Money Market Fund	\$ 14,600.11
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**Calendar Fundraiser:**

Gross receipts from sale of calendars	\$ 1,033.00
Cost of calendars - printing	\$ (800.00)
Net funds raised for Lego Club	<hr/> <hr/> <hr/> \$ 233.00

## DUNBARTON                    PUBLIC LIBRARY

## Financial Report                    2009

## RECEIPTS

Town appropriation	\$	82,599.86
Fines	\$	1,278.04
Book Sales	\$	51.25
Donations	\$	106.55
Equipment Income	\$	142.30
Interest Income	\$	693.01
Other Income	\$	62.00
check. acct transfer	\$	2,803.58
calendars	\$	1,033.00
Grants	\$	231.00
	\$	89,000.59

## DISBURSEMENTS

Payroll	\$	62,237.60
Accounting	\$	600.00
Books, Period.,A/V	\$	14,089.17
Bldg Maintenance	\$	1,486.13
Computer & software	\$	1,516.94
Internet	\$	1,107.31
Telephone	\$	884.05
Programs	\$	3,500.07
Supplies	\$	1,280.42
Professional fees	\$	402.00
Furniture & Equip.	\$	1,178.97
Miscellaneous	\$	717.93
	\$	89,000.59

## BANK BALANCES

Citizens	\$	2,844.20
operating account		

Citizens Bank CD

Vanguard  
Money Market Fund

**KUNCANOWET TOWN FOREST  
And  
CONSERVATION AREA  
(KTFCA) Report – 2009**

Last winter's ice storm caused much damage to trees along the edge of Fogg's field. In addition to the ice, extra weight on the trees caused by the intrusion of vine growth resulted in many trees being uprooted.

In another weather-related event, the windstorm this fall caused some large trees to come down on the trail system. Thanks to Bruce Merrill and Mark Merrill for clearing the trails after the storm.

Peggy Senter has once again taken care of the annual LCIP survey.

Donna Dunn continues the work she started in 2007 cleaning the area around the Stinson barn foundation. Dan VanKalken and Donna have been removing bittersweet and autumn olive around the foundation and plan to eventually take out all the "junk" back to the stone wall/cow path. Spraying for poison ivy will have to wait until spring.

Respectfully submitted,

Edward White, Chair  
Ronald Jarvis, Vice Chair & Trailmaster  
Brett St. Clair, Vice Chair  
Darlene Jarvis, Secretary  
Jacques Belanger  
Bruce Merrill  
Peggy Senter  
Margaret Watkins  
Les Hammond, Selectmen's Representative

## DUNBARTON TOWN FOREST COMMITTEE REPORT - 2009 -

In 1930, Arthur Winslow, president of the Winslow Corporation, presented to the Town of Dunbarton a large tract of land totaling approximately 460 acres, including Stark Pond and the Stark family cemetery. In 1960, flood control measures by the Army Corps of Engineers reduced the land area by 313 acres and split the tract in half.

Thanks to the Winslow family donation the Dunbarton Town Forest celebrates its 80<sup>th</sup> anniversary this year.

This past summer Jeff Crosby seeded and fertilized the log landings at the Charlie Little and Kimball Pond lots. Vegetation management of these two lots will not occur again for another 10 – 15 years. There is a plan to erect a new steel gate at the entrance of the Charlie Little lot.

Ron Jarvis has been in contact with owners of land that abut the town forest. We are always looking for opportunities to purchase land to expand the town forest.

Occasionally a resident will inquire if town forest funds are available for other purposes. The Winslow deed specifically states "...trust and condition that if the Town of Dunbarton or its successors as aforesaid shall derive any income from the said property hereby conveyed, such income shall be placed in a separate Town fund to be called the Town Forest Fund and used for the purpose of improving and developing said forest and any or all town forest lands held by said Town, or for buying additional tracts of town forest land and in caring for and improving the same."

### Town Forest Lots

Stark Pond	(100.9 acres)
Winslow	(47 acres)
Kimball Pond Area	(150.68 acres)
Charlie Little	(114.3 acres)
Old Hopkinton Road	(45 acres)
Mansion Road	(10.5 acres)

Total: 468.38 acres

Respectfully submitted,

Ed White, Chair  
Jeff Crosby, Vice Chair  
Ron Jarvis, Secretary  
Fred Mullen, Treasurer  
Jacques Belanger

# TOWN FOREST FINANCIAL REPORT 2009

Balance: January 1, 2009 \$169,425.37

### RECEIPTS: 2009

Town of Dunbarton (sand & gravel – for year 2008)	\$3,139.00
Interest on trust fund (Winslow Town Forest – for year 2008)	275.00
Bean Hill Forest Services (Kimball Pond )	2,000.67
Interest on investments (Ameriprise Financial Services)	3,167.95

**TOTAL RECEIPTS:** \$8,582.62

BALANCE plus RECEIPTS: \$178,007.99

## PAYMENTS: 2009

Blue Seal Feeds (seed & fertilizer) (reclaim Stark Pond pit)	\$529.38
A&B Lumber (sign posts & hardware)	43.47
Town of Dunbarton (timber taxes – Kimball Pond)	2,625.69
Town of Dunbarton (Kimball Pond – stump & grub pit for removal of gravel)	2,000.00

**TOTAL PAYMENTS:** \$5,198.54

BALANCE plus RECEIPTS less PAYMENTS as of January 1, 2010 \$172,809.45

Respectfully submitted,  
Fred J. Mullen, Treasurer  
Dunbarton Town Forest

*Errata...*

Major Caleb Stark engaged in mercantile enterprise after 1783 (returned from military) at Haverhill, Dunbarton and Boston (with brother in law John McKinstry). Closed business during war of 1812 and opened cotton factory in Suncook and built a house in Pembroke. From there, went to Ohio in 1830 where he died in 1838.

## DUNBARTON FIRE DEPARTMENT REPORT – 2009

The department experienced another busy year despite a decrease of emergency incidents. The decrease was due to this being the first time in several years that we did not experience a major weather event. Non emergency services that include an annual fire and life safety inspection of the elementary school, required inspections, investigations, issuing of fire permits, meetings, information request, fire and medical reporting along with other federal and state mandates continue to increase and be very time consuming.

Members of the fire and police departments attended numerous meetings and worked diligently to develop a regional plan to deal with the H1N1 influenza virus and other public health emergencies that might affect our community. First responders were vaccinated and training classes were attended to prepare for a possible H1N1 virus outbreak.

Fire Prevention activities included the presentation of a fire safety program to the students and staff of the Dunbarton Elementary School in October. A new State law effective January 1, 2010 requires single family dwellings that are newly constructed or substantially rehabilitated, multi – unit dwellings and all rental units to have Carbon Monoxide detectors. If you have any questions please contact the fire department.

The Dunbarton Firefighters Association support of the fire department continued this year with the purchase of traffic signs to be used at the scene of emergencies to warn drivers of an emergency ahead. The signs are important safety equipment that were needed but were not funded in the department budget. The association would like to thank everyone who attended or supported their annual chicken barbecue and to everyone who donated money to the association.

Our 24 year old Rescue vehicle was refurbished this year by members of our department. A used body was purchased on Cape Cod and brought back by our members. The original body was removed and the chassis was repaired and the frame was painted. The new body was then installed, painted and rewired. Over 150 hours of time was donated by fire department members saving the town thousands of dollars. I would like to thank local business owners Jeff Crosby, Tim Jacques and Matt Shapiro who donated the use of their equipment and time on this project.

I would like to thank all the members of the fire department for your dedication to the department. I would also like to thank the Board of Selectmen, Department Heads, Town Employees, Committee and Board Members and all the residents who supported the Dunbarton Volunteer Fire Department in 2009.

Respectfully submitted,

Jonathan Wiggin  
Dunbarton Fire Chief

## 2008 INCIDENTS

Alarm Activation	14	Medical	66
Auto Accident	18	Mutual Aid Fire	25
Auto Fire	1	Mutual Aid Medical	6
ATV Accident	1	Non Permit Fire	8
Brush Fire	2	Oven Fire	2
Chimney Fire	1	Power Line	20
Hazmat	5	Service	5
		Structural	4

## DEPARTMENT MEMBERS

Mark Andrews	Louis Marcou
Bruce Banks	Dave Medeiros
Peter Bedford	Fred Mullen
Patrick Bowne	Sean Murphy
Tamara Bowne	Brian Naro
Tom Cericola	Laura Radl
Richard Cooper	Brian Rae Jr.
Mike Guiney	Brandon Skoglund
Andrew Hird	David Smith
Christine Ivinjack	Allison Swindlehurst
Matt Jewell	John R. Swindlehurst III
Geoff Johnson	Megan Swindlehurst
Mark Lang	John Van Loendersloot
Debbie Marcou	Jonathan Wiggin

## SUMMARY OF FIRE DEPT. EQUIPMENT FUND

Fiscal Year Ended December 31, 2009

Cash on Deposit December 31, 2008	\$91,800.78
Receipts 1/1/09 to 12/31/09	\$12,811.93
Interest on Investments	\$824.65
<b>Total</b>	<b>\$105,437.36</b>
Disbursements 1/1/09 to 12/31/09	(\$943.00)
Cash on Hand December 31, 2009	\$104,494.36

Respectfully submitted,

Pamela Milioto  
Town Treasurer

## **EMERGENCY MANAGEMENT REPORT – 2009**

The novel H1N1 influenza virus was the main focus of Emergency Management this year. The Town of Dunbarton belongs to The Capital Area Public Health Network which is a coalition of municipalities and health and human service agencies in the Concord Hospital service area working together to improve local emergency preparedness.

A series of meetings were held through out the year to review and update our response plan for H1N1. Development of the vaccination strategy, allocation of vaccines, distribution of the vaccine, accountability and tracking of the vaccine, plan maintenance and many other response plans were developed.

The Dunbarton Elementary School nurse has implemented programs at the school to deal with the H1N1 virus and has done a great job in educating the students and parents. She has also been involved in the regional planning for schools and the role school nurses have in our plan.

Your town and region are working to prepare in the event of an emergency. There are also steps you can take to prepare your family. Please visit the Capital Area Public Health Network website: [www.capitalareaprepares.com](http://www.capitalareaprepares.com) for information on how to prepare you and your family.

I would like to thank the Dunbarton Police Department for their support and participation in the response planning for the H1N1 virus. I would also like to thank the Board of Selectmen, all Town Department Heads and Employees and all residents who assisted this year.

Respectfully submitted,

Jonathan Wiggin  
Emergency Management Director

## REPORT OF FOREST FIRE WARDEN AND STATE FOREST RANGER – 2009

Your local Forest Fire Warden, Fire Department, and the State of New Hampshire Divisions of Lands & Forest work collaboratively to reduce the risk and frequency of wildland fires in New Hampshire. To help us assist you, please contact your local

Forest Fire Warden or Fire Department to determine if a permit is required before doing ANY outside burning. Under State law (RSA 227-L:17) a fire permit is required for all outside burning unless the ground is completely covered with snow. The New Hampshire Department of Environmental Services also prohibits the open burning of household waste. Citizens are encouraged to contact the fire department or DES at 1-800-498-6868 or [www.des.state.nh.us](http://www.des.state.nh.us) for more information. Safe open burning requires diligence and responsibility. Help us protect New Hampshire's forest resources. For more information please contact the Division of Forest & Lands at 271-2214, or online at [www.nhdfl.org](http://www.nhdfl.org).

Spring fire season was unusually short this past year, with wet weather beginning the third week in April and lasting virtually all summer long. Consequently, both the numbers of fires and acres burned were below the last five year average. Due to state budget constraints, the staffing of our statewide system of 16 fire lookout towers was limited to Class III or higher fire danger days. Despite the reduction in the number of days staffed, our fire towers are credited with keeping most fires small and saving several structures this season due to their quick and accurate spotting capabilities. Surprisingly the largest single fire this year occurred in late November in the northern Coos County town of Clarksville. This fire burned 17 acres and is presumed to be caused by a careless hunter. Many homes in New Hampshire are located in the wildland urban interface, which is the area where homes and flammable wildland fuels intermix.

Several of the fires during the 2009 season threatened structures, a constant reminder that forest fires burn more than just trees. Homeowners should take measures to prevent a wildland fire from spreading to their home. Precautions include keeping your roof and gutters clear of leaves and pine needles, and maintaining adequate green space around your home free of flammable materials. Additional information and homeowner recommendations are available at [www.firewise.org](http://www.firewise.org). Please help Smokey Bear, your local fire department and the state's Forest Rangers by being fire wise and fire safe

To obtain a fire permit in Dunbarton contact one of the following people;

Jonathan Wiggan	Warden
Louis Marcou	Deputy Warden
Fred Mullen	Deputy Warden
John R. Swindlehurst III	Deputy Warden
Patrick Bowne	Deputy Warden

Respectfully submitted,

Brad Simpkins, Interim Director, Division of Forest and Lands  
 Jonathan Wiggan, Forest Fire Warden



## CAPITAL AREA MUTUAL AID FIRE COMPACT



President: Chief Ray R. Fisher

Chief Coordinator: Dick Wright

P.O. Box 3962  
Concord, NH 03302-3962

Email: [capareac1@myfairpoint.net](mailto:capareac1@myfairpoint.net)

Telephone 603-225-8988  
Fax: 603-228-0983

### 2009 ANNUAL REPORT TO BOARD OF DIRECTORS

This report is presented to the Board of Directors of the Capital Area Fire Compact as a summary of general activities for the 2009 calendar year. It is also forwarded to the Town offices of the Compact's member communities for information and distribution as desired.

The Compact's operational area is 711 square miles with a resident population of 125,225. The Equalized Property Valuation is currently listed as over thirteen billion dollars. We also provide and receive mutual aid responses with communities beyond our member area.

The Compact provides 24/7 emergency dispatching service to its twenty member communities. This service is delivered by the City of Concord Fire Department's Communications Center utilizing eight shift dispatchers and the Dispatch Supervisor. Fire and Emergency Medical dispatched calls totaled 20,624 in 2009, down slightly from the previous year. We continue to be one of the busiest regional dispatch centers in New Hampshire. The detailed activity report by community is attached.

Mutual aid automatic responses are provided from neighboring departments based on type of call, geographic proximity, type of hazard, and time of day.

The Chief Coordinator responded to 161 incidents in 2009, assisted departments with management functions on major incidents, and participated with Chief Officers in mutual aid response planning. He also participates on several state and regional committees that affect mutual aid operations. The 2007 Command Vehicle functions as a Command Post on mutual aid incidents.

Firefighter John R. Burton III of Bow resigned as Treasurer of the Compact early in 2009. John had served as Treasurer for 25 years. Unfortunately, John passed away in July. He will be missed by all.

The current officers of the Compact, elected in January 2009 are:

President, Chief Ray Fisher, Boscawen  
Vice President, Chief George Ashford, Northwood  
Secretary, Deputy Chief Matthew Hotchkiss, Northwood  
Treasurer, Chief Daniel Andrus, Concord

We continue to perform an active role in the implementation of the New Hampshire Fire Mobilization Plan. This response plan is available to all communities and mutual aid systems statewide, or beyond, whenever their local resources have been exhausted.

#### Page 2 (2009 Annual Report)

Homeland Security has provided major funding in support of our communications systems upgrades. All departments received digital portable and mobile radios in recent years. The conversion of our dispatch center console to digital capability was completed in June 2009, and digital base stations were previously supplied. We have received recent grant approvals to provide microwave control of remote radio sites.

The 2009 Compact operating budget was \$ 932,187. All Compact operations, including the Chief Coordinator's position, office, command vehicle, and dispatch services are provided through this budget. Funding is by the member communities and based on a combination of property valuations and population.

The Compact Training Committee chaired by Assistant Chief Dick Pistey, with members Chief Keith Gilbert, Chief Gary Johnson, and Chief Peter Angwin assisted all departments in hosting mutual aid training exercises during the year. Mutual aid drills involve several departments and test the system capabilities in fire suppression, emergency

medical, mass casualty, rescue, hazardous materials, incident management, and personnel safety. We thank the Training Committee for their continuing support to the Compact.

The Central New Hampshire HazMat Team, represents 55 communities in Capital Area and Lakes Region mutual aid systems and is ready to assist or respond to hazardous materials incidents in our combined coverage area. The team is directed by Chief Bill Weinhold with three mobile response units and welcomes personnel interested in becoming members. Thanks to the team members for their dedication in providing this important emergency service.

We urge all departments to send representatives to all Compact meetings. Your input is needed and your members need to be informed of all Compact activities and planning.

Thanks to all departments for your great cooperation.

Please contact any Compact officer or the Chief Coordinator if we may be of assistance.

Dick Wright, Chief Coordinator  
CAPITAL AREA FIRE COMPACT

cc: Fire Chiefs  
Boards of Selectmen  
Encl. 1/18/2010

Capital Area Mutual Aid Fire Compact 2008 to 2009 Incident Comparison				
ID #	Town	2008 Incidents	2009 Incidents	% Change
50	Allenstown	695	620	-10.8%
51	Boscawen	256	185	-27.7%
52	Bow	1220	1063	-12.9%
53	Canterbury	326	247	-24.2%
54	Chichester	527	434	-17.6%
55	Concord	7413	7089	-4.4%
56	Epsom	903	839	-7.1%
57	Dunbarton	261	178	-31.8%
58	Henniker	842	845	0.4%
60	Hopkinton	1160	1036	-10.7%
61	Loudon	819	799	-2.4%
62	Pembroke	310	307	-1.0%
63	Hooksett	1968	1997	1.5%
64	Penacook RSQ	700	727	3.9%
65	Webster	170	129	-24.1%
66	CNH Haz Mat	6	9	50.0%
71	Northwood	663	530	-20.1%
72	Pittsfield	720	752	4.4%
74	Salisbury	128	114	-10.9%
79	Tri-Town Ambulance	1894	1931	2.0%
80	Warner	444	347	-21.8%
82	Bradford	305	252	-17.4%
84	Deering	237	194	-18.1%
		21967	20624	-6.1%

## DUNBARTON ZONING BOARD OF ADJUSTMENT – 2009

The Zoning Board of Adjustment is scheduled to meet on the second Monday of each month and met as business required during 2009. The following cases were heard:

### SPECIAL EXCEPTIONS:

**(2008) BARKIE HOLDINGS LLC – REQUEST FOR A SPECIAL EXCEPTION** to allow him to construct motor vehicle fueling facilities at an existing retail store with eating and drinking facilities known as Page's Country Store and Deli (I3-4-2) at his property located on Route 77 and Old Fort Lane in the Low Density District in Dunbarton, NH. A final decision to DENY the request was made on July 14, 2008 which was appealed by the applicant.

The Request for a Rehearing by the applicant was denied by the Zoning Board of Adjustment on Monday, September 8, 2008 pursuant to RSA 677:2 and 677:3 because the decision was not contrary to the law or unreasonable, as alleged by the Petitioner (applicant).

**David Barkie appealed to Merrimack County Superior Court and the case was heard during January 2009.**

**The Merrimack County Superior Court upheld the Dunbarton Zoning Board decision in 2009.**

**CARL AND LAURA MITCHELL (I2-02-04)** requested a Special Exception to Article 12, D.3 to allow them to construct a 120' x 60' building to operate a wood working/cabinet business consisting of 3 (three) family related employees, one box truck and one van to be housed inside the building with no outside storage and to be operated within normal business hours at their property located on 41 Concord Stage Road in the Manufactured Housing District in Dunbarton, NH.

**Several public hearings have been held on the Mitchell Request and no decision has been made as of the end of 2009.**

**SOHEILA DEGIEUX, DDS, (J3-01-13)** was granted a Special Exception to Article 4, Section A. 3. of the Dunbarton Zoning Ordinance to allow her to change the use of the subject property from a single family home to a Dental Office at her property located on 1002 Clinton Street in the Low Density/Manufactured Housing District in Dunbarton, NH subject to the following conditions:

1. The request is granted per the attached/submitted plans and Exhibit A with the following screening requirements as a minimum:

a. Fencing at parking at the north boundary to be located along the pavement.

b. Arborvitae a minimum of 7' tall to be planted at the north boundary by the parking area.

1. Lighting is to be turned off thirty (30) minutes after business hours to include the sign light.
2. Requires Dunbarton Planning Board Site Plan Review.

**SOHEILA DEGIEUX, DDS, (J3-01-13) REQUESTED A REHEARING** regarding the lighting to be turned off thirty (30) minutes after business hours to include the sign light.

**The Zoning Board of Adjustment granted this request to amend the condition re lighting to state that lighting is to be turned off no later than 8:30 p.m. to include the sign light.**

**KEITH AND SHERI BERNARD (C6-03-05)** were granted a Special Exception to allow them to construct an accessory apartment 26' x 32' at their property located on 1194 Montalona Road in the Low Density District in Dunbarton, NH subject to the following conditions:

1. That the Accessory Apartment be limited to one bedroom as submitted on the October 5, 2009 revised plan.
2. The applicants will provide the Town of Dunbarton Building Department with a New Hampshire Department of Environmental Services approved new septic system to address the additional bedroom.

**REQUEST FOR A REHEARING:**

Request for a rehearing from Attorney Patricia Panciocco on behalf of her client, Michael Guiney, regarding the Zoning Board of Adjustment's action on April 13, 2009 regarding a letter received from Attorney Jed Z. Callen to the Zoning Board of Adjustment on behalf of his client, David A. Nault.

**The Dunbarton Zoning Board of Adjustment denied the request from Attorney Patricia Panciocco on behalf of her client, Michael Guiney, regarding the letter received from Attorney Jed Z. Callen.**

**VARIANCES:**

**HOLLY RILEY (K1-5-2)** was granted a Variance to Article 4, Section C. 1 to allow her to build a house on an existing lot with no road frontage at her property located on Gary Road at Gorham Pond in the Low Density District in Dunbarton, NH subject to the following condition:

1. Applicant (Holly Riley) shall execute and record a document, acceptable to the Town Attorney that will relieve the Town of Dunbarton of any and all responsibilities related to emergency services, maintenance of roadway, etc. Document shall be in accordance with any and all State Statutes.

**BRAD ASHBURY/DONNA FLEMING (E5-03-05)** were granted a Variance to Article 9, Section 2 to allow them to construct an addition to their home consisting of a two car garage and breezeway off the current driveway closer than the required 50 foot setback at their property located on 9 Jacqueline Drive in the Low Density District in Dunbarton, NH as presented on the plan submitted subject to the following condition:

1. No living space will be allowed in the second story of the garage now or in the future.

**DARYL HUBBELL (H2-02-03)** was granted a Variance to Article 4, Section C. 1 c. to allow them to construct a 6' x 36' Farmer's Porch on the front of their house closer than the 50' setback at their property located on 58 Ray Road in the Low Density District in Dunbarton, NH as presented on the plan by Jacques Belanger Surveying submitted on 10/19/2009 and received 10/2/2009/ Project: 091173.

**JOHN CHRISTIE (K2-01-01)** has requested a Variance to allow him to have electricity in an existing building which the Zoning Board of Adjustment previously put certain restrictions on his property on 20 Holiday Shore Drive at Gorham Pond in the Low Density District and Wetlands Conservation District in Dunbarton, NH.

**No decision has been made on this request to date.**

**INFORMAL DISCUSSIONS:**

Several informal discussions were held with various applicants throughout the year.

In considering an appeal, the Board must act on the evidence before it and make its decision. In making its decision, the Board often stipulates certain restrictions, which the appellant must adhere to.

In any case involving a conflict of interest with a Board member, the Alternate member sits with the Board of Adjustment. The member with the conflict of interest is excluded from all deliberations and the vote on the decision. The Board of Adjustment must act within the limits set by the Dunbarton Zoning Ordinance and enforcement of its decisions rests with the Selectmen.

Respectfully submitted,

John Trottier, Chairman  
David Nault, Vice Chairman  
Alison R. Vallieres, Secretary  
Ron Slocum  
Dan DalPra  
Wayne Bracy, Alternate  
Michael Kaminski, Alternate

## DUNBARTON PLANNING BOARD 2009

The year 2009 was another minimal-activity year for landowner and development applications before the Dunbarton Planning Board – yet there was a slight up-tick in activity over 2008.

The Dunbarton Planning Board received five applications in 2009. All applications were accepted under Review-for-Completeness, allowing for deliberation and public hearing. Two lot-line adjustments received final approval and subsequently were filed at the Registry. Two subdivision applications (for one new lot each) also received final approval, but have yet to be filed. At year's end we accepted for completeness a Major Site Plan Review application for a Dentist Office at Pages Corner; deliberations are scheduled to continue into 2010.

The Town prevailed in litigation regarding a subdivision approved by the Board in 2008, encompassing very specific conditions allowing for the separation of two existing dwelling units; and subsequently challenged by the applicant. Following the Court's decision the plan has been filed at the Registry in accordance with the Board's original approval.

The Board re-visited several previously approved projects in various stages of incomplete work or inactivity, all of which were looking for nominal 2-year extensions. Three out of four requests were approved for extensions. The fourth project was outside the four-year period of exemption for a voter-approved zoning change to our Zoning Ordinance requiring multi-family developments in specific areas.

With interest to previously approved projects, the Board notes that there are over 175 dwelling-unit/lots in our "inventory" that have yet to get under way – generally because of roadway or major infrastructure requirements; and although fully approved, none have been officially filed at the Registry. No doubt this is a sign of our economic times.

In response to a citizens committee concerned about Ground Water Protection, the Board created a sub-committee to look at adding additional strength to our brand new and approved Site Plan Review Regulations. The committee worked for several months to draft "updated" revisions. These were finalized October 21, 2009 after a series of meetings and public hearings.

Throughout 2009, the Planning Board has worked with Central N.H. Regional Planning Commission on important administrative revisions to our Town's Regulations, including: 1.) Subdivision Regulations; 2.) Hazard Mitigation; 3.) Capital Improvement Program (approved December 16, 2009); and 4.) Workforce Housing Zoning Ordinance requirements.

In particular, the Board intends to work ambitiously on drafting a "Workforce Housing" section to our Zoning Ordinance as now required under new legislation recently passed by the State of N.H.

The Board would like to thank former member Brian Nordle for his service to our Planning Board. The Board would also like to thank all departments for offering input and advice over the past year; with special appreciation to Fire Chief Jon Wiggin, Road Agent Jeff Crosby and

Zoning Board Chairman John Trottier for regular attendance and contribution at our meetings. The Board gratefully welcomes Barbara McCann as a full-time employee for the Town serving the Building, Planning and Zoning Department.

Respectfully submitted,

Kenneth L. Swayze, Chairman  
Terrell Swain, Vice-Chairman  
Alison Vallieres, Secretary  
Leslie G. Hammond, Selectmen's representative  
James Marcou  
Mike Poirier  
George Holt  
Michael Guiney, Alternate

*Errata.....*

*Town meeting - 1766- Voted to build a Town Pound and fence around the graveyard. Pound built on west side of Center Cemetery, was 20 feet square with seven foot high fences, entrance was from the west side. - 1775- Voted to get locks for the Town Pound. -1791- Voted on graveyard on Prospect Hill west of Prospect House. Used until 1799 when pound was moved to its current location, center cemetery when enlarged and this graveyard moved to Center Cemetery.*

## **CENTRAL NEW HAMPSHIRE REGIONAL PLANNING COMMISSION**

**28 Commercial Street Suite 3 ♦ Concord, New Hampshire 03301**

**♦ Phone: (603) 226-6020 ♦ fax: (603) 226-6023 ♦ internet: [www.cnhrpc.org](http://www.cnhrpc.org)**

Established in accordance with state law, the Central New Hampshire Regional Planning Commission (CNHRPC) is a voluntary association of 20 communities in Merrimack and Hillsborough Counties. The Town of Dunbarton is a member in good standing of the Commission. Dunbarton's representatives on the Commission are Mike Guiney and Ken Swayze.

The Commission's mission is to comply with State statute by preparing and adopting regional plans and a regional housing needs assessment and by evaluating developments of regional impact, to provide data, information, training, and high-quality, cost-effective services to our member communities, to advocate for our member communities and assist and encourage them in intermunicipal endeavors, and to coordinate our efforts with the other regional planning commissions in New Hampshire.

On behalf of the Town of Dunbarton in 2009, CNHRPC staff initiated technical assistance to the Planning Board in the update of the Subdivision Regulations and provided assistance with analyzing the need for, and options to satisfying the legal requirements of the new Workforce Housing Law. CNHRPC staff also assisted the Town of Dunbarton in making the necessary changes to the floodplain development ordinance with regard to ensuring continued compliance FEMA requirements.

In addition, in 2009 the Central New Hampshire Regional Planning Commission undertook the following region-wide activities:

- Provided technical assistance services for member communities, including workforce housing ordinance creation, grant writing assistance, variance criteria education, reviewing the process to adopt new flood maps, and planning board process training.
- Completed the draft Central New Hampshire 2009 Housing Needs Assessment.
- Conducted over 200 traffic counts throughout the region and analyzed accident and other NHDOT data.
- Completed the update of the 2011-2020 Regional Transportation Improvement Program (TIP) and initiated the update of the Regional Coordinated Transportation Plan. A copy of the TIP can be found at [www.cnhrpc.org/transportation/documents.html](http://www.cnhrpc.org/transportation/documents.html).
- Coordinated the activities of the CNHRPC Transportation Advisory Committee (TAC).

In 2009, key activities of the TAC included providing technical advice to the CNHRPC regarding transportation plans, programs, and projects; evaluating and ranking applications for the Transportation Enhancement (TE) and Congestion Mitigation and Air Quality (CMAQ) programs; and evaluating and ranking projects within the Regional Transportation Improvement Program (TIP).

- Undertook transportation and land use planning activities within the communities affected by the I-93 Salem to Manchester expansion project as identified by the I-93 Community Transportation Assistance Program (CTAP). Dunbarton is one of five CNHRPC communities within the study area.
- Provided assistance to thirteen communities with Safe Routes to School (SRTS) projects including grant writing, comprehensive travel plan preparation, and technical assistance for infrastructure projects. In 2010, the CNHRPC will continue to assist communities that have received SRTS grants and communities interested in developing new programs.
- Convened a Currier and Ives Scenic Byway Committee with representatives from Salisbury, Webster, Hopkinton, and Henniker to create a Scenic Byway Corridor Management Plan.
- Continued to acquire, update, and utilize Geographic Information Systems (GIS) data for planning.

cartography, and analysis across all projects.

- Worked closely with the Contoocook and North Branch Rivers Local Advisory Committee (CNBRLAC), and the Southwest Regional Planning Commission to begin an update to the 1994 Contoocook and North Branch Rivers Management Plan.
- Provided continuing technical assistance to the Upper Merrimack River Local Advisory Committee (UMRLAC), specifically working to undertake the Upper Merrimack Buffer Protection Study.
- Continued to host and provide staff support to the alternative transportation service “PATH” - Program for Alternative Transportation and Health - which encourages and provides incentives for people to rideshare, bicycle, walk, or take transit to work. More information on PATH can be found at [www.path-nh.org](http://www.path-nh.org).

For additional information, please contact the CNHRPC staff or visit us at [www.cnhrpc.org](http://www.cnhrpc.org). CNHRPC Commission meetings are open to the public and interested citizens are encouraged to attend.

*Errata....*

*Colonel William Stark whose house foundation is under the Congregational Church came to Dunbarton in 1753. He was a Captain of Rangers in the French and Indian war and was at the Capture of Louisburg and fought under Wolfe on the Height of Abraham. He was a tory and died the second year of the Revolution from a fall from his horse. Prior to the Revolution many proprietor and town meetings were held at his house. His was the first framed house in Dunbarton and the first house in Center of Town which was placed in a grove of Chestnuts.*

## DUNBARTON CONSERVATION COMMISSION 2009

### Dunbarton Residents Invited to Conservation Commission Walk of the Month!

Starting in January 2009 the Conservation Commission led monthly walks of conservation lands in Dunbarton. The walks included Bela Brook Conservation Area, Kimball Pond Conservation Area, Holt Sugar House and Clough State Park, Winslow Town Forest and Natale and J. Willcox Brown Forest, Dunbarton Elementary School nature trail and Stark Cemetery, Kuncanowet Town Forest and Conservation Area, Kuncanowet Natural Area, Stonehurst Farm (the geographical center of New England) and an old quarry.



*Geographical Center of New England – Stonehurst Farm, Dunbarton, NH*

Each “Walk of the Month” is typically held on a Saturday morning. Please sign up on the Conservation Commission page of the Town website to receive an email announcement of each walk.

### Kimball Pond Conservation Area

The annual clean up day was only a two person event due to the significant reduction in littering and dumping. Thanks go to the Dunbarton Police Department for the increased patrolling of the area since the Town acquired the property.

The tenant in the house acquired as part of the Nassikas land purchase has been keeping the property insured and in good repair, and he reports regularly to the Conservation Commission.

## **Other Business**

Conservation Commission members conducted the annual monitoring of conservation easements for which the Town serves as grantee. Members reviewed two (2) wetlands applications for one (1) subdivision road and one (1) recreation/wildlife pond.

All residents are reminded that any activity involving wetlands, including stream crossings, requires a permit from the Wetlands Bureau at NHDES. Please contact a Conservation Commission member, or attend our monthly meeting, if you have any questions about wetlands laws or have a project that might affect wetlands.

The Conservation Commission meets the second Wednesday of the month at 7:30 pm in the Town Offices. The public is welcome to attend. The minutes of the meetings are available on the Town website.

Respectfully submitted,

**Lawrence Cook, Chair**  
**Brett St. Clair, Vice Chair**  
**Darlene Jarvis, Secretary**  
**George Holt**  
**Ronald Jarvis**  
**Matthew Lavey**  
**Stan Sowle**  
**Mel Gendron, Alternate**  
**Jim Stone, Alternate**  
**Margaret Watkins, Alternate**

### **Conservation Property Managed by the Conservation Commission**

Bela Brook Conservation Area	159	+/- acres
Kimball Pond Conservation Area	977	+/- acres
Kuncanowet Natural Area	122	+/- acres
Lot South of Gorham Pond	13	+/- acres
Long Pond Lot	16	+/- acres
Ray Road Lot	20	+/- acres

### **Conservation Easements Monitored by the Conservation Commission**

Story Easement	45	+/- acres
Grant Easement	8	+/- acres
Westbrook/Schumacher Easement	145	+/- acres
North Woods Road Easement	3	+/- acres

## BOARD OF ASSESSORS - 2009

During 2009 it has become clearer to me that without the existing support that the Board of Assessors gets, we could not maintain the high level of professionalism and execution that we currently do. We have to realize and acknowledge that assessing is a profession requiring extensive study and education as well as a dedication to remaining current and abreast of all laws pertaining to its venue. Most professional assessors do this as full time employment. I make no mistake about the fact that the town's Board is very part time, meeting once per month or more if a situation or event dictates. Our sitting board members, Bryan Clark and Mary LaValley bring years of experience and, more importantly, a level headness to the Board, which is truly invaluable. Also thanks to Janice VandeBogart, our recording secretary, for her efforts and her historical knowledge.

Also, the staff support we get is also invaluable and merits special thanks..... from all the Board Member our appreciation goes to Line Comeau and Alison Vallieres as well as to Joe Lessard and Scott Marsh of Municipal Resources, Inc. We also appreciate the continued support of the Selectmen.

We are hoping that the Warrant Article we are putting in front of the voters this next coming Town Meeting will be approved. This will be the second installment towards our 2010 statistical revaluation. The Board of Assessors feels very confident in and is looking forward to working with the company we have awarded the contract to. They are CN&P (Commerford, Neider and Perkins, LLC) a local company from Pembroke NH who came to us with many excellent references. We hope the townsfolk will also give them their support so that they can do their job and Dunbarton can experience a successful revaluation.

Respectfully submitted,

Timothy Terragni  
Bryan Clark  
Mary LaValley

### *Errata....*

*July 22, 1777- Voted to give five dollars per month to each soldier that would enlist in the service for two months to the number of 18 for the Bennington expedition. General Stark had been at his farm in Manchester for three months when he answered his state call for a Brigade. Volunteers marched to Charleston to rendezvous then to Bennington, arriving on August 7. Fighting strength approximately 800 plus Vermont militia and volunteers, fought on Saturday the 16<sup>th</sup>, and then went to Gates army from there then home on the 18<sup>th</sup> of September having been the most important battle of the war.*

## **REPORT OF THE DUNBARTON ETHICS COMMITTEE - 2009**

The face of the Dunbarton Ethics Committee changed in 2009 as a result of a key departure and a new addition. Brett St. Clair decided to step down in January as co-chair after serving several terms. We extend our sincere appreciation to Brett for his years of outstanding service. Brett brought a keen insight which is so important to this committee. Current member Katharine Daly was selected by the Committee to serve as the new co-chair.

Patrick Payette joined the Ethics Committee after the 2009 town elections. A resident of Dunbarton for the past 15 years, Patrick will serve a three year term.

In January, a "Frequently Asked Questions" (FAQ) was added to the Ethics Committee section of the Town Website at <http://www.dunbartonnh.org/committees/EthicsCommittee/ethics.htm>. Several subjects including what constitutes an ethics complaint and procedures for filing an ethics matter before the committee are addressed.

The Town of Litchfield, New Hampshire contacted Dunbarton looking for guidance as they develop their own Code of Ethics. Chairman Nicholas Holmes and former Ethics Committee member Scot Ives volunteered their time and assistance to Litchfield.

One change to the ethics complaint procedure was instituted in 2009. This change allows for the person who is the subject of the complaint, to file a written response to the committee.

Continuing education of town employees, officials and committee members is considered of paramount importance in an effort to head off ethics complaints before they arise. The committee has begun working on a PowerPoint presentation encompassing the code of ethics and how they may, or may not be applied to potential on-the-job situations. The anticipated completion date is February 2010.

There has also been discussion to amend the current code of ethics so that language mirrors that of New Hampshire's revised anti-discrimination law.

A single ethics complaint was filed this past year. After reviewing the complaint with the complainant at the preliminary meeting, the committee decided that the complainant had not exhausted all available avenues of relief as required by Section IV.D.1 of the Ethics Code. The committee directed the complainant to first attempt to resolve the issue with the Board of Selectmen, and invited him to return to the Ethics Committee if that did not resolve the matter.

The Ethics Committee meets the second Tuesday of each month at the Town Offices at 7:30PM. The meeting is open to the public and you are encouraged to attend.

Respectfully submitted,

Nicholas Holmes and Katharine Daly

Town of Dunbarton Ethics Committee

## DUNBARTON POLICE DEPARTMENT 2009

### Introduction

This has been a busy year for the department. I want to extend my thanks and appreciation to the Board of Selectman, Town Office Staff, members of the Dunbarton Volunteer Fire Department, Dunbarton Highway and Transfer Station staff, members of the Dunbarton Elementary School and Dunbarton Library staff and all of those involved in the various boards, committees and volunteer initiatives that help make Dunbarton such a wonderful community. In particular I want to thank the dedicated men and women of the Dunbarton Police Department for their selfless service to the community.

While the economy has been experiencing a downward trend our department's workload is up considerably and the complexity of our cases continues to increase. Our officers have been stretched to the limits as far as handling calls for service and working on-going investigations. The budget cuts that we experienced in 2009 limited our ability to have the consistent coverage that the community has asked for and that the department has been working hard to provide. The cuts in both the full time crime control line and the part time crime control line necessitated that there were periods of time when we normally would have patrol coverage that we were unable to do so. The town has grown and we are far too busy not to have consistent police coverage and this is an issue that the town needs to look at seriously.

Dunbarton is a growing community and we are facing all of the same societal issues as larger communities. We regularly experience criminal activity committed by those who live outside of our town. Ours is a mobile society and Dunbarton has several heavily travelled commuter routes. It is a beautiful community but it is not immune to the unpleasantness that visits other communities. In 2009 we dealt with a host of issues including drugs, domestic violence, sexual assault, child pornography, sex offender registrations and failure to register, automobile theft, Internet fraud, residential burglaries, burglary at the town transfer station, and a burglary at one of our churches to names just a few of the crime categories that we dealt with this year.

While unique in many fashions, Dunbarton is not much different than other communities, even larger ones, when it comes to its public safety needs. It is imperative that we stay current with our staffing, resources, pay and benefits. As your Chief of Police I consider myself very fortunate to have such an excellent group of folks working with me. The community is well served by these dedicated, professional, and competent individuals that place service to the community above themselves. It is difficult to attract folks to community service jobs in the first instance; it can be even more difficult to hold onto them. It is critical that we maintain parity of pay and benefits with surrounding communities so that we do not run the risk of losing dedicated individuals who are forced to go elsewhere in search of better pay or benefits. Becoming a training ground for officers is a very expensive proposition for any community.

### People

After four years of service to the police department as the office administrator, Shaunna Taylor left the department to accept a full-time employment opportunity. Shaunna was a dedicated, professional, and knowledgeable individual. She played a vital role in the agency's national accreditation efforts. Shaunna was instrumental in the agency being recognized as the smallest agency, internationally, to achieve this level of achievement in 2006 and again when the department was re-recognized in 2009. We wish Shaunna well in her new endeavor and thank her for her service to the agency.

We were fortunate to be able to attract and hire Linda Marcoux as our new office administrator this year. Linda and her family live in Dunbarton. Linda comes to us after over two decades of service with the State of New Hampshire Judicial System where she served in a variety of positions including Clerk of the Goffstown District Court. Linda brings tremendous experience with her, based on her work with the court. We are very pleased to welcome Linda to our police department family.

In April Christopher Remillard was sworn in as a part-time officer with our agency. Prior to being sworn in Chris was an auxiliary/volunteer with our agency. In that capacity he assisted the department with a variety of our accreditation efforts including the citizen survey that was completed in 2009. Chris has prior work experience with the NH Department of Safety Marine Patrol where he has worked for three seasons. He will

graduate from Plymouth State University in 2010 and hopes to pursue a full time career in law enforcement. We are very pleased to welcome Chris to our police department family.

### Activity

The following is an annual activity comparison (2005 through 2009) which demonstrates our activity:

<u>Activity</u>	<u>2005</u>	<u>2006</u>	<u>2007</u>	<u>2008</u>	<u>2009</u>
911 Call	33	24	30	23	27
Abandoned Vehicle	27	32	83	53	57
Administrative Duty	39	24	28	42	36
Animal Complaint	68	96	93	97	126
Armed Robbery	0	0	0	0	0
Arrest	23	32	15	29	28
Assault	4	7	2	5	2
Assist Fire & Rescue	47	48	81	74	78
Auto Theft	3	1	2	0	4
Building Check	11	12	38	64	90
Burglar Alarm	88	69	83	71	84
Burglary	12	8	10	8	19
Burglary in Progress	0	2	0	1	0
Citizen Assist	40	63	47	93	108
Civil Matter & Standby	11	19	25	27	35
Community Policing	41	34	25	20	11
Court	24	27	27	25	24
Crime Prevention	0	0	0	0	1
Criminal Threat	8	3	7	5	11
Criminal Trespass	1	3	10	11	13
DARE	8	14	14	21	1
MV Collision (3)	92	53	61	49	67
LE Assist	48	34	39	43	54
Agency Assist	-	7	5	9	4
Directed Patrol	80	248	228	229	274
Domestic Related	33	51	52	62	48
Drug Case	-	5	4	1	1
Fight	1	2	0	1	0
Fingerprint Service	11	11	6	10	6
Follow Up	32	56	75	71	161
Found Property	6	4	11	5	7
General Service	12	24	12	14	11
Harassment	14	15	7	4	5
Highway Call-Out	14	7	17	15	5
Illegal Dumping	13	12	8	8	8
Intoxicated Person	4	4	2	2	2
Investigation	32	56	13	4	20
Juvenile	6	12	11	8	33
Lost Property	4	6	4	5	5
EDP (Mental Health)	3	1	0	5	2
Message Service	8	2	10	6	14
Mischief/Vandalism	21	42	22	28	30
Missing Juvenile	-	1	9	2	6
Missing Person	-	4	2	3	1
MV Complaint	52	39	46	45	47

MV Stop	363	325	546	632	886
Motorist Assist	34	28	58	70	71
<b>Activity</b>	<b>2005</b>	<b>2006</b>	<b>2007</b>	<b>2008</b>	<b>2009</b>
Neighborhood Dispute	1	5	4	6	5
Noise Complaint	1	5	10	15	17
OHRV Complaint	11	10	13	10	10
Open Door	2	3	3	1	9
Paperwork Service	73	102	230	105	139
Parking Complaint	4	5	3	3	6
Pistol Permit	46	41	45	48	83
Police Information	36	56	64	51	59
Sexual Assault	1	6	4	1	1
Shots Fired	10	22	12	10	16
Suspicious Person	15	12	10	9	17
Suspicious Vehicle	38	28	38	50	71
Theft	36	32	25	27	32
Traffic Problem	24	33	19	41	21
Unattended Death	3	1	2	1	2
Vacant Home Check	54	80	172	296	389
VIN Verification	24	26	28	29	41
Walk & Talk	26	48	151	278	216
Welfare Check	14	15	29	21	22
<b>Annual Totals</b>	<b>1763</b>	<b>2050</b>	<b>2694</b>	<b>2948</b>	<b>3631</b>

The demands and complexity of the demands made on our department continue to increase as our call for service comparisons demonstrate.

#### **Department Goals**

Our 2009 Department Goals were as follows:

1. Prepare for a Commission on Accreditation for Law Enforcement Agencies (CALEA) mock on-site in February. We had an excellent mock on-site in February. This on-site assisted in identifying some additional areas of improvement for our agency.
2. Prepare for CALEA on-site assessment with the ultimate goal being Accreditation Recognition by CALEA in July, 2009. I am pleased to report that we had an outstanding CALEA on-site assessment. This assessment resulted in an extremely favorable report being filed about our agency with the CALEA Commission. In July our final accreditation hearing took place and the agency was awarded CALEA Recognition allowing us to maintain our status as the smallest agency, nationally and internationally to have achieved this level of recognition.
3. Complete twenty hours of training for officers. I am pleased that we were able to achieve this training goal.
4. Complete a department manual outlining the steps and process that we follow for daily activities. Such a manual will assist with continuity of operations throughout personnel absences or changes in personnel. This goal has not been fully achieved but it is a work in process.
5. Continue to prepare our full- time officers for increasing levels of responsibility through their attendance at various in- service training opportunities. We were able to provide several advanced

training opportunities for our full- time officers in the areas of management and instructor certification.

6. Continue department migration away from a reactive response to that of a proactive presence in the community. To be accomplished through more consistent shift coverage and direction of resources towards known time periods of activity in the community. The budget cuts that we experienced in 2009 coupled with the increased demands and investigations, interfered with our ability to meet this goal in 2009. We will continue to work towards this goal within the resources that are provided.

#### Conclusion

I am extremely proud of the work done and service provided to the community by the men and women of the Dunbarton Police Department in 2009. Our agency is one that is known throughout the state and on a national level for its commitment to maintaining the highest professional standards and competencies. These benchmarks could not be attained or maintained without the excellent people working and volunteering at the department.

I want to thank the people of Dunbarton for their support of the police department throughout the year. I look forward to providing professional, compassionate and courteous service to the residents of Dunbarton in 2010. Our department will continue to strive towards excellence in all of our agency pursuits.

Please remember that the Dunbarton Police Department is your police department. If we can be of assistance, please call our business number at 774-5500 or our dispatch number at 224-1232 if you need immediate assistance or need to speak with an officer. Dial 911 for emergency assistance. Our office hours are currently Monday through Thursday 6:30 AM to 3:00 PM.

Sincerely,

Christopher D. Connnelly  
Chief of Police

*Errata.... August, 1802- Voted Stocks be erected near meeting house.*

#### SUMMARY OF DARE ACCOUNT Fiscal Year Ended December 31, 2009

#### TOWN OF DUNBARTON DARE PROGRAM

Cash on Deposit December 31, 2008	\$83.83
Receipts 1/1/09 to 12/31/09	\$0.00
Interest on Investments	\$0.12
<b>Total</b>	<b>\$83.95</b>
Disbursements 1/1/09 to 12/31/09	\$0.00
<b>Cash on Hand December 31, 2009</b>	<b>\$83.95</b>

Respectfully submitted,  
Pamela Milioto  
Town Treasurer

### **The Dunbarton Recreation Commission Annual Report- 2009**

The Dunbarton Recreation Commission has provided a variety of activities for all ages throughout the 2009 year. The Commission hopes to continue these activities, and is open to suggestions from community members.

The youth basketball program, which is coordinated by Mr. Mark Wamser, has been successful this year. This year, "patched" referees have been employed, and this has added quality to the program. Otherwise, the program is run by volunteer coaches and assistants, which contributes to the success of the season. The program also includes an instructional clinic for first and second graders that runs for 5 Saturdays.

The youth softball program, directed by Mrs. Lori Wamser, remained a part of the Bow league. Again, thanks to volunteers, coaches, umpires, and concession attendants, the program ran smoothly and effectively.

The snow couldn't stop the Annual Easter Egg Hunt held at the Community Center. It was put on in conjunction with the Easter Bunny Breakfast sponsored by the PTO.

Old Home Day was a bit rainy this year, but the coordinator of that event, Kim Vaillancourt, was prepared. She, and many volunteers, made sure that activities such as the parade, the pie contest, live entertainment, games for kids, and the climbing wall still went on. Unfortunately, the fireworks had to be cancelled due to the weather.

The Commission put on its annual Haunted House, which was well attended, despite rain. It was one of the best Haunted Houses yet!

A bus trip to Boston was also sponsored by the Commission. About 30 people attended a full day of shopping and sight-seeing in the city.

One concert was held on the Common this past summer. The name of the band was the Bean Hill Blue Grass Band. It was well attended, and many people asked for more concerts this coming summer.

The year ended with the lighting of the Christmas tree on the Town Common. Dan Van Kalken played the keyboard as people sang carols, and welcomed Santa onto the Gazebo. The evening ended with fireworks.

The Dunbarton Recreation Commission is always open to new ideas and suggestions. Please feel free to attend our once a month meetings at the Town Hall.

Respectfully submitted,

Jacques Belanger  
Lara Routhier  
Mark Wamser  
Carol-Sue Sanchez

## SUMMARY OF RECREATION COMMISSION

Fiscal Year Ended December 31, 2009

### TOWN OF DUNBARTON

Cash on Deposit December 31, 2008	\$ 9,047.22
Interest Earned	\$ 9.27
Old Home Day	\$ -
Donations	\$ 250.00
Expenses	\$ (52.70)
Fundraising	\$ -
Recreation Commission	
Basketball	
Concessions	\$ 872.80
Expenses	\$ (2,037.04)
Fundraising	\$ 80.00
Registration	\$ 3,690.00
Softball	
Concessions	\$ 130.29
Donation	\$ 325.00
Expenses	\$ (1,434.45)
Registration	\$ 1,600.00
Recreation Commission	
Donations	\$ -
Expenses	\$ (400.00)
Cash on Deposit December 31, 2009	\$ 12,080.39

Respectfully Submitted,  
Pamela Milioto, Treasurer

## SUMMARY OF TOWN COMMON PROJECT

Fiscal Year Ended December 31, 2009

Cash on Deposit December 31, 2008	\$12,734.75
Receipts 1/01/09 to 12/31/09	\$0.00
Disbursements 1/01/09 to 12/31/09	(\$847.21)
Interest on Investments	\$105.95
Cash on Hand December 31, 2009	\$11,993.49

Respectfully submitted,

Pamela Milioto  
Town Treasurer

*Errata....*

*March, 1828- Selectman instructed to build a Tramp House and furnish it with Bunks. Ansel Marshall was appointed agent for the Tramp House by the Selectmen who made the following conditions:*

*The keeper shall have full charge of the key and at no time allow persons the use of the same unless to the Selectmen. Said agent shall furnish crackers, cod-fish and water for the refreshment of tramps and in cold weather a fire in the stove. Said agent to receive 25 cents for the care of each tramp.*



## Cobbler Shop Restoration Project

*A joint volunteer project of  
The Dunbarton Historical Awareness Committee &  
Dunbarton Historical Society*

The Cobbler Shop has been buttoned up to survive a second winter at its temporary location while fundraising and research continue. Although a diminutive 8'x13' size, it still has secrets to reveal. After its move to Dunbarton (thanks to Carl Moorehead, Dan van Kalken, Len, Beth LaMarca and others) it settled a bit and a tiny piece of newspaper was noticed between the double floorboards below the left wall. Its 1844 date makes the shop older than originally guessed. Flashlights and squinting reveal additional newspaper so each floorboard will be carefully lifted and replaced prior to restoration.

The five windows are original, but all of the ten sashes need glazing and many also need glass, replacement mullions or wood repair. Volunteers Lee Martel, mason, Andrew Cillo, handyman, and Dave Nickerson, woodcrafter, are all using their versatile skills to do this fussy work during the winter months. Vintage materials are being collected for restoration whenever possible and we're thankful to Wayne Mills and others who tediously salvaged old lathe from the Koerber barn.

Cedar shingles for the new roof and some other materials have already been donated, but more is needed and a wish list is below.

The Dunbarton Historical Society recently enlarged their footprint by purchasing abutting land; something they had wanted to do for many years. The timing is wonderful, as their location will now more easily accommodate a carriage shed they hope to build as well as the Cobbler Shop when it's finished and moved to that site.

We thank the many people who have donated funds, artifacts and furnishings and everyone will be properly recognized upon completion of the project. In the meantime there have been two outstanding donations of special note. Philip Kimball provided a 'standing' cobbler's bench, circa 1830, which the NH Historical Society tells us is older than the one in their collection. Jim & Judy Stone donated a number of items, but most notably the Stone family's own mid 19<sup>th</sup> century 'sitting' cobbler's bench. We're honored.

Respectively Submitted,  
Donna Dunn  
Historical Awareness Committee

**Wish List:**

6 sheets exterior plywood, pine boards for interior & exterior trim, vintage doorknob & hardware, paint, granite (preferably old) for foundation, chipped granite for base, bricks & mortar for chimney, 7" x 9" old glass, and volunteers to help!

**Many hands make light work and all volunteers are welcome.**

**Call 774-4567 or email [cobbershop@aol.com](mailto:cobbershop@aol.com)**

**Donations are tax deductible**

**Cobbler Shop Restoration Project, 1011 School St., Dunbarton, NH 03046**

**SUMMARY OF COBBLER SHOP RESTORATION FUND**

Fiscal Year Ended December 31, 2009

Cash on Deposit December 31, 2008	\$2,830.99
Receipts 1/1/09 to 12/31/09	\$1,250.05
Interest on Investments	\$28.87
<b>Total</b>	<b>\$4,109.91</b>
Disbursements 1/1/09 to 12/31/09	(\$125.00)
Cash on Hand December 31, 2009	\$3,984.91

Respectfully submitted,

Pamela Milioto  
Town Treasurer

## **DUNBARTON HISTORICAL AWARENESS COMMITTEE REPORT ON THE YEAR 2009**

The committee enthusiastically welcomed new members Laraine Allen and Tiffany Dodd.

Ms. Allen owns, with her husband Herb, the Molly Stark House and reconstructed blockhouse. Laraine has graciously invited numerous groups to tour these historical and ancestral buildings. She has given talks about Caleb Stark, and is active in the development of the John Stark Scenic Byway.

Ms. Dodd is Chair of the Dunbarton Library Board of Trustees, and has been very generous with offering the resources of the library to the DHAC. Tiffany home-schools her children, and has brought fresh new perspectives regarding educating young people about the history of their town.

Please see Donna Dunn's report on the Cobbler Shop Restoration Project, a joint venture with the DHAC and the Dunbarton Historical Society.

In preparation for the 250<sup>th</sup> Anniversary of Dunbarton in 2015, the committee plans to equip all historic homes and structures with updated signs, for those who desire them. Houses that will be one hundred years old, or older, in 2015 are eligible. The signs will as closely resemble the "originals" as possible. Newer materials are better suited to the harsh New Hampshire winters. Presently, those in possession of an older sign may want to consider placing nylon spacers behind the sign, to prevent contact with the house itself. This will reduce the risk of mildew and rot. The spacers are being offered free of charge. Interested parties may contact Donna Dunn; email address is [Dunncottage@aol.com](mailto:Dunncottage@aol.com).

Dunbarton residents are invited to attend committee meetings, usually held at 6:30 p.m. on the fourth Monday of the month, at the Dunbarton Town Offices. Arline Little has been a frequent attendee, and offers a wealth of information about our town. The committee had received a letter, including copies of photographs in the Library of Congress, from a researcher at the University of New Hampshire. The biography of one of the workers at the women's sawmill at Turkey Pond in Concord was incomplete. The pond had been formed as a result of the Hurricane of 1938. Many trees had fallen then, and the wood needed to be processed. With the advent of World War II, the men were at war, and women ran the mill. Arline was able to identify the mill worker, and provided additional information about her and her family, which was passed on to the researcher at UNH.

Thanks to Tiffany for offering a table to the DHAC at the Library Centennial Celebration this past June. Donna Dunn displayed committee materials. Among these was a flyer inviting current and former residents to share their memories of Dunbarton for our upcoming historical DVD.

Former resident Nancy Strasser volunteered, and the result was a marvelous interview, recorded in the historic kitchen of the Matthew Mills Homestead. Thank you, Nancy! We are hopeful more people will share their recollections of life "as it used to be" for future generations. Interviews may be audio, visual, or both. Please contact Rebecca Rolke at [wr4@gsinet.net](mailto:wr4@gsinet.net) for further information.



Nancy Strasser Interview

We thank the town for inviting the Dunbarton Historical Awareness Committee to participate in the Capital Improvement Program.

Thanks to everyone who helped make this a great year for advancing the history of our town.

*We share our knowledge.*

- Harlan "Bud" Noyes

Respectfully submitted,

Rebecca Rolke, Chair and Secretary

Les Hammond, Selectmen's Representative

Bill Rolke, Treasurer

Laraine Allen

Tiffany Dodd

Donna Dunn

Betty Ann Noyes

Kenneth Swayze

Stanton Hallinan, Bow Representative

## **DUNBARTON HIGHWAY DEPARTMENT**

The year 2009 had no extreme weather events, which was a nice change from previous years.

We received approximately \$23,000.00 in Fema reimbursement money for the December 2008 ice storm. This money was used for extensive tree and brush removal along our road system, an area where we have fallen behind in. These efforts will make for easier roadside mowing and maintenance in the future.

Road projects consisted of, but were not limited to, rebuilding sections of Long Pond and Story Hill Road, widening of the gravel portions of Mansion and Ray Road. Shoulder, drainage, and intersection improvements continue thus enhancing the overall safety along our roads. Although some of our roads are narrow and winding these improvements greatly increase site distance and ease of winter maintenance.

Coming to a road near you!!

The highway department, as always would like to express its' gratitude to the townspeople, other departments, and the selectmen's office for their support throughout the year.

Thank you,

Jeff A. Crosby  
Road Agent

### **DUNBARTON CEMETERY TRUSTEES- 2009**

2009 was a busy year for the cemetery trustees. Work completed this year began with the installation of 160 feet of 2 rail fencing on the northern boundary of Page's Corner Cemetery. This brought us into compliance with state statutes since this section is now an active cemetery. Most of the existing fence on the east side was removed with the posts remaining. This fence is worn out and the need for it no longer exists.

The Hearse House was in need of repair, as the main doors, viewing windows and wood trim all needed attention. The hearse itself is in good repair along with the inside of the building. These repairs will protect and prolong the life of this structure.

At the Center Cemetery, the cremains garden was premarked. This not only organized the area, but yielded another ten lots.

All three cemeteries had damage from the ice storm of December 2008. The East Cemetery received the most damage. Federal funds were used to pay for this.

A 2009 warrant article was approved for \$10,000 to repair cemetery markers. Over 120 markers were repaired which cost \$9,800.

The total number of burials for 2009 was seven.

Finally, the trustees request that those who have placed shrubs/plants on their plot to please prune and trim them. There are about two dozen plots that need attention, mostly at the Center Cemetery. Some of the plants have encroached on other plots or have overgrown their own plot. The trustees appreciate your help in maintaining our cemeteries. Plots that have not be pruned by summer may be charged a fee to bring the into compliance.

Thank you for letting us serve,

Richard Schaeffer Chair  
Brian Pike  
Gary MacCubbin (resigned Jan 2010)

## **REPORT OF INDEPENDENT AUDITORS**

To the Board of Selectmen

We have audited the accompanying financial statements of the governmental activities, each major fund, and the aggregate remaining fund information of the Town of Dunbarton, New Hampshire as of and for the year ended December 31, 2008, which collectively comprise the Town of Dunbarton's basic financial statements as listed in the index. These financial statements are the responsibility of the Town of Dunbarton's management. Our responsibility is to express opinions on these financial statements based on our audit.

We conducted our audit in accordance with auditing standards generally accepted in the United States of America. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement. An audit includes examining on a test basis, evidence supporting the amounts and disclosures in the financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall financial statement presentation. We believe that our audit provides a reasonable basis for our opinions.

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of the governmental activities, each major fund, and the aggregate remaining fund information of the Town of Dunbarton, New Hampshire, as of December 31, 2008 and the respective changes in financial position and cash flows, where applicable, thereof, for the year then ended in conformity with accounting principles generally accepted in the United States of America.

The management's discussion and analysis and budgetary comparison information on pages 2 through 9 and 36 through 38 are not a required part of the basic financial statements but are supplemental information required by accounting principles generally accepted in the United States of America. We have applied certain limited procedures, which consisted principally of inquiries of management regarding the methods of measurement and presentation of the supplemental information. However, we did not audit the information and express no opinion on it.

Respectfully submitted,

**MASON + RICH PROFESSIONAL ASSOCIATION**  
Certified Public Accountants

## BIRTHS REGISTERED IN DUNBARTON - 2009

DATE OF BIRTH	NAME	PLACE OF BIRTH	NAMES OF PARENTS
January 22, 2008	Matthew James Schlottmann	Manchester, NH	William Schlottmann Catherine Schlottmann
November 10, 2008	Jacob Edward Hammond	Manchester, NH	Benjamin Hammond Kristen Hammond
January 8, 2009	Brian Thomas Greco	Manchester, NH	Brian Greco Nicole Greco
January 30, 2009	Ethan Luke Peront	Concord, NH	Daniel Peront Amy Peront
February 2, 2009	Elizabeth Rae Elworthy	Concord, NH	Christopher Elworthy Melissa Elworthy
February 8, 2009	Ian James Duval	Manchester, NH	Jeffrey Duval Heather Worthen
March 24, 2009	Kaylee Elizabeth Jacques	Manchester, NH	Timothy Jacques Jessica Jacques
April 2, 2009	Aubrey Anne Winslow	Manchester, NH	John Winslow Crystal Sewell
April 8, 2009	Vera Lee Virta	Concord, NH	Matthew Virta Heidi Virta
April 9, 2009	Elizabeth Ewa Proksa	Manchester, NH	Robert Proksa Annmarie Proksa
May 9, 2009	Paige Elizabeth Moreau	Manchester, NH	Steven Moreau Heather Moreau
May 9, 2009	Luke Robert Darling	Concord, NH	Robert Darling Julie Darling
May 15, 2009	Braeden Michael Friel	Manchester, NH	Kevin Friel Kimberly Bosma
May 20, 2009	Adryen Night Sandoval-Burnside	Concord, NH	Keith Burnside Rachel Sandoval-Burnside
May 29, 2009	Adam Thomas Lafferty	Concord, NH	Ryan Lafferty Sandy Lafferty
June 1, 2009	Madelyn Judith Hebert	Concord, NH	Corey Hebert Rebecca Hebert
June 20, 2009	Danilo Rodrigues Sereno	Concord, NH	Rico Sereno Eliza Sereno

## BIRTHS REGISTERED IN DUNBARTON - 2009

DATE OF BIRTH	NAME	PLACE OF BIRTH	NAMES OF PARENTS
July 31, 2009	Matthew Robert Durant	Manchester, NH	Shayne Durant Renee Durant
September 9, 2009	Connor Gabriel Menento	Nashua, NH	Jeremy Menento Sarah Martin
October 2, 2009	Zackery Hayes Chesley	Concord, NH	Charles Chesley Nichol Chesley
October 27, 2009	Jubal Daniel Tubbs	Concord, NH	David Tubbs Kara Tubbs
December 2, 2009	Salem Lewis McInturff	Manchester, NH	Joshua McInturff Tiffany McInturff
December 17, 2009	Caitlin Cynthia Michaud	Manchester, NH	Jeffrey Michaud Amy Michaud
December 18, 2009	Cole Lawrence Tokar	Manchester, NH	Lawrence Tokar Jaye Rancourt

## MARRIAGES REGISTERED IN DUNBARTON – 2009

DATE OF MARRIAGE	NAMES OF GROOM AND BRIDE	RESIDENCE
April 5, 2009	Torin A. Ward Nancy J. Miller	Dunbarton, NH Dunbarton, NH
May 15, 2009	Justin R. McDougall Sarah E. Carberry	Dunbarton, NH Dunbarton, NH
May 24, 2009	Jay M. McKeen Danielle B. Downing	Dunbarton, NH Windham, NH
July 10, 2009	Derek N. Milioto Jacqueline J. Bourbeau	Dunbarton, NH Concord, NH
July 18, 2009	Dean R. Bartholomew Cynthia M. Mathews	Groveland, MA Dunbarton, NH
July 25, 2009	Keith R. St. Pierre Laura A. Swindlehurst	Dunbarton, NH Dunbarton, NH
August 8, 2009	Timothy A. Locke Amy L. Reckard	Barnstead, NH Dunbarton, NH
August 15, 2009	Wesley Neal Smith Colleen Rae Dodge	New Boston, NH New Boston, NH
August 22, 2009	Porter A. Weeks Brittany L. Wolf	Dunbarton, NH Dunbarton, NH
August 28, 2009	Clint M. Middlemiss Dawn M. Marchetti	Dunbarton, NH Dunbarton, NH
September 5, 2009	Timothy W. Bond Kristyn S. Piotrowski	Dunbarton, NH Dunbarton, NH
September 5, 2009	Adam M. Luksha Kelly M. O'Grady	Dunbarton, NH Dunbarton, NH
September 12, 2009	Robert A. Kelley Lynn A. Marcou	Dunbarton, NH Dunbarton, NH
September 19, 2009	Wilfred Gagne Paula R. Demers	Dunbarton, NH Dunbarton, NH
September 19, 2009	Bryan S. Tuthill Jaclyn M. Hughes	Dunbarton, NH Dunbarton, NH
October 3, 2009	Matthew H. Bourque Samantha K. Wild	Dunbarton, NH Dunbarton, NH
October 3, 2009	Scott T. Griffis Annette M. Garland	Dunbarton, NH Dunbarton, NH
October 10, 2009	Daniel J. VanKalken Julianne E. St. Onge	Dunbarton, NH Goffstown, NH
October 16, 2009	John Paul Winslow Crystal Michelle Sewell	Dunbarton, NH Dunbarton, NH

## DEATHS REGISTERED IN DUNBARTON - 2009

DATE OF DEATH	NAME	PLACE OF DEATH	NAMES OF PARENTS
<b>Edward Hamilton*</b>			
December 3, 2008	Jane B. Grant**	Concord, NH	George Burgess Dorothy Burgess
January 15, 2009	Mary Eileen Dixey*	Concord, NH	Ernest Dixey Catherine Dixey
January 24, 2009	Jean Ann Sippel	Dunbarton, NH	John H. Arthur Rose Zilch
February 24, 2009	Lillian Ruth Williams	Dunbarton, NH	Charles Blake Lillian Rowell
March 30, 2009	Mildred Carlson*	Irmo, SC	James Irving Fifield Laura Freeman
April 27, 2009	Jacqueline J. Belanger	Concord, NH	Ernest Greenwood Aurora Boucher
May 12, 2009	Robert Lee Blomquist*	Lebanon, NH	Fredolph Blomquist Alice Johnson
June 7, 2009	William Josiah Dearborn	Concord, NH	Richard L. Dearborn Evelyn Gile
September 10, 2009	Murray H. McKay	Goffstown, NH	Roland L. McKay Mildred
October 26, 2009	Hilliard Luther Burnside, Jr.*	Concord, NH	Hilliard L. Burnside, Sr. Laura Adaline Pollen
November 7, 2009	Marilyn Rogers Mills**	Concord, NH	Perley Rogers Natalie Hammond
December 16, 2009	William Wagner	Dunbarton, NH	William Wagner Catherine Wagner

Interment: \*Dunbarton Center Cemetery/ \*\*Pages Cemetery

I hereby certify that the preceding return of births, marriages and deaths registered in the Town of Dunbarton in 2009 is correct according to the best of my knowledge and belief.

Linda L. Peters, Certified Town Clerk



**DUNBARTON  
SCHOOL DISTRICT REPORT  
2009**



## DUNBARTON SCHOOL BOARD

	TERM EXPIRES
Debra Foster, Chair	2011
René Ouellet, Vice Chair	2010
Carl Metzger	2010
Betty Ann Noyes	2012
Deborah Trottier	2011

## OFFICERS OF THE SCHOOL DISTRICT

	TERM EXPIRES
Moderator	2011
Clerk	2011
Treasurer	2011

## ADMINISTRATION

Superintendent of Schools	Mrs. Stacy Buckley
Assistant Superintendent	Mrs. Mary Claire Barry
Assistant Superintendent	Mr. Brian Balke
Business Administrator	Mr. Raymond Labore

## DUNBARTON ELEMENTARY SCHOOL STAFF

Principal	Mrs. Carol Thibaudeau
Principals Secretary	Mrs. Kelly Hubbard
School Secretary	Ms. Jody Merel
Special Education Facilitator	Mrs. Karen Kulick
Reading Specialist	Mrs. Barbara Robidoux
School Nurse, RN	Mrs. Virginia Hast
Guidance Counselor	Mrs. Mary AmRhein
Kindergarten	Mrs. Kimberly Belanger
Kindergarten Instructional Assistant	Ms. Heidi Wright
Primary Instructional Assistant	Mrs. Donna Duchesneau
Grade One	Mrs. Lisa Turcotte
Grade One	Mrs. Robin Gagne
Grade Two	Mrs. Colleen Campbell
Grade Two	Mrs. Donna Brightman
Grade Three	Ms. Candace Harrison
Grade Three	Mrs. Leann McCormack
Grade Four	Ms. Katelyn Tomasi
Grade Four	Mrs. Melinda Spill
Grade Five	Ms. Barbara Schult
Grade Five	Mrs. Margie Pierson

Grade Six	Mr. Matthew Polzin
Grade Six	Ms. Sara Wight
Art Teacher	Mrs. Sheila Psaledas
Physical Education	Mr. Stuart Goldstein
Information Specialist	Ms. Amy Spencer
Music Teacher (Strings)	Ms. Victoria Twigg
Music Teacher (Band)	Mr. Jeff Jenkins
Music Teacher (Choral)	Ms. Alison Campbell
Special Education Teacher	Mrs. Catherine Lauwers
Special Education Instructional Assistant	Mrs. Wendy Marquis
Special Education Instructional Assistant	Mrs. Evelyn Garnett
Special Education Instructional Assistant	Mrs. Tina Hubbell
Special Education Instructional Assistant	Mrs. Kelly St. Onge
Speech Therapist	Mrs. Jennifer Bourgeois
Occupational Therapist	Mrs. Kristen Baldyga
Information Center Assistant	Mrs. Melissa Fandrich
Maintenance Custodian	Mr. Michael Richard
Evening Custodian	Mr. William Adcock
Part Time Custodian	Mr. Michael Dailey
Food Service Director	Ms. Patricia Lackner
Cafeteria Assistant	Mrs. Jeanne Sherman
Technology	Mr. Douglas Doster

**OCTOBER ENROLLMENTS 2006 – 2009****DUNBARTON ELEMENTARY SCHOOL**

<b>GRADE</b>	<b>2006</b>	<b>2007</b>	<b>2008</b>	<b>2009</b>
Kindergarten	25	29	20	26
Grade 1	27	27	34	26
Grade 2	31	25	27	33
Grade 3	35	29	24	26
Grade 4	31	36	29	25
Grade 5	30	32	33	26
Grade 6	31	30	36	36
<b>Subtotal</b>	<b>210</b>	<b>208</b>	<b>203</b>	<b>198</b>
Home Study	25	23	27	25

**TUITIONED TO MOUNTAIN VIEW MIDDLE SCHOOL**

<b>GRADE</b>	<b>2006</b>	<b>2007</b>	<b>2008</b>	<b>2009</b>
Grade 7	32	30	30	35
Grade 8	38	32	31	31
<b>Subtotal</b>	<b>70</b>	<b>62</b>	<b>61</b>	<b>66</b>

 **TUITIONED TO GOFFSTOWN AREA HIGH SCHOOL**

<b>GRADE</b>	<b>2006</b>	<b>2007</b>	<b>2008</b>	<b>2009</b>
Grade 9	27	35	36	44
Grade 10	32	23	34	36
Grade 11	28	30	25	35
Grade 12	26	22	28	19
<b>Subtotal</b>	<b>113</b>	<b>110</b>	<b>123</b>	<b>134</b>
<b>Total:</b>	<b>393</b>	<b>380</b>	<b>387</b>	<b>398</b>

# Dunbarton School District

20 Robert Rogers Road

Dunbarton, NH 03046

# cic

## Capital Improvements Committee

### 2009 Membership:

Jeff Trexler - CIC Chair  
 Betty Noyes - School Board  
 Carl Metzger - School Board  
 Carol Thibaudeau - Principal  
 Jeff McCormack

Ed Fandrich  
 Steve Mullen  
 Jim Soucy  
 John Trottier

## 2009 ANNUAL REPORT

Formed in April, 2004, the Capital Improvements Committee was created by the Dunbarton School Board as a standing committee with the following mission:

*Assist the Dunbarton School District in achieving its Capital Improvement Goals through evaluation, planning, and implementation of specific capital improvement projects as directed by the Dunbarton School Board.*

Ice dams on the eaves of Dunbarton Elementary School have been a chronic problem for many years. On cold winter days, whenever there is sufficient depth of snow on the roof and the attic spaces are warm enough to melt the snow from below, meltwater runs down the roof surface under the snow and freezes when it exits the snow pack at the eaves. Over time, an ice dam builds up at the eave trapping meltwater behind it which eventually finds its way under the roof shingles and into the building. Water intrusion has damaged insulation, ceilings, exterior walls, and building contents. Deeper snow accumulations worsen the problem as they contain more water and provide better insulation which increases attic warming and snow melting.

In the spring of 2003, after several snowy winters with damaging water intrusion, the Dunbarton School Board hired Weller & Michal Architects (WMA) to study our existing conditions and recommend improvements. Their 2003 Existing Conditions Assessment report noted that attic warming was primarily from two sources. First, poorly insulated and damaged heating/ventilating (H/V) ducts and equipment were leaking considerable hot air into the attics. Second, a variety of holes and gaps in the thermal insulation and air barrier at the ceiling level were allowing warm air in the occupied spaces below to escape into the attics. The roof configurations and arrangement of soffit and ridge vents were not effective in removing attic warmth prior to melting the snow.

The WMA report recommended replacing or upgrading most of our H/V systems. This work was accomplished in three phases from 2004 through 2006. To address thermal and air barrier deficiencies, the report recommended moving the building's thermal envelope from the ceiling level to the top of the roof using thick rigid foam insulation panels and new asphalt shingle roofing. These rigid insulation panels would greatly reduce the amount of attic warmth reaching the bottom of the snow pack. At the time of our H/V system improvements it was decided to postpone implementing the reroofing recommendation due to the additional expense. Instead we chose to wait and see if H/V improvements alone would sufficiently reduce attic warming to minimize snow melt and ice dam formations. Unfortunately, deep snow the past two winters and associated ice dams and water damage in many building areas has revealed that H/V renovations alone did not solve our problem.

In April, 2009, the Capital Improvements Committee received a new directive from the School Board to investigate and recommend a remedy to our ice dam problem. This directive, Task #9, had three parts.

**Task #9A – Study:** We engaged Weller & Michal Architects to update their 2003 Existing Conditions Assessment report with regard to ice dam remediation strategies. They investigated four “thermal” remediation options which would minimize ice dams by restricting the amount of heat reaching the snow pack on the roof. They also investigated three “barrier” remediation options which would not prevent snow melt but would provide a roofing system that could tolerate ice dam formation without letting meltwater into the building. Each option was described

in detail and assessed for its potential effectiveness. CIC was fortunate to have the services of Dunbarton resident and construction pricing professional Dan Dal Pra during this process to develop budget cost estimates for each option. The findings of this study are summarized in WMA's Roof Ice Dam Preventive Options report, dated May 22, 2009, which is available on line at [www.dunbarton.k12.nh.us](http://www.dunbarton.k12.nh.us).

The CIC carefully reviewed the WMA study and determined that a "thermal" option would be preferable to any of the "barrier" options. After gathering additional information and validating the budget cost estimates, CIC recommended selection of Option A – Spray-in-Place Foam Insulation to the School Board at their June 29 meeting. This option consists of spraying foam urethane insulation on the underside of the roof surface and on the inside face of exterior walls in the attic. The foam is a closed-cell product that completely fills all spaces and forms an air-tight bond to the applied surfaces. A fire protection coating is then sprayed over the foam to meet building code requirements. The insulation is intended to isolate the exterior roof surface from the interior attic warmth and to allow the attic to become a temperate space.

Option A was considered to be one of the most effective solutions and it was clearly the most economical option. In addition, installation would not require removing and replacing our existing roof shingles which still have substantial useful life. One concern with this option, however, is that any roof leaks may go unnoticed and potentially result in localized deterioration of roof sheathing or framing if they remain wet. As such, the CIC recommends scheduling reroofing in 5 to 7 years when the shingles are about 20 years old. Any deterioration discovered at that time can be repaired and the entire roof covered with a bituminous membrane prior to shingling.

**Task #9B – Design and Construction Documents:** The CIC met on July 11 to review and refine the extent of work for this project. It was decided to apply Option A to the underside of all roof surfaces except for the gym, kitchen, and roof above the administration area as we are unaware of any water infiltration from ice dams on these roofs. It was also decided to not apply Option A to the boiler room roof due to the drywall ceiling and extensive amount of mechanical and electrical equipment that would need to be removed and reinstalled in order to access the underside of roof. Instead, the CIC recommends that the roof sheathing be removed and spray foam insulation applied to the drywall ceiling from above when reroofing this area in the future.

Weller & Michal Architects was hired to finalize the design of Option A and to prepare a complete package of construction drawings and specifications. The CIC reviewed these documents, suggested appropriate modifications, and submitted the final package to the School Board for approval at their December 2 meeting.

**Task #9C – Bidding and District Meeting Proposal:** Two bids were received in the amounts of \$112,740 and \$149,034 and, after evaluating the bids, WMA recommended accepting the low bid from Builders Installed Products of Manchester, NH. The low bidder is a specialty spray-foam contractor and one of two such contractors that visited the school and submitted budget estimates for Option A last spring.

On December 21, the CIC met and assembled a total project budget of \$132,000 which includes the \$112,740 low bid, \$2,100 for WMA construction administration fees, \$3,300 for field testing of the fire protection coating required by the building code, \$2,000 for removing and closing up abandoned roof penetrations and attic end wall fan penetration, and a 10% contingency of \$11,860 for unexpected expenses. The total project budget was presented to the School Board on January 6, 2010, for consideration and inclusion as a warrant article at the annual School District Meeting on March 6, 2010. In addition, the CIC recommended that the School Board consider funding 50% (\$66,000) of the project with money withdrawn from the Dunbarton School Capital Reserve Fund with the balance raised by general taxation. The CIC also recommended that the warrant article be structured such that any money that is not spent remains in the capital reserve fund for future capital expenses.

Heading into 2010, the Capital Improvements Committee is prepared to assist the School Board with presentation of the Ice Dam Remediation Project to the voters at the budget hearing in early February and the district meeting in March. The CIC is grateful for the ongoing support of the Dunbarton School Board and the entire school community. We particularly appreciate the professional services of Dan Dal Pra and the assistance of Business Administrator Ray Labore at SAU 19 and Principal Carol Thibaudeau.

Respectfully submitted,  
Jeff Trexler, CIC Chair

## Dunbarton School District Meeting

Saturday, March 7, 2009

The annual School District Meeting of the Town of Dunbarton, New Hampshire was called to order by Moderator Fred Mullen at 7:00 p.m. The Moderator welcomed the public to the 123<sup>rd</sup> School District Meeting; the first was held on March 16, 1886. The Moderator introduced himself and stated the election of school officials would take place on Tuesday, March 10<sup>th</sup>, 2009. The Moderator led all present in the Pledge of Allegiance. The Moderator reviewed building exits, voting cards, and meeting procedure with the public. The Moderator recognized the following individuals:

Moderator:

Fred Mullen

School Board Members:

Debra Foster, Chair  
Rene Ouellet, Vice Chair  
Carl Metzger  
Betty Ann Noyes  
Deborah Trottier

School District Clerk:

Deborah Jore

Superintendent:

Stacy Buckley

Asst. Superintendents:

MaryClaire Barry  
Brian Balke

Business Manager:

Raymond Labore

Principal:

Carol Thibaudeau

Supervisors of the Checklist:

Ronald Slocum  
Janet Casey

The Moderator thanked Dan and Gayle Troy for their expertise and help with the sound system for the meeting.

The Moderator recognized William Nichols for whom the 2009 Dunbarton Town Report was dedicated.

The Moderator reviewed parliamentary procedures. The Moderator read aloud Page 105 in the Town Report entitled "Dunbarton School District Warrant, Election of Officers, 2009" and Page 106 entitled "Dunbarton School District Warrant, 2009". *Debra Foster made a motion to waive the further reading of the warrant article. Rene Ouellet seconded.* The Moderator asked if there was any discussion. Being no discussion, the Moderator called for a vote. *VOTE The motion was passed by a show of hands.*

### Article 1

The Moderator read Article 1: *To determine and appoint the salaries of the School Board and Truant Officer and fix the compensation of any other officer or agent of the District, or to take other action in relation thereto.*

*Debra Foster made a motion to determine and appoint the salaries of the School Board and Truant Officer and fix the compensation of any other officer or agent of the District, or to take other action in relation thereto. Rene Ouellet seconded.* The Moderator asked if Debra Foster would like to speak on Article 1. Debra Foster stated they were not posting any salary changes and amounts are listed in the school budget and town report. The Moderator asked if there was any further discussion on Article 1. Being no further discussion, the Moderator again read Article 1 and called for a vote. *VOTE Article 1 passed by a show of hands.*

### Article 2

The Moderator read Article 2: *To hear the reports of Agents, Auditors, Officers or Committees of the District or to take any other action related thereto.*

*Deborah Trottier made a motion to hear the reports of Agents, Auditors, Officers or Committees of the District or to take any other action related thereto. Debra Foster seconded.* The Moderator asked if Deborah Trottier would like to speak on Article 2. Deborah Trottier stated the Auditor Report was available up front for viewing.

Deborah Trottier stated she would like to accede at this time to the CIC Committee's findings which Rene Ouellet would speak on. Mr. Ouellet was recognized by the Moderator and stated it was unusual for the School Board to bring a report forward at this time in the meeting, but they had a report brought to them and thought the issue should be brought forward to the public. Mr. Ouellet stated they have been working for many years to address the heating and ice dam issues at the school; a lot of money has been put into the heating system to provide a solution and when there is nominal snow those solutions work, but this year and last year there has been a significant amount of snow and there has been a lot of ice damage. Mr. Ouellet stated these problems came up after the Board put together the budget and they relied on the CIC Committee for options and how best to proceed. Mr. Ouellet asked John Trottier to come to the microphone and give a short report of the CIC Committee findings.

John Trottier, CIC Committee member, was recognized by the Moderator and gave a brief presentation regarding the ice dam and water damage at Dunbarton Elementary School. Mr. Trottier stated ice dams on the eaves of DES have been a problem for many years; Mr. Trottier explained how ice dams formed and how water then enters the school, which then damages walls, insulation, and carpets. Mr. Trottier stated the School Board hired Weller & Michal in the spring of 2003 to look at issue and propose improvements. Weller & Michal found attic warming from two sources, leaking ductwork, and holes/gaps in the air barrier at the ceiling barrier; the report from Weller & Michal concluded it was not the life or quality of the roof shingles causing the problem, but hot air getting into the attics from below and causing snow to melt. Mr. Trottier stated the report recommended changes to the HVAC system, addressing of the thermal and air barriers, use of thick rigid foam panels, and new roofing. Mr. Trottier stated at the time of the HVAC improvements, it was decided to postpone roofing due to expense and to see if the HVAC worked and solved the problem. Mr. Trottier stated unfortunately the large amounts of snow last winter and this winter caused ice dams and damage.

John Trottier stated the School Board asked the CIC Committee to come up with two action plans; the Committee contacted Weller & Michal to look back at the 2003 report and two proposals came forward. The first action plan is to implement specific ice-dam remediation recommendations contained in the original report (specifically to provide necessary architectural services to permit competitive bidding and subsequent construction of Option B, the conversion of the un-conditioned attic spaces of the existing school into conditioned attics by moving the air barrier and insulation plane up to the roof surfaces, which requires the installation of rigid insulated panels over the existing roof structure and re-roofing. The new proposal eliminates any structural engineering services, as Trexler Engineering would provide these at no cost. The total cost for this action plan would be \$16,000. The second action plan is to prepare a supplement to the original 2003 report, specifically to investigate additional ice dam/attic remediation measures and to review/update the scope descriptions of existing measures Option A thru Option D. Mr. Trottier stated Trexler Engineering would provide any structural engineering consultations at no cost and Dan Dal Pra has offered his professional expertise in construction cost estimating services. The total cost for this action plan would be \$6,500.

The Moderator asked if there was any further discussion on this issue. Ralph Long was recognized by the Moderator and asked if any consideration had been given to adding cupolas to the roof or a series of H-style dormers to eliminate heat. Mr. Long asked about using a roof membrane across the entire bottom of the eaves. Mr. Long stated it was his understanding that the roof was not that old and asked if that had been addressed. John Trottier stated Weller & Michal would be looking at the possibility of a metal roof, a vapor barrier from attic to the classrooms, a PVC roof, and bitchithaining the entire roof. Mr. Long stated his main concern was the town had already spent over \$500,000 to fix the roof and there are still problems. Mr. Trottier asked that Mr. Long look at the Weller & Michal report which is on-line, that it would help him understand everything looked at and the problems. Mr. Trottier stated the CIC Committee would be very willing to listen to Mr. Long and have him join the committee. Chuck Williamson was recognized and asked about the unreserved fund balance. Mr. Williamson stated there was \$839,000 left in the unreserved fund last year and \$225,000 this year; asked the School Board for an explanation. The Moderator stated that could be discussed when the budget was brought forward later in the meeting.

Norm Roberge was recognized and thanked the School Board for having the financial statement available, but resubmitted that the audit report be printed in the school portion of the yearly Town Report as it is a major

communication source. Debra Foster stated the Board realized they had agreed at last year's meeting to put the audit report in the Town Report, but they just received the report and it was too late to include.

Norm Roberge asked the Moderator if the new Superintendent of Schools for SAU #19 and the new Dunbarton Elementary School Principal could be allowed to speak before the meeting even though they are not residents. The Moderator asked if any of the public present had any objection to Carol Thibaudeau speaking as a non-resident. There were no objections from the public. Carol Thibaudeau stated she has been working at DES for eight months and has found it to be a school community dedicated to excellence and education. Mrs. Thibaudeau stated the staff members are very dedicated and work hard to keep programs current. Mrs. Thibaudeau stated she has enjoyed working with the community very much and thanked everyone for providing her with this opportunity. The Moderator asked if any of the public present had any objection to Stacy Buckley speaking as a non-resident. There were no objections from the public. Stacy Buckley thanked the public for this opportunity to be Superintendent, that this is her first year as superintendent, but fourth year with SAU #19. Mrs. Buckley stated there are two new assistant superintendents' at the SAU and they all look forward to providing the best education for the students. Mrs. Buckley stated she loved Dunbarton Elementary, which it is a classic New England school, and she looks forward to many years in the SAU.

The Moderator asked if there was any further discussion on Article 2. Being no further discussion, the Moderator read Article 2 and called for a vote. *VOTE Article 2 passed by a show of hands.*

#### Article 3

The Moderator read Article 3: *To see if the school district will vote to raise and appropriate up to TEN THOUSAND DOLLARS (\$10,000.00) to be added to the Special Education Fund and authorize the use of that amount from the June 30 unreserved fund balance (surplus) available for transfer on July 1 of this year. (The School Board recommends this appropriation.) (Majority vote required).*

*Rene Ouellet made a motion to see if the school district would vote to raise and appropriate up to TEN THOUSAND DOLLARS (\$10,000.00) to be added to the Special Education Fund and authorize the use of that amount from the June 30 unreserved fund balance (surplus) available for transfer on July 1 of this year. Carl Metzger seconded.* The Moderator asked if Rene Ouellet would like to speak on Article 3.

Rene Ouellet stated the special education fund was established seven years ago and currently has about \$84,000 in it. Mr. Ouellet stated special education services are mandated for individual students (ages 3 through graduation or age 21) to make progress in school; Mr. Ouellet explained to the public what special services included. Mr. Ouellet stated one new special education student moving into town could have a big impact on needs/costs to Dunbarton and budgeting for that could be very challenging. Mr. Ouellet stated the School Board prepared for unforeseen impact needs and the strain on the budget by forming a special education trust fund. Mr. Ouellet stated this year the Board is budgeting the exact number of known special education needs with no overestimating cushion and would have to use the special education trust fund for any unforeseen needs. Mr. Ouellet stated the fund allows the Board to spread the impact out and reduce big swings in the unreserved fund balance. Mr. Ouellet stated the fund works best if the town adds to it at the end of each year; the target for the special education fund is \$100,000 and the School Board is asking to put \$10,000 in the fund if the unreserved fund balance at the end of the year exceeds the \$225,000 the Board is committed to giving back to the town.

The Moderator asked if there was any discussion on Article 3. Chuck Williamson was recognized and stated Dunbarton's taxes were going up this year over last year; an 18% increase. Mr. Williamson stated a house valued at \$100,000 would be \$183 extra in taxes, a \$200,000 house would be \$366 extra, a \$300,000 house would be \$549 extra, and his property would be \$758 extra. Mr. Williamson stated he did not think the town had the money to take \$10,000 to put into the special education trust fund. Betty Ann Noyes stated the unreserved fund balance is currently down approximately \$614,719 from last year and the Dunbarton school tax would raise tax calculations by \$1.79 per thousand, not \$1.83 per thousand and that was why the Board had worked so hard to keep a flat budget; the Board cut \$240,000 out of next year's working budget. Mrs. Noyes stated oil prices have gone through the roof and DES will be going beyond what was put in the budget for oil, though the SAU Business Manager was able to get a decrease in the existing oil contract and remove \$14,400 from next year's budget. Mrs. Noyes stated electricity has gone sky high, the monthly rates are roughly \$4,000 and they have been told that PSNH will put in a 13% increase next year. Mrs. Noyes stated the cost of propane has gone up and the cost of transportation for all our

school children has gone way up; are in the 4<sup>th</sup> year of a five year contract, had budgeted \$1.50/gallon, but we are paying \$2.50-\$3.00/gallon. Mrs. Noyes stated the State has also advised the School Board they will pay only 85% of the catastrophic aid instead of 100% and 94% of our building aid, which is 90% of 30%. Mrs. Noyes stated if you take all of these factors and add them up, it shows why the Board had to go into the existing budget to find funds to pay these expenses, which is why the unreserved balance is what it is. Mr. Williamson stated his point is that taxes are going up dramatically and he did not think \$10,000 should be put in the special education fund. Debra Foster explained how revenues are projected to be much less this year and how the School Board did not allow for any unexpected special education students. Mr. Williamson stated the Board is calling the budget a flat budget and he wanted people to be aware that taxes are going up even with a flat budget.

The Moderator asked if there was any further discussion on Article 3. Being no further discussion, the Moderator read Article 3 and called for a vote. *VOTE 47 in favor of motion, 17 in opposition of motion. Article 3 passed*

#### Article 4

The Moderator read Article 4: *To see if the see if the School District shall raise and appropriate FOUR MILLION, EIGHT HUNDRED NINETY SIX THOUSAND, FIVE HUNDRED EIGHT DOLLARS (4,896,508.00) for the support of schools, for the payment of salaries for School District officials and agents, and for the payment of statutory and contractual obligations of the District, or to take any other action in relation thereto. This warrant article (Operating Budget) does not include appropriations in ANY other warrant article. (The School Board recommends this Article.) (Majority vote required)*

*Debra Foster made a motion for the School District to raise and appropriate FOUR MILLION, EIGHT HUNDRED NINETY SIX THOUSAND, FIVE HUNDRED EIGHT DOLLARS (4,896,508.00) for the support of schools, for the payment of salaries for School District officials and agents, and for the payment of statutory and contractual obligations of the District, or to take any other action in relation thereto. This warrant article (Operating Budget) does not include appropriations in ANY other warrant article. Deborah Trottier seconded. The Moderator asked if Debra Foster would like to speak on Article 4.*

Debra Foster stated the School Board members would give a brief overview of the budget with Betty Ann Noyes speaking on the general budget, Carl Metzger speaking on building maintenance, Debra Trottier speaking on middle/high school tuition, and Rene Ouellet speaking on special education. Mrs. Foster stated the Board's philosophy this year was to maintain the same budget as last year, to anticipate the costs needed to maintain the building for the school year, and to maintain the educational programs at the school. Mrs. Foster stated the Board decided not to estimate in extra students, and to cut back on preschool, transportation, and technology.

Betty Ann Noyes reviewed the regular education line increases/decreases:

- Salaries: increase of \$35,210, salary rates were voted on last year and each year grid salaries increase 2% on base; increase of 1% on paraprofessional salaries. Also covers three staff members who moved to a higher track. No DES teacher or employee receives a raise without satisfactory results on an annual review by supervisors.
- Health Insurance: Decrease of \$34,608
- Teacher Retirement: Increase of \$10,898 as State of NH raised rate to 9.09%
- Overall Benefits: Decrease of \$34,608
- General Supplies: Decrease of \$7,277
- Books and Printed Media: Decrease of \$2,800
- Equipment Rental: Decrease of \$30,000, cut expense for laptops
- Replacement Furniture: Decrease of \$1,000
- Replacement of Computer Network: Decrease of \$5,000
- Dues/Fees: Increase of \$85
- Enrichment: Decrease of approximately \$32,000
- Guidance: Increase of \$538,
- Health Nurse: Increase of \$2,354
- Speech: Increase of \$2,045
- Library: Decrease of \$8,229

- Technology Instruction: Decrease of \$39,378 (entire cost of proposed technology plan was \$91,000, but the Board was reluctant to make the commitment this year and will look at in the future.
- Principal Office: Decrease of \$2,857

Betty Ann Noyes stated, when all budget functions are considered, the final amount reflects a \$249,340 cut with a 0% increase.

Carl Metzger reviewed the building maintenance portion of the budget. Mr. Metzger stated this portion of the budget is for the yearly annual maintenance of the building and has an increase of \$19,877 for a total amount of \$280,377. Mr. Metzger stated the bulk of the increase is due to electrical and fuel costs; the rest of the increase is in salaries/benefits (1% increase in salary), floors/fixtures, lighting and other maintenance. Mr. Metzger stated the School Board formed a new Maintenance Committee who will meet on an annual basis with the school principal to discuss building needs and repairs. Mr. Metzger stated the Board cut \$14,300 in replacement of fixtures/furniture, and increased emergency repair to \$6,100.

Debra Trottier reviewed the middle school and high school tuition rate:

- Middle School Tuition: \$9,929 per student (\$665,223 for 67 students); a total increase of \$78,413. Transportation costs for the middle school are \$33,525.
- High School Tuition: \$10,724 per student (\$1,361,948 for 127 students); a total \$125,198 increase. Transportation costs for the high school are \$67,423.

Rene Ouellet reviewed the special education portion of the budget and stated there was an increase of \$38,239 at the elementary school, which reflected one additional aid. Mr. Ouellet stated the number of students needing preschool has been so small that Dunbarton has not needed their own preschool, but sends students to Goffstown and New Boston. Mr. Ouellet stated there are four preschoolers this year at a cost of about \$23,000 per student. Mr. Ouellet stated the Board was budgeting for one student they identified in January; if more students come forward, the special education trust fund would be used. Mr. Ouellet stated our special education student costs at MVMS are mostly absorbed by the tuition we pay, costs will decrease \$1,137 next year. Mr. Ouellet stated at the high school, the special education costs would decrease \$69,541. Mr. Ouellet stated special education funding decreased \$70,655.

The Moderator asked if there was any discussion on Article 4. *David Schroeder was recognized and brought forward an amendment to Article 4 to raise \$20,000 for technology education expenditures; this money shall be allocated at the discretion of the school principal.* The Moderator asked if there was a second. *Amy Collum seconded the motion.*

The Moderator asked if Mr. Schroeder would like to speak to the amendment. Mr. Schroeder stated this amendment was not for his children as he has a 7<sup>th</sup> grader and a 6<sup>th</sup> grader who will not be at DES next year and that a year ago he would not have made this motion, but this year when his 7<sup>th</sup> grader went to MVMS, he realized the importance of technology. Mr. Schroeder stated a lot of the work his child is doing is on computers, both research and class work; she does not bring home regular textbooks, but textbooks on CDs. Mr. Schroeder stated the Board did a great job on the budget and cut \$91,000 from technology, but while this is a short-term cut, it could have a lasting impact on our students' education. Mr. Schroeder stated there are thirty working laptops at DES and when broken down to each students, that is not a lot, and the benefit the students would gain from a better technology program would really help them. Mr. Schroeder stated he was on the Principal Search Committee and one of the attractions of Mrs. Thibaudeau was the strong and successful program she implemented in her previous employment. Mr. Schroeder stated the Committee had let her know they wanted to enrich and grow in this area and now we are looking at taking away what she needs to do. Mr. Schroeder asked that Carol Thibaudeau be allowed to speak though she is not a town resident. The Moderator asked if any of the public present had any objection to Carol Thibaudeau speaking as a non-resident. There were no objections from the public. Mrs. Thibaudeau stated she was not sure how funds would be allocated, but many machines are not reliable and printers do not work. Mrs. Thibaudeau stated when trying to integrate technology, if machines stop working, you stop using them and technology is done. Mrs. Thibaudeau stated if this amendment were approved, they would use the funds cautiously. Debra Foster stated the School Board recognized the importance of technology, that one task of the technology committee was to recommend what was needed for the school.

The Moderator asked if there was any further discussion on the amendment. Being no further discussion, the Moderator read the amendment and stated in his opinion this amendment was no different from a town budget, and if passed, it was infusing the bottom line of the budget by \$20,000 and it would be up to the discretion of the School Board to where they used the money, are voting bottom line. The Moderator again asked if there was any further discussion on the amendment. Betty Ann Noyes asked if the person making the amendment could specify putting funds into the unreserved fund balance. The Moderator stated that could be done by making an amendment to the amendment and rewording it. The Moderator stated the Board would have the voter's wish/intent. Mr. Schroeder stated he would keep the amendment as presented. Mrs. Collum stated she would still second the amendment, but hoped the Board would use the funds for technology, that one year for us as adults is nothing, but for kids one year without technology is a lot. Betty Ann Noyes asked if by the way the amendment was submitted it had to be added to the budget. The Moderator stated yes.

Lynne Lemay was recognized and stated the public had voted for the School Board members and she hoped they had heard the public's intent for the funds.

The Moderator asked if there was any further discussion on the amendment. Being no further discussion, the Moderator read the amendment and called for a vote. *VOTE 40 in favor of the amendment, 15 in opposition of the amendment. The Amendment passed.*

The Moderator asked if there was any further discussion on the amended Article 4. Norman Roberge was recognized and asked if Dunbarton had an official vote with the Goffstown School system. Rene Ouellet stated Dunbarton has a complicated relationship with Goffstown that we participate in an SAU Board, are voting members of that Board, and participate in all sorts of meetings directed to the middle school and high school, but it is still Goffstown's high school. Mr. Ouellet stated the Goffstown School Board has been much more open to Dunbarton's thoughts and recommendations than in the past. Mr. Roberge stated in some cases, in fairness, an official vote on a matter is far more important than strictly voicing our concerns as basically an outside member of the public and he would hope the SAU would be fair in pushing that. Mr. Roberge asked if the cafeteria tables were in the budget. Rene Ouellet stated no.

Richard Cooper was recognized and asked why health costs had gone down. Betty Ann Noyes stated in certain cases there were fewer subscribers and some employees changed their health insurance to a more reasonable program. Mrs. Noyes stated there were no cuts, the same policies were offered, but the companies' increases were considerably less this past year than others.

Chuck Williamson was recognized and asked for a tally of what the School Board was going to spend money on from the unreserved fund. Rene Ouellet stated there were three items at this time: the cafeteria tables (\$14,300), the special ed trust fund (\$10,000), and the roof study (\$22,500). Mr. Williamson stated \$20,000 was also added to the bottom line budget with the passed amendment. Mr. Ouellet stated the \$20,000 would come from the budget, but the Board's intent is to return \$225,000 to the town from the unreserved fund and if there are additional monies to look into doing those other items.

Jeff Williams was recognized and asked how much it would cost for the four cafeteria tables. Debra Foster stated \$14,300. Mr. Williams asked what was wrong with the tables. Mrs. Foster stated the spring mechanisms are broken and the tables fall down.

The Moderator asked if there was any further discussion on Article 4. Being no further discussion the Moderator read Article 4 as amended and called for a vote (amended amount: \$4,916,508.00) *VOTE Article 4 passed by a show of hands*

The meeting adjourned at 8:46 p.m.

Respectfully Submitted:

Deborah L. Jore  
School District Clerk

For School Committee  
for three Years  
Vote for not more than ONE

Betty Ann Noyes    343                   



**Write-in votes:**

Andras – 1  
W Bracy – 1  
T Dodd – 1  
D Dunn – 1  
J Herlihy – 1  
Brian Little – 2  
Novakowski – 1  
David Schroeder – 1  
Ray Simard – 1  
Pat Whittier – 1

Anyone Else – 2  
Someone Else - 1

390 Ballots cast  
2016 on checklist  
19.4% turnout

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**DUNBARTON SCHOOL DISTRICT WARRANT**

**2010**

**THE STATE OF NEW HAMPSHIRE**

**To the Inhabitants of the School District in the Town of Dunbarton qualified to vote in**

**District affairs:**

**YOU ARE HEREBY NOTIFIED TO MEET AT THE DUNBARTON COMMUNITY CENTER AT DUNBARTON ELEMENTARY SCHOOL IN SAID DISTRICT ON SATURDAY, THE SIXTH DAY OF MARCH 2010, AT 7:00 PM IN THE EVENING TO ACT UPON THE FOLLOWING SUBJECTS:**

**ARTICLE 1**

To determine and appoint the salaries of the School Board and Truant Officer and fix the compensation of any other officer or agent of the District, or to take any other action in relation thereto.

**ARTICLE 2**

To hear the reports of Agents, Auditors, Officers or Committees of the District or to take any other action related thereto.

**ARTICLE 3**

To see if the School District shall raise and appropriate FIVE MILLION, TWO HUNDRED TWENTY SEVEN THOUSAND, TWO HUNDRED THIRTY EIGHT DOLLARS (\$5,227,238.00) for the support of schools, for the payment of salaries for School District officials and agents, and for the payment of statutory and contractual obligations of the District, or to take any other action in relation thereto. This warrant article (Operating Budget) does not include appropriations in ANY other warrant article. (Majority vote required).

The School Board voted 5-0-0 to recommend

**ARTICLE 4**

To see if the School District will vote to implement Ice Dam Remediation work for the elementary school. Furthermore, to raise and appropriate the sum of ONE HUNDRED THIRTY-TWO THOUSAND DOLLARS (\$132,000.00) for this purpose by transfer of up to SIXTY-SIX THOUSAND DOLLARS (\$66,000.00) from the Dunbarton School Capital Reserve Fund and to raise SIXTY-SIX THOUSAND DOLLARS (\$66,000.00) from general taxation. This will be a non-lapsing appropriation per RSA 32:7 and will not lapse until the remediation project is complete or June 30, 2012, whichever is sooner. This appropriation is in addition to Warrant Article #3, the Operating Budget Article. (Majority vote required).

The School Board voted 5-0-0 to recommend

## **ARTICLE 5**

To see if the School District will vote to raise and appropriate an additional ONE THOUSAND DOLLARS (\$1,000.00) for deposit into the existing Dunbarton Kitchen Equipment Fund and to authorize the use of that amount from the June 30, 2010 Unreserved Fund balance (surplus) available for transfer on July 1, 2010 and further to appoint the Dunbarton School Board as agents to spend from this fund. This appropriation is in addition to Warrant Article #3, the Operating Budget Article. (Majority vote required).

The School Board voted 5-0-0 to recommend

## **ARTICLE 6**

To see if the School District will vote to raise and appropriate up to TEN THOUSAND DOLLARS (\$10,000.00) to be added to the Special Education Fund and authorize the use of that amount from the June 30, 2010 Unreserved Fund balance (surplus) available for transfer on July 1, 2010. This appropriation is in addition to Warrant Article #3, the Operating Budget Article. (Majority vote required).

The School Board voted 5-0-0 to recommend

## **ARTICLE 7**

### **SUBMITTED BY PETITION**

“To see if the School District will vote to raise and appropriate the sum of \$4,900 from general taxation to be used for an energy audit of the Dunbarton Elementary School. This amount is in addition to Article 3, the Operating Budget.” (Majority vote required).

The School Board voted 1-0-4 to recommend

**GIVEN UNDER OUR HANDS AT SAID DUNBARTON THIS 8th DAY OF FEBRUARY  
2010.**

**Debra Foster, Chair**  
**René Ouellet, Vice Chair**  
**Carl Metzger**  
**Betty Ann Noyes**  
**Deborah Trottier**

**SCHOOL BOARD**

## REPORT OF THE SUPERINTENDENT OF SCHOOLS

On behalf of School Administration Unit #19, I present this 2008-2009 report of the Superintendent of Schools. I am honored to continue in this role and work toward the fulfillment of the initiatives and goals that have been established for SAU #19. These efforts will assist us in the realization of a cost effective and responsive educational system for all of the students within the Goffstown, Dunbarton, and New Boston School Districts.

This year brought a new administrative team to SAU#19. The SAU #19 School Board and I welcomed Brian Balke as the Assistant Superintendent for Student Services and MaryClaire Barry as the Assistant Superintendent for Curriculum and Instruction. Brian Balke, a resident of New Boston, comes to us with many years of experience in Special Education and Instruction. Brian is very active in his community and continues to serve on several state level committees including; the NH Autism Commission, NH Response to Intervention Task Force, and the Anti-bullying Legislative Study Group. MaryClaire Barry joins the SAU after filling the role of Curriculum Coordinator at Mountain View Middle School. MaryClaire provides the SAU with a full knowledge of curriculum and instruction and was instrumental in beginning the NEAS & C self study process at MVMS. With her strong connection to classroom teachers and knowledge of the district, MaryClaire was able to immediately jump on board and continue to work with our teachers on best instructional practices that enhance student engagement and learning. The 2008-2009 school year brought many challenges to the SAU, including a tight economy, severe weather, and the H1N1 flu. The SAU worked with the Administration and School Boards to develop budgets that were fiscally responsible yet continued the work and efforts that our parents, students, and School Boards have come to expect. Administration worked to cut costs, identify needs versus wants, and garner financial supports through other means, such as grants. These efforts resulted in cost savings in all three districts. The 2008-2009 school year brought an increase in the number of snow days due to severe weather. The ice storm in December caused schools to close for several days- a total of 5 in New Boston- and created the opening of shelters in many of our schools. The H1N1 flu was ever present through the last part of the school year. Keeping our buildings clean and germ free became a priority for our maintenance staff who worked diligently to provide a healthy environment in which our students were able to learn.

While there are always challenges to overcome, many great things were accomplished during the school year. Bartlett Elementary School saw the completion of a renovation and addition project (phase 1), the Social Studies curriculum revision was completed and provided for updated materials and instruction for all students in the SAU, and Goffstown High School had a beautiful new gym floor installed (due to damage from a water intrusion). The SAU continued to develop work around a Response to Intervention (RtI) Model, creating school and district level teams to move this proactive intervention model forward. The district was also awarded with significant grant money through ARRA (American Reinvestment and Recovery Act) for the purpose of increasing special education services. These dollars have been used to increase technology, develop needed special education programs, and provide some budget relief. Mountain View Middle School completed a year-long self study as part of the NEAS & C accreditation process and was awarded full accreditation by this organization.

This year we had several faculty retire after lengthy careers in the district. After 21 years, Marc Boyd, Principal of Maple Avenue Elementary School, decided to retire. Marc will be missed by students, staff, and parents. June Ekdahl and Diane Sullivan retired after many years of service at Maple Avenue Elementary School; Candice Roux, long time Guidance Counselor at Bartlett Elementary School, also left the district at the end of the school year; Dunbarton Elementary School saw Joan Livsey retire after 28 years of service to DES; Nancy Grant also retired from the New Boston Central School; and Mary Singer left Goffstown High School after serving for 21 years!

We welcome Suzanne Pyszka as our new Principal of Maple Avenue Elementary School. Suzanne has been the Assistant Principal for the past several years and was a wonderful choice when the Principal's position came available. Jessica Milligan was hired as the new Assistant Principal.

The Goffstown School Board awarded the Bartlett Elementary School group "HOPE" with the Cornerstone Award. HOPE, Help Our Playground Evolve, is a subcommittee of the Bartlett Elementary School's PTO. The goal of this group, under the direction of Chairperson Holly Tate, was to raise funds and build a new playground at Bartlett Elementary School. Throughout the year, the committee worked tirelessly to see this happen and in May of 2008 their dream became reality. Bartlett Elementary School now has a new and exciting playground for its students!

We also wish to extend our thanks to several School Board members for their years of service. Two board members completed their service during the 2008-2009 school year. A special thank you to Jamie Neefe (New Boston) and Sara Sarette (Goffstown) for their efforts on behalf of the students in our communities.

On behalf of the students, school boards, faculty, and staff, I would like to extend my sincere appreciation to the communities of Goffstown, Dunbarton, and New Boston for their continued support of the educational programs and services of SAU #19.

Stacy Buckley, Superintendent of Schools

## DUNBARTON ELEMENTARY SCHOOL

**Respectfully submitted by Carol Thibaudeau, Principal**

*Schools, as representations of our larger society, are places of continual change. Many of these changes represent both serious challenges and wonderful opportunities: The growing diversity in our schools adds richness to the daily experience, but also stretches our capacity to address the needs of all children. Vast leaps in technological change open new horizons and, at the same time, demand new learning. The academic standards movement is driving a focus on instruction and charging schools to prepare students for their futures as lifelong learners. Schools themselves must become learning communities - places where everyone in them, adults as well as students, is continually learning and developing.*

*-excerpted from National Association of Elementary School Principals Guide to Leading Learning Communities*

The Dunbarton School District is proud to be a true learning community where each of us continues to learn and develop on a daily basis. Teachers regularly make adjustments in their instructional strategies and teaching methods. In addition, they utilize differentiated instruction so that areas of study are customized by content, process, or product according to each student's readiness, interest, or learning profile. This year we welcomed the following new staff members: Matthew Polzin (6<sup>th</sup> grade teacher), Angela Snow (paraeducator), Heidi Wright (K-Assistant), Amanda Fournier (paraeducator), and Jodi Morel (PT secretary). We also said good-bye to Joan Livsey, beloved 3<sup>rd</sup> grade teacher, who served the Dunbarton School District for 36 wonderful years.

A new DES report card was created to provide a more content-rich card that reported student achievement information to parents/guardians in a manner that complements the Dunbarton School District academic standards and state GLEs (grade level expectations). It allows for the alignment between curricula, instruction, and assessment which establishes that important connection between the written, taught, and tested curricula. The trimester card also includes behaviors and work habits that support student learning. Essentially, the goal was to provide a more comprehensive picture of each student's achievement in a more concise, user-friendly manner.

Opportunities for educational success abound at Dunbarton Elementary School. As a dedicated school community, we adopted the 'Response to Intervention' (RtI) initiative more than four years ago to support students in the acquisition and application of proficient reading skills. This innovative, proactive approach monitors student growth and involves parents in a three-tiered program to improve the educational experiences of all students. More recently, ongoing collaboration with colleagues and administrators throughout SAU #19 has brought a renewed urgency for targeted instruction that adjusts to the individual needs of our students. Both general education and special education personnel continue to work together advancing this initiative and the educational experiences of our students beyond the core curriculum.

The DES Summer Success Program, held during the months of July and August, addressed the need for remediation in reading, writing, and mathematics. This program was attended by more than twenty-five students from Kindergarten through fifth grade. Certified teachers provided organized opportunities to sustain academic growth along with a program that correlated to curriculum standards and grade level expectations. In conjunction with the extended school year program, targeted goals allowed the summer program teachers to develop prescriptive lesson plans and provide direct instruction as they worked closely with students. Evidence to support student progress was shared with parents and future teachers.



The collaborative effort of creating a mural was the highlight of the Summer Success program. Students and staff enjoyed working on this project and keeping it a secret from their families until the unveiling. The mural is a creative depiction of a child's perspective on education.

In the area of Technology, we continue to be committed to preparing our students to live in the closely connected global world of today. This year, our emphasis has been on integrating more technology into classrooms while preparing to implement the Information Communication Technology (ICT) standards. These standards primarily focus on the integration of technology across all content areas. Students will create digital portfolios containing projects and work samples to showcase their proficiency with technology. The Dunbarton Technology Committee also submitted a three-year plan to the NH Department of Education which allows the opportunity to access state/federal funds to upgrade equipment (laptops, electronic white boards, FM systems) and software. Professional development for staff has also been a priority and will continue to be offered to meet the growing needs of students.

DES continues to value, appreciate, and enjoy its partnership with the Dunbarton Elementary School PTO along with on-going parent involvement and communication. We are committed to providing progressive, state of the art education while nurturing the emotional and social needs of our students. We hope that you have enjoyed reading about Dunbarton's wonderful elementary school and that we have communicated the 'positive DES spirit of education' to you.

## **DUNBARTON ELEMENTARY SCHOOL**

### **Health Report**

It has been a busy year in the Health Office! I performed additional health record review and follow-up due to two changes in the state immunization requirements for school.

Students entering kindergarten, first grade and sixth grade are required to have two doses of varicella (chicken pox) vaccine instead of one dose. Students eleven years or older are required to have a one time dose of a Tetanus, diphtheria, acellular pertussis (Tdap) vaccine if it has been more than 5 years since the last tetanus vaccine.

I have updated health records to reflect these new immunization laws as well as school screening results for height, weight, vision and hearing which were done this fall. Scoliosis screenings for fifth and sixth grade will be conducted in the spring.

The H1N1 (Swine) flu has been another important issue throughout the school year. I disseminated information based on NH State Public Health guidelines in the form of newsletters, fact sheets, a presentation at Open House, staff meetings and one-on-one conversations. I ensured that all students received additional health education on disease prevention such as hand washing and coughing into a sleeve during health class. In addition, I had the opportunity to work with town officials such as police and fire to ensure good communication regarding H1N1. I participated in the Point of Distribution exercise at Goffstown High School by vaccinating the general public for seasonal flu in October. This was an excellent opportunity to practice an area response to potential emergency situations.

I offer weekly health education to grades 1-6. The focus is health promotion, safety, life skills and disease prevention. I also work with Mr. Goldstein, the Physical Education teacher, in offering a pedometer challenge to grades five and six along with the opportunity to use heart rate monitors for grade six. Students will also have the opportunity to participate in the Babysitting Course and the "Safe on My Own" course through the American Red Cross in March.

The Health Office averages 20-25 student visits daily for a variety of health issues and medication administration. The number of visits did increase this fall/winter related to influenza-like-illness in the school. I track student absences per state parameters and follow up with parents/guardians as needed, especially with regard to guidelines for returning to school after illness.

I am a member of the Nutrition-Health-Wellness committee and the Safety Committee at DES. Both of these committees are focused on keeping our school community healthy and safe.

Thank you for the opportunity to work with the wonderful children and families of Dunbarton!

Virginia B. Hast, RN      Dunbarton Elementary School Nurse

## **MOUNTAIN VIEW MIDDLE SCHOOL**

**James A. Hunt, Principal**

"I believe every child has hidden away somewhere in his being noble capacities which may be quickened and developed if we go about it in the right way."

Helen Keller

Ted Sizer of the Coalition of Essential Schools reminds us that effective schools have clearly defined academic goals; live as a community with explicitly articulated core values; and actively promote student, staff, parent and community collaboration. Our NEAS&C accreditation process has generated welcome renewed focus on our academic goals and core values.

The 2008-2009 School Year at Mountain View Middle School (MVMS) included a high-profile peer review from the New England Association of Schools and Colleges (NEAS&C) Commission on Public Elementary and Middle Schools. The Visiting Committee of 15 professionals included administrators, department heads, and teachers from Connecticut, Massachusetts, Maine, and New Hampshire. After spending three and one-half days of extensive interviews with staff, students, parents, local government representatives, and SAU #19 administrators, the Visiting Committee completed a comprehensive report detailing our school's performance strengths and needs as measured against the NEAS&C Standards. In December '09, the NEAS&C Board of Trustees will formally vote on our initial accreditation based upon the recommendations of the Visiting Committee and the Commission on Public Elementary and Middle Schools.

An essential element of the NEAS&C accreditation process includes updating a school's published Mission, Core Beliefs, and Expectations. After extensive work and review by faculty, and with feedback from all MVMS constituencies, we introduced a newly crafted MVMS Mission Statement including Core Beliefs and Expectations at the beginning of the school year. The newly endorsed MVMS Mission Statement focuses on meeting the academic, social, and emotional needs of pre-adolescents via programming and services that address the unique attributes of middle school students. Please visit our website at [goffstown.k12.nh.us/MV/](http://goffstown.k12.nh.us/MV/) for the complete text of our MVMS Mission Statement.

In our continuing effort to increase academic rigor for our accelerated learners, we expanded our Algebra program. In close collaboration with Goffstown High School administrators and teachers, we successfully introduced high school equivalent Advanced Algebra and Algebra II courses for qualifying eighth grade students. Our Grade 7 Algebra I program continues to address the learning needs of mathematics students who have demonstrated the prerequisite knowledge and skills in Grade 6 to undertake advanced study in middle school.

The summer months provided us with an opportunity to update well-worn areas of our facility. Threadbare, discolored carpet has been replaced with tile in all Grade 5/6 classrooms, three Grade 7 classrooms, and the connecting hallway adjacent to the offices and gym. The sparkling floors and freshly painted walls add welcome light and freshness to these areas. Information Center/Library carpet has been totally replaced adding color and warmth to the hub of our school.

## GOFFSTOWN HIGH SCHOOL

### Francis McBride, Principal

Goffstown High School students have been making their marks in many fields: sports, music, art, and academic achievement. Among many high points of the year, I share with you the following anecdotes:

Goffstown High School student-athletes demonstrated excellence both on the playing surface and throughout the community. The girls' volleyball team experienced the program's most successful season to date and Coach Matt Leonard was named Division I Coach of the Year. Additionally, the team participated in the American Cancer Society "Making Strides Against Breast Cancer—Walk For A Cure" raising more than \$2,000.00 for breast cancer research. During the winter season, donations were collected at all home basketball games to raise money for local families in need. The "Hoops For Hunger" initiative raised more than \$575.00 for the Goffstown Area Food Network. In June 2009, Goffstown High School scored big with their first-ever individual Girls Track & Field Class L Championship title when Jana Hieber won the 300 meter hurdle race at the Class L State Championships. Several student athletes were awarded NHIAA Sportsmanship and Scholastic Athlete Awards in recognition of their respectful conduct during sporting events and demonstrated academic achievement.

The GHS music department experienced their most successful year in GHS history, earning a record number of All State Achievements as well as receiving several invitations to honors music festivals. Additionally, two former GHS students brought their musical talents back to school: Justin Spencer (Class of 1996) and Jim Magoo (Class of 1992) brought their band, Recycled Percussion, to the GHS gymnasium. Their live performance on December 4, 2008, engaged current students in the set-up and filming of their latest promotional DVD.

The art department teachers and students continue to be a source of pride at Goffstown High School. In February 2009 student artists received many awards at the NH Scholastic Art Awards, the most ever awarded in a statewide art competition. GHS students received a total of 38 awards, including 13 Gold Keys, 16 silver keys, and 9 honorable mentions. Additionally, five GHS juniors were accepted into the Art All-State Program, the maximum accepted from one school.

We have an incredibly talented staff committed to the educational, social, and emotional well being of all students. We remain focused on the rigorous instruction of all students, in all classes, and the collaboration of expectations around curriculum and assessment. As a result, we have worked with the Goffstown School Board to institute the following changes with the start of this school year:

- Student GPA will no longer be calculated in percentages, rather, it will be calculated based on the more traditional "4.0 scale" with a weighted system in which value is added to courses taken at a higher level.
- Expanded course offerings including AP World History, Advanced Algebra and Trigonometry, and Running Start Geology.
- A staffed Student Resource Center providing academic support to all students throughout the school day.
- Five professional days of collaboration with writing expert Fred Wolff.
- The integration of Sean Covey's book *The 7 Habits of Highly Effective Teens* into our ninth grade curriculum.

It is our hope that these changes will allow all students to pursue the most appropriately challenging educational opportunities GHS has to offer. Our goal at GHS continues to be to provide all students with the best learning opportunities possible as a means of fulfilling our mission as a caring community of impassioned learners who will thrive in an ever-changing world.

At the time of this printing, one of our seniors, Stephen Beal was named a National Merit Scholarship Semi-Finalist. More than 1.5 million students from roughly 22,000 high schools entered the 2009 National Merit Scholarship Program by taking the 2008 Preliminary SAT/National Merit Scholarship Qualifying Test (PSAT/NMSQT). Of the original 1.5 million students, Steven is one of the remaining 16,000 students eligible to become a National Merit Scholar. GHS wishes Steven the best of luck as he continues on his quest of becoming a National Merit Scholar.

## DUNBARTON SCHOOL DISTRICT BOARD REPORT

**2009**

Leaking roofs, too many snow days due to severe winter weather, and many “news” topped the Dunbarton Elementary School (DES) and Community Center agenda in 2009. We approved a long-term technology plan required by the NH Department of Education, continued the new robust enrichment program, approved new report cards, purchased new cafeteria tables, and replaced the freezer in the Community Center kitchen. We had two retirements of long-time staff. Joan Livsey, 3<sup>rd</sup> grade teacher retired after 28 years of teaching and Betty Ann Monahan, Principal’s Secretary after 24 years of service. Leaving us for other pursuits were Elaine Ouellete, part-time secretary, Tamara Bowne, kindergarten assistant; Sarah Smith, Strings Program teacher, and Deborah Jore, School Board secretary, all of whom provided the school district with outstanding service. We welcomed new 6<sup>th</sup> grade teacher Matthew Polzin, who replaced Candace Harrison who moved into the 3<sup>rd</sup> grade vacancy left by Joan Livsey, new kindergarten instructional assistant Heidi Wright, part-time secretary Jodi Morel, paraeducators Angela Snow and Amanda Wright, and Vicki Twigg, Strings Program teacher. Katelyn Tomasi, 4<sup>th</sup> grade teacher, took maternity leave but is returning to us in the winter. The Board also hired Judy VanKalken as the Board’s new secretary,

The School Administrative Unit (SAU) staff remained in place and we have had a very productive and congenial working relationship with the Superintendent, Stacy Buckley, and the two Assistant Superintendents, Brian Balke and MaryClaire Barry. Betty Noyes was re-elected to a new 3-year term. Rene Ouellet’s and Carl Metzger’s 3-year terms expire in March 2010.

Principal Carol Thibaudeau in her 2<sup>nd</sup> year at DES continues to bring new and exciting ideas and training to DES and the teaching staff. She reinvigorated our school’s vision about the uses of technology in classroom instruction and, under her guidance; the DES Technology Committee developed a strong plan, approved by the Board and the NH Department of Education till June 30, 2011. The Plan provides a clear map for how technology competency will be taught in our school, how technology will be used to enhance classroom instruction, and the future needs for technology hardware and software. There are some areas of improvement the school must make in the next couple of years to comply with the State’s conditional approval. The Board will use this Plan for budgeting technology purchases in the next few years. She also led the report-card committee to revamp the report cards to a more useful and accurate format for grades K-6 and received the blessing of the board.

The Board is evaluating the sustainability of the food service program for the elementary school and explored ways with the Food Service Director of reducing costs and increasing participation in the program to maintain the self-sustaining status of the Program. We are exploring options of bulk purchasing and (or) program coordination with other nearby towns to keep the cost per lunch at a more reasonable rate for parents.

The School Board and Selectmen continued our efforts to work collaboratively by having School Board representative in attendance monthly at Selectmen’s meetings. During this year we continued to clarify how we work together concerning the Town’s Emergency Management Plan, equipment upkeep in the Community Center kitchen and the problem of high demand for and lack of availability of the Community Center throughout the year. A meeting is planned in early 2010 between the Selectman, Board, and users of the Community Center to discuss possible solutions to opening up availability of the Center to more groups in town. As required by the State’s new fire safety program, Fire Chief John Wiggin inspected the school building several times this year for safety hazards and evacuations routes and indicated where we had to improve or update fire drill routes, alarms, lighting, and fire extinguishers. The Board has also been in discussion with John Stevens, member of the Town’s Energy Committee, to explore Federal and State stimulus grants for energy audits and hot water solar panels in hopes of finding ways to converse energy costs in the future.

One constant for DES remains our very active volunteer program, coordinated by Lara Routhier. The Dunbarton Elementary school Volunteer Program received recognition for the 27<sup>th</sup> straight year from the New Hampshire Partners in Education as a Blue Ribbon award winner. The Award recognizes the thousands of hours put in by volunteers at DES doing everything from making photocopies, to shoveling off the roof. The Board adds our big

“Thank you,” to all our dedicated volunteers. And there is always room for more. One of the projects that required many hands was the cleaning out the storage sheds behind the school with their decade of accumulated “stuff.”

The 2009 School District Meeting featured few Warrant Articles. Voters added an additional \$20,000 for technology purchases to the flat budget and \$10,000 from unencumbered funds to the Special Education Trust Fund. The current balance of the Trust Fund is slightly more than \$92,000. Cafeteria tables, the \$10,000 to the Trust Fund, and a study by Weller & Michal to recommend alternatives and the best solution to remediate the ice dam problem on the school building roof were purchased with unencumbered funds left over in June 2009. Last winter the school experienced many leaks due to ice dam buildup and required the replacement of wet ceiling tiles and insulation, some books, and rug cleaning, but luckily, no computers were damaged. Due to increased revenues and decrease in the amount needed for encumbered funds, after the above three items were obligated, more than \$400,000 of unencumbered funds, were returned to the town to offset the current tax rate. The additional technology money voted in was spent on purchasing computers and software.

The Board has also been participating with the SAU Board, which consists of representatives of the School Boards from all three towns in the SAU; Goffstown, New Boston and Dunbarton. Deb Trottier was elected Vice Chair of the SAU Board. The SAU Board’s work this year focused on a proposed school calendar for 2010-2011, which explored the possibility of shortening one vacation in 2011, a new bus transportation contract, and lengthened school days in April and May to offset the large number of snow days experienced due to severe winter weather in 2009. By extending the school day 30 minutes for 8 weeks, 3 days were shaved off of the original June 29 end of school without losing the 180 days of instructional time required for students or asking for a waiver from the State.

One of the Board’s major efforts each year is the budget. We approached the 2010 budget differently this year. We started with a budget that covered existing services and programs, contract obligations, and projected health cost estimates without adding any new items. After 2 years of keeping the budget at a zero percent increase, we now have additional maintenance costs and technology expenses. The technology expenses are required by the State. In an attempt to offset some of these expenses, we reduced the number of special education pre-school unassigned slots and regular education seats at the middle and high school, which helped reduce transportation and tuition costs. We then asked for a list of items that were needed or wanted for the Elementary School and only added what was needed to start complying with deficiencies in our technology program. Our primary goal is to provide the best education possible for our students. In addition to the budget article, there will be an article to approve the remediation effort to solve the roof ice dam problem. The School District’s Capital Improvements Committee (CIC) Chair Jeff Trexler, will explain in detail the problem and the proposed solution in his 2009 report found in this town report.

Details about the budget will be presented at the Budget Hearing on February 3 at 7:15 PM and voted on at the School District Meeting on March 6<sup>th</sup> at 7:00 PM. We heartily encourage all Dunbarton voters to come to the Budget Hearing and School District Meeting to learn more about the budget and give feedback before we send the final budget forward for voting in March.

We also encourage all town residents to be involved with our school; come visit the school, get to know our staff and teachers, keep Dunbarton’s community spirit of volunteerism alive, come to our first-Wednesday-of-the-month School Board meetings and call your School Board Members with questions or comment.

Respectfully submitted by the Dunbarton School Board  
Debra Foster, *Chairperson*  
René Ouellet, *Vice-Chairperson*  
Betty Ann Noyes  
Carl Metzger  
Deb Trottier

## DEBT SERVICE SCHEDULE INFORMATION

Debt Schedule As of June 30, 2009

Years remaining on Dunbarton School District's general obligation bonds.

Year	Principal	Interest	Amount Due
2009-2010	30,000.00	21,375.00	51,375.00
2010-2011	65,000.00	19,118.75	84,118.75
2011-2012	65,000.00	16,031.25	81,031.25
2012-2013	65,000.00	12,943.75	77,943.75
2013-2014	60,000.00	9,975.00	69,975.00
2014-2015	60,000.00	7,125.00	67,125.00
2015-2016	60,000.00	4,275.00	64,275.00
2016-2017	60,000.00	1,425.00	61,425.00
2017-2018	0	0	0

Payments for Phase 2A/2B HVAC Upgrade began January 3, 2007 and extend through July 3, 2016

## DUNBARTON SCHOOL DISTRICT

## DUNBARTON ELEMENTARY SCHOOL

July 1, 2010 - June 30, 2011 Proposed Budget Worksheet

ACCOUNT NUMBER	DESCRIPTION	Actual Expenditure	Approved School	Proposed School
		FY 08 - 09	FY 09 - 10	Board Budget FY 10-11
<b>REGULAR EDUCATION</b>				
10-121-1100-00-111	Teachers Salaries	624,710	656,273	670,136
10-121-1100-00-112	Instructional Assistants Salaries	16,264	17,327	13,783
10-121-1100-00-121	Substitutes	12,772	8,400	8,400
10-121-1100-00-127	Stipends	-	-	-
10-121-1100-00-211	Health	86,479	80,176	83,626
10-121-1100-00-212	Dental	-	6,468	10,062
10-121-1100-00-213	Life/LTD (& 214)	2,568	2,510	2,466
10-121-1100-00-221	FICA	46,865	52,454	52,961
10-121-1100-00-232	Retirement	32,185	46,663	53,765
10-121-1100-00-241	Course Reimburse	15,126	20,200	20,200
10-121-1100-00-251	Unemployment	942	532	532
10-121-1100-00-261	Workers Comp.	2,854	3,830	3,862
10-121-1100-00-321	Home Instruction	1,000	300	300
10-121-1100-00-339	Consultant	-	1,000	1,000
10-204-1100-00-561	Middle School Public Tuition	586,830	665,243	674,355
10-305-1100-00-561	High School Public Tuition	1,277,429	1,361,948	1,637,472
10-121-1100-12-339	Music Consultants	7,895	9,470	9,470
10-121-1100-00-591	Artist In Residence	140	3,000	3,000
10-121-1100-00-611	Workbooks	-	-	-
10-121-1100-00-611	Scholar Supplies	17,684	21,317	16,130
10-121-1100-02-611	Art Supplies	653	1,096	1,100
10-121-1100-05-611	Reading Supplies	-	1,819	3,011
10-121-1100-08-611	Physical Ed.	260	250	250
10-121-1100-11-611	Mathematics	859	600	5,318
10-121-1100-12-611	Music Supplies	916	1,000	1,000
10-121-1100-13-611	Science Supplies	134	1,015	1,015
10-121-1100-15-611	Social Studies	11,233	12,422	2,176
10-121-1100-16-611	Computer Supplies	1,116	500	500
10-123-1100-00-611	Supplies	174	700	700
10-121-1100-00-641	Textbooks	333	500	300
10-121-1100-00-642	Electronic Information	-	1,000	1,000
10-121-1100-00-651	Software	2,600	1,600	1,800
10-121-1100-00-731	New Equipment	-	14,000	2,500
10-121-1100-00-733	Add'l Furniture	8	1,169	-
10-121-1100-00-734	Add'l computer and Network Equip	-	800	800
10-121-1100-00-735	Replacement Equipment	-	-	1,500
10-121-1100-00-737	Replacement Furniture	-	118	578
10-121-1100-00-738	Replacement Equip	-	-	2,300
10-121-1100-16-801	Software	-	-	-
10-121-1100-00-811	Dues	-	151	460
REGULAR EDUCATION	TOTAL 1100	2,752,117	3,000,112	3,284,421

## ENRICHMENT (G&amp;T) PROGRAM

10-121-1101-00-111	Salaries Teacher	18,053	1,000	1,000
10-121-1101-00-127	Stipend	-	-	-
10-121-1101-00-211	Health	1,775	-	-
10-121-1101-00-212	Dental	-	-	-
10-121-1101-00-213	Life/LTD	81	-	-

10-121-1101-00-221	FICA	1,363	169	77
10-121-1101-00-232	Retirement	58	70	80
10-121-1101-00-251	Unemployment	16	4	4
10-121-1101-00-261	Workers Comp.	122	6	6
10-121-1101-00-339	Other Professional Services	-	7,000	8,000
10-121-1101-00-442	Rental of Equipment	-	-	-
10-121-1101-00-611	Supplies	5,872	2,123	1,000
	TOTAL 1101	27,340	10,372	10,167

## SPECIAL EDUCATION

10-121-1200-00-111	Salaries Teachers	100,012	107,383	110,571
10-121-1200-00-112	Dunbarton SPED Aides	99,373	131,537	145,774
10-204-1200-00-112	Middle SPED Aides	-	-	-
10-121-1200-00-211	Health	51,834	56,635	58,689
10-121-1200-00-212	Dental		2,940	5,711
10-121-1200-00-213	Life/LTD (& 214)	704	745	877
10-121-1200-00-221	FICA	13,675	16,099	19,608
10-204-1200-00-221	FICA	-	-	-
10-121-1200-00-232	SPED Retirement	5,801	7,473	8,868
10-121-1200-00-251	Unemployment	123	211	277
10-121-1200-00-261	Workers Comp.	926	1,181	1,425
10-121-1200-00-321	Professional Instruction Services	6,285	1,500	1,600
10-204-1200-00-321	Middle Instructional Services	224	1	1,500
10-305-1200-00-321	GHS Instructional Services	-	-	-
10-121-1200-00-339	Elementary School Aide Reimbursement	-	-	-
10-204-1200-00-339	Middle School Aide Reimbursement	-	-	-
10-305-1200-00-339	High School Aide Reimbursement	114,272	74,871	47,821
10-305-1200-00-442	Rental High School Equipment	-	-	-
10-121-1200-00-534	Postage	500	500	500
10-121-1200-00-561	Tuition - Public	65,630	21,452	24,116
10-121-1200-18-561	Tuition - Public	-	1	-
10-204-1200-00-561	Tuition Middle School - Public	11,610	2,000	2,000
10-305-1200-00-561	Tuition High School - Public	-	2,000	2,000
10-121-1200-00-563	Tuition Elementary - Private	17,501	-	-
10-204-1200-00-563	Tuition Middle - Private	-	-	-
10-305-1200-00-563	Tuition High - Private	82,327	42,755	-
10-121-1200-00-581	SPED Dunbarton Travel	115	300	300
10-204-1200-00-581	SPED Middle Travel	9	200	200
10-305-1200-00-581	SPED GHS Travel	9	200	200
10-121-1200-00-611	General Supplies	117	-	-
10-121-1200-16-611	Dunbarton Computer Supplies	499	500	625
10-204-1200-16-611	Middle Computer Supplies	-	-	-
10-305-1200-16-611	GHS Computer Supplies	314	-	-
10-121-1200-00-611	SPED Dunbarton Supplies	784	2,220	2,353
10-204-1200-00-611	SPED Middle Supplies	-	-	-
10-305-1200-00-611	SPED HS Supplies	-	-	-
10-121-1200-00-641	Books	506	725	600
10-121-1200-00-651	Software	261	500	500
10-204-1200-00-651	Middle School Software	-	-	-
10-305-1200-00-651	High School Software	-	-	-
10-305-1200-00-731	High School Add'l Equip	-	-	-
10-121-1200-00-731	Elementary School Add'l Equip	135	1,000	1,000
10-204-1200-00-731	Middle Add'l Equip	-	-	-
10-305-1200-00-731	High School Add'l Equip	-	-	-
10-121-1200-00-733	Add'l Furniture	-	650	650
10-121-1200-00-734	Dunbarton Add'l Equip	-	-	-
10-204-1200-00-734	Middle School New Computer Equipment	-	-	-
10-121-1200-00-811	Dues and Fees	-	125	125
	TOTAL 1200	573,546	475,704	437,890

10-121-2120-00-212	Dental	111	168	177
10-121-2120-00-221	FICA	1,674	1,722	1,746
10-121-2120-00-232	Guidance Retirement	-	1,566	1,830
10-121-2120-00-251	Unemployment	16	28	28
10-121-2120-00-261	Workers Comp.	97	127	129
10-121-2120-00-611	Supplies	111	125	125
	TOTAL 2120	28,254	30,624	32,204

## HEALTH SERVICES

10-121-2130-00-111	Nurse's Salary	34,223	36,199	38,382
10-121-2130-00-211	Health	14,948	15,534	18,063
10-121-2130-00-212	Dental	-	420	443
10-121-2130-00-213	Life/LTD	146	153	159
10-121-2130-00-221	FICA	1,980	2,769	2,936
10-121-2130-00-232	Retirement	1,985	2,519	3,078
10-121-2130-00-251	Unemployment	16	28	28
10-121-2130-00-261	Workers Comp.	150	205	217
10-121-2130-00-323	Medical Services	1,000	705	730
10-121-2130-00-611	Supplies	613	990	1,112
10-121-2130-00-641	Books	136	140	50
10-121-2130-00-651	Software	600	600	
10-121-2130-00-811	Dues and Fees	-	-	35
	TOTAL 2130	55,797	60,262	65,233

## PSYCHOLOGICAL CONSULTANT SERVICES

10-121-2140-00-339	Dunbarton Elementary Consult Service	9,350	24,300	12,300
10-204-2140-00-339	Middle School Consult Service	-	-	-
10-305-2140-00-339	GHS Consult Service	3,926	19,465	73,484
	TOTAL 2140	13,276	43,765	85,784

## SPEECH PATHOLOGY

10-121-2150-00-111	Speech Path Salary	48,260	51,135	53,436
10-121-2150-00-211	Health	15,093	14,797	18,063
10-121-2150-00-212	Dental	-	420	443
10-121-2150-00-213	Life/LTD (&214)	188	196	203
10-121-2150-00-221	FICA	3,230	3,912	4,088
10-121-2150-00-231	Retirement	2,795	3,559	4,286
10-121-2150-00-251	Unemployment	16	28	28
10-121-2150-00-261	Workers Comp.	216	289	302
10-121-2150-00-339	Consultant Services	-	-	-
10-121-2150-00-611	Supplies	119	250	250
	TOTAL 2150	69,917	74,586	81,099

## SPEECH PATHOLOGY

10-121-2152-00-339	Elementary Speech Services	-	-	-
10-204-2152-00-339	Middle School Speech Services	-	-	-
10-305-2152-00-339	High School Speech Services	6,304	5,012	-
	TOTAL 2152	6,304	5,012	-

## AUDILOGY SERVICES

10-121-2153-00-339	Elementary Audiology Services	701	1,000	400
10-204-2153-00-339	Middle Audiology Services	-	-	-
10-305-2153-00-339	High School Audiology Services	-	-	-
10-121-2153-00-611	General Supplies	-	-	600
	TOTAL 2153	701	1,000	1,000

## PHYSICAL THERAPY

10-121-2162-00-339	Elementary Physical Services	1,980	1,980	1,980
10-204-2162-00-339	Middle School Physical Services	-	-	-
10-305-2162-00-339	High School Physical Services	7,943	6,577	-
	TOTAL 2162	9,923	8,557	1,980

## OT SERVICES

10-121-2163-00-339	Elementary OT Services	40,224	32,742	32,742
10-204-2163-00-339	Middle School OT Services	-	-	-
10-305-2163-00-339	High School OT Services	4,712	6,788	-
	TOTAL 2163	44,936	39,530	32,742

## PUPIL SERVICES

10-121-2190-00-339	Dunbarton Consult PT Vision OT and EYP	-	500	500
10-204-2190-00-339	Middle Consult PT, OT, SPL, Vision & EYP	-	-	-
10-305-2190-00-339	GHS Consult Mobility, Vision & EYP	-	-	-
	TOTAL 2190	-	500	500

## TEST RENTALS

10-121-2210-00-612	Test Purch/Scoring	1,419	1,500	1,850
	TOTAL 2210	1,419	1,500	1,850

## INSTRUCTION &amp; CURRICULUM DEVELOPMENT

10-121-2212-00-641	Curriculum development books	360	95	0
	TOTAL 2212	360	95	0

## INSTRUCTIONAL STAFF TRAINING

10-121-2213-00-321	In-Service Training	199	2,500	2,500
10-121-2213-00-322	Staff Development	1,918	6,500	6,500
10-121-2213-00-611	Staff Development Supplies	146	500	500
	TOTAL 2213	2,263	9,500	9,500

## INFORMATION CENTER

10-121-2222-00-111	Info Cr Salary	20,635	21,614	33,836
10-121-2222-00-112	Aide Salary	17,510	19,988	18,245
10-121-2222-00-127	Stipend	-	-	-
10-121-2222-00-211	Health	7,681	4,602	6,690
10-121-2222-00-212	Dental	-	336	443
10-121-2222-00-213	Life/LTD	141	53	62
10-121-2222-00-221	FICA	2,766	2,790	3,992
10-121-2222-00-232	Retirement	-	1,504	2,734
10-121-2222-00-251	Unemployment	32	56	56
10-121-2222-00-261	Workers Comp.	191	206	229
10-121-2222-00-611	Supplies	547	550	550
10-121-2222-00-641	Books, Periodicals & Videos	6,485	6,600	5,000
10-121-2222-00-642	Electronic Information	1,093	1,100	1,000
10-121-2222-00-651	Software	1,102	1,410	1,500
10-121-2222-00-733	Add'l Furniture	-	-	-
10-121-2222-00-734	Add'l Equipment	-	310	-
10-121-2222-00-738	Replacement Equipment	-	-	700
10-121-2222-00-801	Software	-	-	-
	TOTAL 2222	58,183	61,119	75,037

## EDUCATIONAL TV

10-121-2224-00-642	Educational TV	-	-	-
	TOTAL 2224	-	-	-

## TECHNICAL SUPPORT SERVICES

10-121-2290-00-113	Technology Support	8,750	13,000	14,280
10-121-2290-00-213	Life Insurance	-	51	51
10-121-2290-00-221	FICA	669	1,224	1,092
10-121-2290-00-251	Unemployment	16	28	28
10-121-2290-00-261	Workers Comp.	37	119	74
	TOTAL 2290	9,472	14,422	15,525

## SCHOOL BOARD SERVICES

10-121-2311-00-123	School Bd Clerk Salary	900	750	750
10-121-2311-00-124	Board and Moderator Salary	1,250	1,250	1,250
10-121-2311-00-221	FICA	165	153	153
10-121-2311-00-251	Unemployment	4	7	7
10-121-2311-00-261	Workers Comp.	9	11	11
10-121-2311-00-322	School Bd Workshop	-	600	600
10-121-2311-00-522	Liability Insurance	-	-	-
10-121-2311-00-541	Advertising	1,418	1,432	1,400
10-121-2311-00-551	Board Printing	-	575	575
10-121-2311-00-611	Supplies	258	350	350
10-121-2311-40-611	Supplies	-	-	-
10-121-2311-00-811	Dues	3,116	3,110	3,110
10-121-2311-00-891	Miscellaneous	-	-	-
	TOTAL 2311	7,120	8,238	8,206

## CENSUS INFORMATION

10-121-2312-00-123	Census Clerk Salary	-	600	600
10-121-2312-00-221	FICA	-	46	46
10-121-2312-00-251	Unemployment	1	-	2
10-121-2312-00-261	Workers Comp.	2	-	3
	TOTAL 2312	3	646	651

## BOARD TREASURER

10-121-2313-00-121	Treasurer Salary	250	250	250
10-121-2313-00-221	FICA	19	19	19
10-121-2313-00-251	Unemployment	1	1	1
10-121-2313-00-261	Workers Comp.	1	1	1
10-121-2313-00-610	Supplies	5	50	50
	TOTAL 2313	276	321	321

## DISTRICT MEETING

10-121-2314-00-123	Clerk	-	50	50
10-121-2314-00-124	Moderator Salary	50	50	50
10-121-2314-00-221	FICA	4	8	8
10-121-2314-00-550	Printing	433	800	800
	TOTAL 2314	487	908	908

## AUDIT SERVICES

10-121-2317-00-301	Auditors	5,205	5,725	6,600
	TOTAL 2317	5,205	5,725	6,600

## LEGAL FEES

10-121-2318-00-332	Legal Fees	600	5,000	5,000
	TOTAL 2318	600	5,000	5,000

## SAU SERVICES

10-121-2321-00-311	SAU#19 Assessment	138,220	146,905	150,561
	TOTAL 2321	138,220	146,905	150,561

## OFFICE OF THE PRINCIPAL SERVICES

10-121-2410-00-117.1	Principal Salary	83,000	86,320	85,000
10-121-2410-00-114	Secretary Salary	46,702	47,209	44,825
10-121-2410-00-118	Insurance Buy-out	-	-	-
10-121-2410-00-211	Health	28,009	27,714	23,084
10-121-2410-00-212	Dental	-	1,185	1,470
10-121-2410-00-213	Life/LTD	466	469	438
10-121-2410-00-221	FICA	9,578	10,235	9,932
10-121-2410-00-232	Retirement	4,844	6,008	6,817
10-121-2410-00-251	Unemployment	65	116	84
10-121-2410-00-261	Workers Comp.	607	778	729
10-121-2410-00-329	Conf/Conv	99	1,500	1,500
10-121-2410-00-442	Equipment Rental	-	-	500
10-121-2410-00-534	Postage	1,494	1,200	500
10-121-2410-00-551	Printing	23	450	450
10-121-2410-00-581	Travel	339	1,550	1,000
10-121-2410-00-611	Supplies	617	1,300	1,200
10-121-2410-00-731	Add'l Equip	-	-	-
10-121-2410-00-739	Rplc Equip	-	-	-
10-121-2410-00-801	Software	-	-	-
10-121-2410-00-811	Dues	775	800	800
	TOTAL 2410		176,618	186,834
				178,329

## OTHER SUPPORT SERVICES

10-121-2490-00-611	Promotional Exercises - Graduation	250	300	300
	TOTAL 2490		250	300

## BUILDING OPERATIONS

10-121-2620-00-115	Custodial Salaries	78,405	78,814	86,310
10-121-2620-00-211	Health	11,879	10,961	13,381
10-121-2620-00-211	Dental	-	1,050	1,459
10-121-2620-00-213	Life & LTD	201	246	264
10-121-2620-00-221	FICA	5,707	5,970	6,292
10-121-2620-00-251	Unemployment	54	84	88
10-121-2620-00-261	Workers Comp.	2,640	3,270	3,378
10-121-2620-00-339	Consult Svc	6,196	6,992	6,845
10-121-2620-47-339	Consult Svc	-	-	-
10-121-2620-00-431	Maintenance Svc	8,961	6,930	8,255
10-121-2620-00-432	Building Repairs	9,597	9,765	13,900
10-121-2620-00-439	Emergency	1,475	6,100	6,000
10-121-2620-00-442	Lease	-	-	-
10-121-2620-00-448	Fuel Tank	-	-	-
10-121-2620-00-449	Roof	-	-	-
10-121-2620-00-521	Insurance (Property)	6,521	7,750	8,215
10-121-2620-00-531	Telephone	4,477	4,600	4,600
10-121-2620-00-581	Travel	778	800	800
10-121-2620-00-611	Supplies	7,733	10,000	11,000
10-121-2620-00-622	Electricity	51,994	54,882	54,882
10-121-2620-00-623	Propane	-	1,673	1,680
10-121-2620-00-624	Fuel	40,039	63,000	49,500
10-121-2620-00-731	Addl. Equipment	267	272	-
10-121-2620-00-733	Add'l Furniture	3,211	-	-
10-121-2620-00-735	Replacement Machinery	-	7,578	6,216
10-121-2620-00-737	Replacement Equipment	13,544	-	-
	TOTAL 2620		253,679	280,737
				283,065

## MAINTENANCE GROUNDS

10-121-2630-00-431	Ground Maint			
	TOTAL 2630			
<b>OPERATING EQUIPMENT</b>				
10-121-2640-00-432	Repair Inst & noninstruc. Equip			
	TOTAL 2640			
<b>REGULAR TRANSPORTATION</b>				
10-121-2721-00-511	Regular Transportation	215,474	212,690	223,325
	TOTAL 2721	215,474	212,690	223,325
<b>SPED TRANSPORTATION</b>				
10-121-2722-00-511	Dunbarton Elementary School SPED Trans	102,729	53,799	54,802
10-204-2722-00-511	Dunbarton Middle School SPED Trans	2,218	2,580	4,352
10-305-2722-00-511	Dunbarton HS SPED Trans	59,157	49,707	19,383
	TOTAL 2722	164,104	106,086	78,537
<b>FIELD TRIP TRANSPORTATION</b>				
10-121-2790-00-511	Field Trips	3,290	3,710	3,710
	TOTAL 2790	3,290	3,710	3,710
<b>DEBT SERVICE</b>				
10-121-5110-00-910	Principal	95,000	30,000	65,000
10-121-5120-00-830	Interest	23,546	21,375	19,119
	TOTAL 5110/5120	118,546	51,375	84,119
<b>TRANSFER TO TRUST FUND</b>				
10-000-5251-00-930	Transfer to Capital Reserve Fund	-	-	-
10-121-5252-00-930	Transfer to Special Education Trust Fund	10,444	-	-
	TOTAL 5252	10,444	-	-
<b>TOTAL GENERAL FUND</b>				
		4,748,701	4,849,425	5,160,864
<b>SPECIAL REVENUE FUND</b>				
Fund 22	Grants	57,407	-	-
	TOTAL	57,407	-	-
<b>CAPITAL PROJECTS FUND</b>				
Fund 23	Building Improvements	-	-	-
	TOTAL	-	-	-
<b>FOOD SERVICE FUND</b>				
Fund 21	Food Service Budget	62,648	67,083	66,374
	TOTAL	62,648	67,083	66,374
<b>TRUST AND AGENCY FUND</b>				
Fund 27	Transfer to Capital Projects Fund	-	-	-
	TOTAL	-	-	-
<b>TOTAL</b>				
		4,868,756	4,916,508	5,227,238

## DUNBARTON SCHOOL DISTRICT

Proposed Budget Summary  
For Fiscal Year July 1, 2010 to June 30, 2011

Expenditures:	Function	Actual Expenditures FY 08 - 09	Approved Budget FY 09 - 10	Proposed School Board Budget			
				FY 10 - 11			
<b>Operating Budget</b>							
1000 Instruction							
1100 Regular Programs		2,752,117	3,000,112	3,284,421			
1101 Enrichment Program		27,340	10,372	10,167			
1200 Special Education Programs		573,546	475,704	437,890			
1400 CoCurricular Activities		577	2,790	1,300			
1800 Community Services							
1890 Support to Community Center		0	500	1,000			
2000 Support Services							
2112 Truant Officer		0	0	0			
2120 Guidance Services		28,254	30,624	32,204			
2130 Health Services		55,797	60,262	65,233			
2140 Psychological Services		13,276	43,765	85,784			
2150 Speech Pathology & Audiology		69,917	74,586	81,099			
2152 Speech Pathology		6,304	5,012	0			
2153 Audiology		701	1,000	1,000			
2162 Physical Therapy		9,923	8,557	1,980			
2163 OT Services		44,936	39,530	32,742			
2190 Other Support - Pupil Services		0	500	500			
2200 Instructional							
2210 Improvement of Instruction		1,419	1,500	1,850			
2212 Curriculum Development		360	95	0			
2213 Instructional Training		2,263	9,500	9,500			
2222 Information Center		58,183	61,119	75,037			
2224 Educational TV		0	0	0			
2290 Technology Support		9,472	14,422	15,525			
2300 General Administration							
2311 School Board		7,120	8,238	8,206			
2312 Census		3	646	651			
2313 Board Treasurer		276	321	321			
2314 District Meeting		487	908	908			
2317 Audit Services		5,205	5,725	6,600			
2318 Legal Fees		600	5,000	5,000			
2321 SAU Services		138,220	146,905	150,561			
2400 School Administration							
2410 Office of the Principal		176,618	186,834	178,329			
2490 Other Support - Services		250	300	300			
2600 Building and Grounds Services							
2620 Building Operations		253,679	280,737	283,065			
2630 Maintenance Grounds		0	0	0			
2640 Operating Equipment		0	0	0			
2700 Pupil Transportation							
2721 Regular Transportation		215,474	212,690	223,325			
2722 Special Needs Transportation		164,104	106,086	78,537			
2790 Field Trip Transportation		3,290	3,710	3,710			
5100 Debt Service							
5110 Bond Principal		95,000	30,000	65,000			
5120 Bond Interest		23,546	21,375	19,119			
5200 Transfer to Trust Fund							
5251 Transfer to Capital Reserve Fund		0	0	0			
5252 Transfer to Special Education Trust Fund		10,444	0	0			
Special Revenue Programs							
Title Grants		57,407	0	0			
4600 Capital Projects Fund							
4600 Building Improvements		0	0	0			
3100 Food Service Fund							
3100 Food Service Budget		62,648	67,083	66,374			
5230 Trust and Agency Funds							
5230 SPED Trust Fund		0	0	0			
Total Operating Budget Warrant Article		4,868,756	4,916,508	5,227,238			

**SCHOOL ADMINISTRATIVE UNIT #19**

Adopted Budget Fiscal Year 2010 - 2011

**Expenditures:**

Function	Description	
2311	Supervision of Board Services	-
2313	Treasurer	538
2317	Audit Services	9,317
2318	Legal Services	5,000
2321	Supervision Superintendent's Office	779,287
2332	Special Area Administrative Services	369,793
2510	Fiscal & Bookkeeping Services	315,661
2600	Building Services	49,740
2830	Personnel Services	135,531
3000	Federal Projects	<u>200,000</u>
Gross Budget Total		1,864,867
Less Estimated Revenues:		
Federal Grants		200,000
Other Local Revenue		10,000
From Fund Balance @ June 30, 2008		<u>75,000</u>
Amount to be Assessed to School Districts		<u>1,579,867</u>

**Apportionment of Assessment by District for Fiscal Year 2010 - 2011**

District	% of Assessment	Assessment
Dunbarton	9.530%	150,561
Goffstown	71.465%	1,129,052
New Boston	19.005%	300,254
	<u>100.00%</u>	<u>1,579,867</u>

Adopted: December 2009

## DUNBARTON SCHOOL DISTRICT

Projected Revenues 2010 - 2011

	2008 - 2009 Approved MS 24	2009 - 2010 Approved MS24	2010 - 2011 Proposed
<b>REVENUE FROM STATE SOURCES</b>			
Adequacy Grant	469,905	540,391	540,391
School Building Aid	63,363	44,932	25,235
Kindergarten Aid	0	0	0
Catastrophic Aid	91,348	107,739	30,000
Child Nutrition	500	500	500
<b>REVENUE FROM FEDERAL SOURCES</b>			
IASA, Chapter I & II (Title VI)	0	0	0
Medicaid Reimbursement	25,000	22,500	12,500
Child Nutrition Programs	5,000	5,000	5,000
<b>OTHER REVENUE</b>			
Special Education Tuition			
Food Service	35,500	40,500	40,500
Earnings on Investments			
Local			
Sale of Bonds or Notes			
Miscellaneous			
<b>SUBTOTAL SCHOOL REVENUES AND CREDITS</b>	<b>690,616</b>	<b>761,562</b>	<b>654,126</b>
<b>GENERAL FUND BALANCE</b>			
Reserved for Special Purpose (Special Education & Kitchen Fund)		10000	11000
Transfer from Capital Reserve Fund	0	0	0
Unreserved Fund Balance	839,719	418,466	150,000
<b>TOTAL SCHOOL REVENUES AND CREDITS</b>	<b>1,530,335</b>	<b>1,190,028</b>	<b>815,126</b>
<b>LOCAL &amp; STATE ASSESSMENT</b>	<b>3,361,550</b>	<b>3,736,480</b>	<b>4,412,112</b>
<b>TOTAL APPROPRIATION</b>	<b>4,891,885</b>	<b>4,926,508</b>	<b>5,227,238</b>

**Notes:**

Projected revenues are estimates and are subject to change.

Fiscal year 2010 - 2011 Total Appropriation is prior to any separate or special warrant articles.



**MELANSON HEATH & COMPANY, PC**

CERTIFIED PUBLIC ACCOUNTANTS  
MANAGEMENT ADVISORS

102 Perimeter Road  
Nashua, NH 03063-1301  
Tel (603) 882-1111 • Fax (603) 882-9456  
[www.melansonheath.com](http://www.melansonheath.com)

### **INDEPENDENT AUDITORS' REPORT**

**To the School Board  
Dunbarton School District  
Dunbarton, New Hampshire**

We have audited the accompanying financial statements of the governmental activities, each major fund, and the aggregate remaining fund information of the Dunbarton School District, as of and for the year ended June 30, 2008, which collectively comprise the District's basic financial statements as listed in the table of contents. These financial statements are the responsibility of the Dunbarton School District's management. Our responsibility is to express an opinion on these financial statements based on our audit.

We conducted our audit in accordance with auditing standards generally accepted in the United States of America. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall financial statement presentation. We believe that our audit provides a reasonable basis for our opinions.

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of the governmental activities, each major fund, and the aggregate remaining fund information of the Dunbarton School District, as of June 30, 2008, and the respective changes in financial position thereof and the respective budgetary comparison for the General Fund for the year then ended in conformity with accounting principles generally accepted in the United States of America.

The management's discussion and analysis, appearing on the following pages, is not a required part of the basic financial statements, but is supplementary information required by accounting principles generally accepted in the United States of America. We have applied certain limited procedures, which consisted principally of inquiries of management regarding the methods of measurement and presentation of the required supplementary information. However, we did not audit the information and express no opinion on it.

The Schedule of Nonmajor funds on page 28 is not a required part of the basic financial statements, and we did not audit or apply limited procedures to such information, and do not express any assurance on such information.

February 13, 2009

**To the School Committee  
Dunbarton School District**

In planning and performing our audit of the financial statements of the Dunbarton School District, as of and for the year ended June 30, 2008, in accordance with auditing standards generally accepted in the United States of America, we considered the Dunbarton School District's internal accounting control over financial reporting (internal control) as a basis for designing our auditing procedures for the purpose of expressing our opinion on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the Dunbarton School District's internal control. Accordingly, we do not express an opinion on the effectiveness of the Dunbarton School District's internal control.

A control deficiency exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent or detect misstatements on a timely basis. A significant deficiency is a control deficiency, or combination of control deficiencies, that adversely affects the entity's ability to initiate, authorize, record, process, or report financial data reliably in accordance with generally accepted accounting principles such that there is more than a remote likelihood that a misstatement of the entity's financial statements that is more than inconsequential will not be prevented or detected by the entity's internal control.

A material weakness is a significant deficiency, or combination of significant deficiencies, that results in more than a remote likelihood that a material misstatement of the financial statements will not be prevented or detected by the entity's internal control.

Our consideration of internal control was for the limited purpose described in the first paragraph and would not necessarily identify all deficiencies in internal control that might be significant deficiencies or material weaknesses. We did not identify any deficiencies in internal control that we consider to be material weaknesses, as defined above.

However, during our audit we became aware of several matters that are opportunities for strengthening internal controls and operating efficiency. The recommendations that accompany this letter summarize our comments and suggestions concerning those matters.

The District's written response to our comments and suggestion has not been subjected to the auditing procedures applied in the audit of the financial statements and, accordingly, we express no opinion on it.

This communication is intended solely for the information and use of management, School Committee, others within the Organization, and is not intended to be and should not be used by anyone other than these specified parties. After you have had an opportunity to consider our comments and recommendations, we would be pleased to discuss them with you.

*Melanson, Heath & Company P.C.  
Nashua, New Hampshire*

## GENERAL INFORMATION

Dunbarton as we know it today was first granted by the General Court of Massachusetts in 1733, as Narragansett No. 6. It was re-granted in 1735 to soldiers who fought in the French and Indian War under Capt. John Gorham (not Samuel Gorham of Plymouth, England) but that grant was relinquished. In 1748 a group headed by Archibald Stark petitioned the Masonian Proprietors in Portsmouth for a grant of land and received permission to have this territory surveyed and laid out into lots and ranges; it was called Starkstown. Permanent settlement did not commence until 1752. This Township was incorporated on August 10, 1765 by then Governor Benning Wentworth and named Dunbarton after Dumbarton Scotland where many of the original settlers originated.

Dunbarton is located in Merrimack County, bounded by Goffstown to the south, Weare to the west, Hopkinton to the north, Bow and Hooksett to the east.

From 1765 until 1822 when the town of Hooksett was incorporated, the bounds of Dunbarton went to the Merrimack River.

Dunbarton has: Five ponds, all with public access:

Gorham Pond, 102.6 acres  
Kimball pond, 37.2 acres  
Long Pond, 32.1 acres  
Purgatory Pond 18.6 acres  
Stark Pond, 10.8 acres

Three town cemeteries (Center, Pages Corner and East) and one private cemetery (Stark).

Approximately 75 miles of road.

19560 acres, 31.4 square miles which includes:

1307 acres of conservation property  
337.55 acres of conservation easement  
925 acres of Kuncanowet Town forest property  
482 (approximate) acres of Town Forest  
and 1187 + acres of federal land.

Population of approximately 2650

The elevation above sea level for the Town Hall is 830', the top of Mills Hill (the Highest point) 925', the Bow-Dunbarton line on Route #13 (the lowest point) 350'. The Boston Globe reported on February 24, 2008, Boston University Dept. of Geography and Environment determined the center of New England was located in Dunbarton, NH. Specifically in the North West corner of the Prescott field on the Stonehurst farm located at 43.117199 degrees latitude and -71.593498 degrees longitude.

Hours of the Town Office are:

Selectmen Meeting	Thursday 7:00pm	603-774-3541 x 105
Daytime Office Hours	Monday thru Friday 8:00am to 4:00pm	
Tax Collector	Tuesday 4:00pm to 6:00pm	
	Thursday 4:00pm to 7:00pm	774-3547 x 103
Town Clerk	Monday & Wednesday 7:30am to 3:30am	
	Tuesday & Thursday 11:00am to 7:00pm	
	774-3547 x107	
Building Department	Monday-Friday 8:00am to 4:00pm	774-3547x106
	(Inspections: by appt. Tuesdays & Thursdays 24-hrs notice)	
Transfer Station**	Tuesday 10:00am to 4:00pm	

Wednesday 12:00pm to 8:00pm

Saturday 8:00am to 4:00pm

774-7090

\*\* A permit is required, available from the Town Clerk and Selectmen's Office.

The Planning Board meets the third Wednesday of the month. The Zoning Board meets the second Monday of the month, as required. Call the Selectmen for further information.

The School Board meets the first Wednesday of the month at the school.

Library Hours:	Tuesday	1:00pm to 8:00pm	
	Wednesday	10:00am to 4:00pm	
	Thursday	1:00pm to 8:00pm	
	Friday	10:00am to 4:00pm	
	Saturday	10:00am to 2:00pm	774-3546

Web Page: <http://www.dunbartonnh.org>

Volunteer Fire Department	774-3542	EMERGENCY 911
Police Department	774-5500	

Brush burning permits are required unless there is complete snow cover. They may be obtained from Jon Wiggin, J.R. Swindlehurst, Bud Marcou, Fred Mullen, or Patrick "Woody" Bowne (subject to change please call town office).

The annual town election and town meeting is the second Tuesday in March.

Voter registration qualifications: 18 years of age, US Citizen and resident of Dunbarton. Register with Supervisors of the Checklist or Town Clerk. Absentee ballots are available to qualified voters for town and state primary and general elections. Contact Town Clerk for details.

#### FIVE-YEAR TAX RATE COMPARISON

YEAR		SCHOOL	MUNICIPAL	COUNTY	TOTAL
2005	State	2.39	1.89	2.03	15.36
	Local	9.05			
2006	State	2.40	1.95	2.03	16.46
	Local	10.08			
2007	State	2.26	2.26	2.35	14.56
	Local	7.69			
2008	State	2.27	2.72	2.55	15.48
	Local	7.94			
2009	State	2.30	2.38	3.02	16.54
	Local	8.84			

Revaluation years were 1990, 1997, 2005 and 2010.

Equalization Ratio = 111% for 2009.

*Our proposed new logo:*



**The Dunbarton Garden Club** was established in 1934 and is a 501c3 non-profit organization open to all area residents. We plant and maintain the Town Common gardens and create holiday decorations for the town buildings, cemeteries, churches, and museum. We also contribute to the DES scholarship and graduation, interact with DES school children & home schoolers, participate in community events, host educational programs and more. **Daffodils for Dunbarton**, in addition to being a 250th anniversary celebration project, is also a fundraiser to support these community causes.

*Watch for these events:*

March 9 (Tues)	Town Meetings/Elections – Fundraising Raffle at Community Center
May 1&2 (Sat & Sun)	Dunbarton Arts & Garden Festival – Fundraising Booth – Crafts & More
May 29 (Sat)	Plant Sale! (Our first large-scale plant sale in decades!)
September	Old Home Day (Sat) – Fundraising Table (daffodil bulb sales, crafts, etc.)
Oct 23 (Sat)	(Rain Date Oct 24 Sun) Daffodil Public Potluck Planting Day
Nov 2 (Tues)	Election Day – Fundraising Raffle at Community Center
Nov 27 (Sat)	Wreath Making for Town Structures

*Participate in Dunbarton's 250th Anniversary!*

# Daffodils for Dunbarton

*A Ten-Year Program sponsored by the Dunbarton Garden Club*



To celebrate Dunbarton's 250th Anniversary in 2015 the Garden Club began an ambitious ten-year program in 2005 to encourage residents to plant thousands of daffodils. Why daffodils? Because they're low maintenance, pest & disease free, aren't eaten by critters, multiply readily and bloom for generations – making them a thrifty, long-term investment. Also hardy and reliable, they're reminiscent of our town's founders. We think they would approve of our choice.



Over 35,000 daffodil bulbs have now been planted in Dunbarton. In addition to those planted by residents each fall, the Garden Club also hosts a Potluck Public Planting Party each October before Halloween. Volunteers gather to plant thousands of bulbs and enjoy a feast afterwards. Good food and good fun – families welcome. Individual neighborhoods also band together and create their own planting days. Would you like your area to be next? We want to help. Contact us. Let's spread the incredible spring blooms and the smiles they bring throughout our entire community!

*How can you help?*

- Buy or sell our bulbs, fertilizer and gift certificates. Our private-order, Holland-grown premium bulbs are freshly harvested and arrive in Dunbarton each year in early October in time for fall planting in our particular growing zone. (These are not typical bulbs that have suffered rough handling or spent months in storage. Our bulbs are imported and shipped directly to us.)
- Gather some neighbors and set a late October date for a public planting in your area of Town. We can help with one or more of the following: advice & instructions, bulbs, compost, fertilizer, tools and signs. Even poison ivy protection if needed!

**E-mail:** daffodil250th@aol.com

**Call:** Daffodil information: Donna Dunn 774-4567

**Contact:** Garden Club information: Tom Groleau, President, tomgroleau2010@gseinet.net

**Web:** [www.dunbartongardenclub.org](http://www.dunbartongardenclub.org) or Community Groups at [www.dunbartonnh.org](http://www.dunbartonnh.org)

**Write:** Dunbarton Garden Club, Town Office, 1011 School St., Dunbarton NH 03046

## DUNBARTON GARDEN CLUB 2010 SCHEDULE OF MEETINGS

January 12	Tom Groleau, 12 Burnham Lane, 6:30 PM
February 9	Linda Nickerson, 99 Tenney Hill Road, 6:30 PM
March 2	Dan & Judy vanKalken, 80 Stark Hwy North, 6:30 PM
April 13	Donna Dunn, 1050 Gorham Pond Rd., 6:30 PM
May 11	Barb Torre, 1040 Gorham Pond Rd., 6:30 PM Plant Swap
June, July & August meetings	TBD as needed
September 7	OHD Meeting, Tom Groleau, 12 Burnham Lane, 6:30 PM
September 14	Lisa Bauer, 51 Mansion Rd.
October 12	Tom Groleau, 12 Burnham Lane, Daffodil Packing Pot Luck Party, 6:00 PM
November 9	Laraine Allen, 346 Stark Highway North, 6:30 PM
December 7	Christmas Party, 6:00 PM TBD

## TOWN COMMON BEAUTIFICATION WISH LIST

The Garden Club volunteered many hours during 2009 maintaining the Town Common gardens and will continue in 2010 with several ideas for enhancements.

An historical flower garden on the SW side of the library will feature plants from Dunbarton families residing at historical sites. The flagpole area will receive attention to make it more welcoming and help display the almost-buried plaque installed at its base. A granite bench will provide a place to relax and reflect. Lastly, the west side of the Town Office will be enhanced by a small garden to add much needed color.

We welcome both input and help from our fellow citizens. Cash donations or items from our wish list are tax deductible to the extent allowed by the IRS.

### *Wish list:*

- Granite Bench – Kidney style – 51" long 6" thick
- 2 Large cement or heavy plastic urns for the flagpole area
- 2 Dwarf Evergreens for the urns
- Cobblestones or flat stones for the flagpole area – 52 sq. ft.
- Loam for new flower beds – up to 5 yards
- 200 feet of non-kink commercial hose, a good spray nozzle, 4-hose brass manifold
- Landscaper to cut away top soil and dig down several inches to put in new flower beds

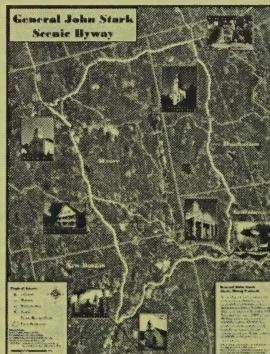
## GENERAL JOHN STARK SCENIC BYWAY

### *What is the General John Stark Scenic Byway?*

This 34 mile circular route connects the towns of Goffstown, Dunbarton, Weare, and New Boston and is named in honor of New Hampshire's best known Revolutionary War hero, General John Stark. There are many historical points of interest along the route that refer back to the Stark family and the Revolutionary War era, along with other periods of history. The route was officially designated as a State Scenic Byway in 2008.

Dunbarton currently has seventeen designated spots of interest, most of those directly on Routes 13 and 77, with a few on side roads.

The Dunbarton Garden Club has planted thousands of bulbs along our portion of the Byway. Both Goffstown and Weare began planting daffodils in 2009 (800 and 1500 respectively) and plan to continue. If New Boston joins in, the entire Byway could be a blaze of daffodils each spring for decades to come. This type of collaborative effort could help spur other common initiatives, which might lead to federal Byway approval and thereby open the door to grants and federal improvement monies. One can only dream.....



*For more info:* [http://www.snhpc.org/pdf/Scenic\\_Byways\\_Document.pdf](http://www.snhpc.org/pdf/Scenic_Byways_Document.pdf)

**DATE DUE**

**Town of Dunbarton  
1011 School Street  
Dunbarton, NH 03046**

**PRSRT.STD  
U.S. POSTAGE PAID  
DUNBARTON, NH 03046**

**PERMIT # 70**



**POSTAL PATRON  
DUNBARTON, NH 03046**